

Status	Vote Rank	Resource Type	Short Name	Description	Rationale
Quote Requested	1	Facilities	Floor Maintenance	Floor maintenance for rooms 801 and 805 Contact person: Teresa Russell	Our music faculty has talked to custodial staff about why the floors haven't been swept or cleaned in four years. Answer: we don't have the equipment. We are embarrassed by the dirt/dust evident in these rooms used for public performances and as classrooms, plus there has been safety concerns about plugs in the floor with loose duct tape (students and faculty have tripped).
Requisitioned	2	OverArch	Distance Education Resources	Distance Education Resources Human resource support for writing, designing, and organizing educational content for online courses. DE Coordinator position. General fund line item of \$80,000. Contact: Tony McGee	More human resource support is needed for Distance Education. Unlike the majority ACCJC schools, SWC does not have Distance Education support for training and support of best online teaching practices. (COMM S1 and COMM S2) Fund online resources and online services, including e-books, research databases, chat reference and streaming media.
No Information Provided	3	IT	Computer Repair Budget	Repair institutional computers that are no longer under warranty as required. Contact person: Paul Norris, Computing Supervisor.	Many more institutional computers require repair because they are over five years old and out-of-warranty and not able to be replaced in a timely manner due to the constraints of the replacement budget. (IT-S1)

Purchased & Delivered	4	Major Equipment	GC-Mass Spectrometer	GC-Mass Spectrometer	It is the expectation of transfer institutions that students have adequate experience with instrumentation that includes: Nuclear Magnetic Resonance (NMR) Spectrometers, gas chromatography-mass spectrometers, infrared spectrometers and high performance liquid chromatography equipment. This expectation was listed on the Chancellor's website for ADT programs. Update and improve teaching laboratory techniques. Necessary for experiments to fulfill SLO's for student success. Also needed to bring the Dept. in compliance with American Chemical Society guidelines and recommendations for 2 yr. institutions.
Quote Requested	5	Facilities	Roof Repair & Network Hub 500 BLDG	Roof repairs required for the 500 building. Relocate Network Hub & WiFi from Model Shop (Room 502) to Clean Room (Room 505A).	Roof leaks into the classrooms during rainstorms threatening damage to expensive computer hardware, drafting tables, floors, ceilings, and walls.
Quote Requested	6	OverArch	ACCJC Site Visit	Plan, prepare, and facilitate External Evaluation Team visit. Contact: Mink Stavenga	Requirement for Application of Reaffirmation of Accreditation

Purchased & Delivered	7	Major Equipment	Multi-head Microscope	Accu-scope 3025 Five Head teaching microscope with 3.2 MP CMOS Digital Camera Contact: Deanna Reinacher	Per the NAACLS standards, the MLT program is not in full compliance with standard III resources (S2). The National Accrediting Agency (NAACLS) has established a standard that requires accredited programs ensure that resources are adequate to support the number of students. Standard III Resources states: "Physical resources such as facilities, equipment and supplies, information resources, and instructional resources sufficient to achieve the program goals."
No Information Provided	8	IT	Upgrade Conference Room A	Update the audiovisual equipment in Conference Room A to meet current technology needs. Contact Person: Mary Ganio	The LCD projector is no longer operating. Technology is outdated and does not allow employee finalists to present their electronic portfolios or online projects when competing for college openings.
No Action	9	Facilities	710 Building Renovation	710 Building This item was ranked #1 under facilities needs from 2010-2011 year. This item was ranked #4 under all SCC rankings from 2010-2011 year. Contact Person: John Lewis	The 710 Building/Ceramics area consists of an indoor classroom and a covered outdoor workspace. Rain forces the closure of the outside work area and prevents students from performing tasks that can only be done in the effected area. Ceramics outdoor workspace should be upgraded to solve this problem. Storage is also an issue for the abundance of student projects. Storage space could be carved out of the old Art Gallery that is adjacent to the Ceramics classroom.

No Longer Needed	10	Major Equipment	New Laparoscopic Tower	Laparoscopic Tower from Whittemore Equipment Contact: Silvia Cornejo/Cathy McJannet	This equipment is needed in order to simulate laparoscopic surgery which is the most common procedure performed and necessary to incorporate safety (reflecting AST & NPSG) and skills competency.
No Action	11	Facilities	750 Building Renovation	750 Building This item was ranked #4 under facilities needs for the 2010-2011 year. This item was ranked #37 under all SCC rankings from 2010-2011 year Contact Person: John Lewis	The 750 Building includes an exposed, exterior courtyard. We recommend adding a translucent roofing structure with a portion of photo voltaic panels that provides a safe and clean working environment. Expand the chain link area around metal fabrication equipment for security and functionality of the space. Perform a complete reorganization and upgrade of the functional space, facilities and furniture of the courtyard area. Sculpture, Furniture Design, 3D Design and Jewelry are currently being taught in the same classroom in the 750 Building. This creates many conflicts related to storage of student work, equipment and hazardous materials. Dedicated classrooms should be acquired to house each of these disciplines and to ensure optimal student learning. The current Slide Library is in need of better natural light, ventilation, and an interior remodel to facilitate proper use of the space, and current needs in art media storage.

Purchased & Delivered	12	IT	LEGL Program Software	This is the legal software used in the legal field to case management, litigation support, and calendaring. SOFTWARE–Tabs3, Abacus Law, Discovery FY	This software is required to do case management, litigation support, and calendaring.
Purchased & Delivered	13	Major Equipment	Serofuges	BD Clay Adams SeroFuge Model 2001; 12 place rotor; 115 V- order from Fisher Scientific Contact: Deanna Reinacher	Per the NAACLS standards, the MLT program is not in full compliance with standard III resources (S2). The National Accrediting Agency (NAACLS) has established a standard that requires accredited programs ensure that resources are adequate to support the number of students. Standard III Resources states: “Physical resources such as facilities, equipment and supplies, information resources, and instructional resources sufficient to achieve the program goals.”
Requisitioned	14	Major Equipment	Respiratory Ventilators	Mfg:Covidian Puritan Bennett Achieva Ventilator UHS Prefix:ADC Model:Y-ACHPSO2-E Contact: Silvia Cornejo/Cathy McJannet	The current ventilators are 10+ years old and are outdated. To maintain currency in teaching what is being used as community standard, new ventilators are needed.

No Action	15	IT	Software for Training Services	Increase budget to include funds for software updates (i.e., Camtasia) in Training Services labs	Updating the software on the computers will allow for a more efficient and accessible delivery of information to all staff, as is consistent with our AUO's. Software tends to update fairly frequently. Having the most up-to-date version of software reduces problems for users.
No Information Provided	16	OverArch	SLO Liaison Stipends	Eight yearly stipends to hire eight SLO Liaisons. Liaisons are designated faculty that work with schools to facilitate creation, revision, implementation and dialogue of student learning outcomes and action plans that result from SLO data analysis. Conta	New ACCJC standards are raising the expectations for colleges' use of SLO/AUO data in decision-making. While the district has achieved some success in sustainable practices with SLOs, increased expectations on the number and quality of CSLOs and PSLOs, as well as the expectation that we are measuring Administrative Unit Outcomes (AUOs) and using that data to make decisions, calls for more involvement in SLOs at a deeper level of understanding. This translates into a greater workload for faculty that is not currently addressed in faculty contract language. Liaisons would provide support for faculty and increased communication between faculty and the Office of OIE.

Requisitioned	17	IT	SPSS Site License	A site license that includes sufficient user licenses that allows installation of SPSS software on campus computers to provide student/faculty access for instruction for PSYC 270/271/255	Currently, students are only able to take this course in the online format which requires them to purchase and download SPSS onto a personal PC. This poses an access issue. Because SDSU now offers their "Statistics for Psychology" course as a 4-unit course with SPSS incorporated, the course we offer at SWC no longer directly articulates. To provide effective instruction in SPSS for 255/270/271, faculty and students need individual access to SPSS.
Purchased & Delivered	18	Major Equipment	Automated Cell Washers	Thermo Scientific No.:80300567 Cell Washer; Sorvall CW2 Plus; With rotor; Capacity 12 dia. x 75mm L or 10 dia. x 75mm L tubes; Max. speed 3550rpm; Fill/decant speed 700rpm; Max. RCF 1200 x g; Decant RCF 40xG; 15.4kg; 120/240V 60Hz Through Fisher Scientific	Per the NAACLS standards, the MLT program is not in full compliance with standard III resources (MLT-S2). The National Accrediting Agency (NAACLS) has established a standard that requires accredited programs ensure that resources are adequate to support the number of students. Standard III Resources states: "Physical resources such as facilities, equipment and supplies, information resources, and instructional resources sufficient to achieve the program goals."
See Notes	19	OverArch	Captioning Library Media	General fund line item of \$10,000 Contact: Patricia C. Torres	Section 508 requires the District to provide equivalent, effective, and timely communication to students with disabilities. Non-compliance with Section 508 is a potential liability for the District.

No Information Provided	20	IT	Program Review Online Module	Implement an online module to enter data for Program Review. Contact Person: Linda Hensley	The process for completing annual program review, both comprehensive and the "snapshot", relies on a Microsoft word form. This results in a largely manual process that requires an exorbitant amount of effort to complete and doesn't integrate with other data-collection systems. This increases the workload burden for all staff completing every level of program review and increases incidents of human error. The adoption of an online system would allow for better document management during the creation of program review, easier sharing of documents between staff and their supervisors, and easier extraction of data from program review to use in other planning processes.
Requisitioned	21	Major Equipment	Speed of Light Lab Equipment	Complete Speed of Light Apparatus (3 units) Contact: Hok Lee	There is currently zero experiment on relativity, which is a major topic in PHYS 174, 175, 274, 275. This will allow us to fill this glaring hole in our curriculum. Universities to which our students transfer will expect our students to have some familiarity with experimental modern physics, and we currently provide absolutely no training to our students in the subject. We deem it extremely important that we can get at least one modern physics experiment or else our course will not reflect our transfer.

Purchased & Delivered	22	OverArch	Captioning of SWC Media for DSS	General fund line item requested for captioning of District multi-media materials. Contact: Malia Flood/Kathy Tyner	Section 508 requires the District to provide equivalent, effective, and timely communication to students with disabilities. The District has a responsibility to ensure that all college multi-media material is in compliance with this accessibility requirement. This would include any material on the District web page, videos produced by the District, and all classroom instructional material (i.e., DVDs, Video clips). Non-compliance with Section 508 is a potential liability for the District.
Quote Requested	23	Facilities	Sports Medicine Area-Renovation	Sports Medicine area, 1700 Building – field level (Dennis Petrucci) Room H125 •Add an electrical outlet in the middle of the room so that we can use our additional electric stimulation / ultrasound unit. •Move A/V black box system about 8 feet out o	All safety standards for a wet environment and power necessity for heavy equipment were not done in the1700 facility

No Information Provided	24	Facilities	CIS Lab Improvements 220 BLDG	<p>Revamp classroom labs Rooms 223 and 224 for Blended lab environment; cluster workstations, 2 large screens for classroom delivery/output, check/redo electrical outlets if needed, new furniture and flooring. Update Instructor podiums to accommodate 2 comp</p>	<p>Keep course offerings up-to-date with industry—blended environment with work clusters is needed to simulate web studio to prepare students for modern workplace. Old classroom model is obsolete, students unable to see projection screen due to workstation configuration, furniture is old, carpet is unhygienic. Electrical outlets may need to be upgraded to accommodate new classroom layout. The 200, 210, and 220 buildings need to have upgraded wireless technology that will sustain continued use in the classrooms. All of the classrooms need stable, reliable, technology in order to effectively instruct courses. The 200, 210, and 220 buildings in the business school need to have upgraded wireless technology that will sustain continued use in the classrooms. The technology is aging and frequently is not available for use when faculty are instructing students in the classroom. All of the classrooms need stable, reliable, technology in order to effectively instruct courses. Replace the HVAC and filters in all three building Replace the stained and bacteria ridden carpet and replace with hard surface tile to keep allergy levels low. Replace</p>
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Requisitioned	25	IT	Culinary Arts Smart Classroom	Add a wall-mounted whiteboard, Smart podium, screen, and projector so it can be used as a classroom for Culinary Arts program lectures. •Culinary Arts Smart Classroom Enhancement for Faculty Dining Room	Maximizes teaching time by decreasing travel time from the classroom to cafeteria kitchen
Requisitioned	26	Major Equipment	Ultrasound Machine and Simulator	Siemens P10 Handheld Ultrasound Machine \$9300 Siemens Ultrasound Trainer \$18,266 Contact: Silvia Cornejo/Devin Price	New technology in health care has moved this once cumbersome device that was only available in the hospital setting to the out of hospital setting. This educational tool will expose the paramedic and nursing students to technology they will utilize to provide the best patient care possible and better equip the students for employment once entering the workplace. Currently critical care transport, 911 emergency services, and acute departments in the hospital are using this device to not only check for bleeding but also the assessment of cardiac activity and in the assistance of initiating intravenous therapy or as a vein finder. This technology is a part of the national standard curriculum for paramedics.

No Action	27	OverArch	Writing Center Funding	Increase critical student access to Writing Center and OWL tutoring services through additional funding for more tutors, competitive pay, and expanded hours. Contact Person: Leslie Yoder	Research consistently shows that tutoring is the most cost-effective way of increasing student success.
Quote Requested	28	IT	Ceiling Projectors	Ceiling projectors are problematic for optimal teaching. New ceiling projectors for Buildings 410 and 440 and for Rooms 201, 221, 222, 201, 398, 413, 565, and 1687B and A. Work in the light and B. Are quiet (no high pitch sound) and C Are Reliable.	Equipment has been chronically malfunctioning or not working optimally for two years. New projectors allow use in a fully lite room, promoting student attentiveness and note-taking to be placed in the 410 and 440 buildings respectively.
No Action	29	Facilities	Crisis Counseling Workspace Renovation	Private office space needed for confidential intakes of students in emotional distress or crisis. Contact: Brett Robertson	The current area does not provide for privacy and confidentiality for students who seek Personal Wellness/crisis counseling.

Quote Requested	30	Facilities	Push Button Door for DSS RM436	Replace automatic door in Room 436 with push button door system. Contact: Malia Flood	DSS teaches all Personal Development (PD) courses for students with disabilities in Room 436. Currently Room 436 is equipped with an automatic door for access. However, the automatic door opens during class instruction time whenever a student walks by the room, thus creating a distraction for students in class. DSS has had Facilities adjust the door, but the door continues to open with the slightest movement. DSS is requesting that the automatic door be replaced with a push button door to ensure access but also improve the classroom learning environment for all students with courses in Room 436.
See Notes	31	IT	Staff Development Computers	Increase budget to acquire 25 more laptops, 6 more Mac computers and software to offer multiple simultaneous or large capacity trainings	In 2008, the Staff Development Program had 46 laptops. That year these 46 computers were replaced with 17 laptops. Of the 17, two were stolen, leaving the Program with 15. Having such a limited number of laptops means that workshops are limited to 15 people. In addition, if there are other workshops that are occurring (i.e., eLumen training for other departments, etc.), other workshops that need computer access cannot be held at that time. With the changes in the law (AB 2558), we anticipate an even greater need for programming in the very near future.

No Information Provided	32	OverArch	Books/Library Resources for DANC	Update Dance Library and LRC (dance videos) resources. Contact: Dana Maue/Mary Jo Horvath The Library Book Budget is in dire need of an increase of at least \$40,000. Contact: N.Trapp Davis/P.Torres Law books need to be updated for the law library in the	To provide resources for students and to supplement instruction An increase in budget would enhance the academic experience of students by providing relevant materials in support of the curriculums. The book budget has not had an increase in over 10 years. Cost of books keep rising and the library's buying power keeps declining. The law changes every year and we need to keep up changes to law books.
No Information Provided	33	Major Equipment	Baby Grand Piano	Contact person: Cynthia McGregor Yamaha Baby Grand 5 foot	There are several performing groups that are in 805, and there is no baby grand piano (there used to be one, but it was confiscated shortly after remodel). A decent piano is needed for rehearsal purposes.

Requisitioned	34	Facilities	HECOM Room Renovation RM4202	Room # 4202 is available and unfinished. It requires additional electrical work, carpeting, partitions, and wiring for technology for use by multiple disciplines at the HECOM. This room will house a human patient simulator and Anatomage electronic human	We currently have a human patient simulator and are in the process of purchasing an Anatomage electronic human cadaver table. This electronic human cadaver can be utilized by any program at SWCCD that teaches human anatomy such as Biology, EMT, Paramedic, Nursing, Medical Assistant, Health, Dental, etc. This device can also be projected to wall screens, computers and smart classrooms at remote locations throughout the campus with the appropriate inter/intranet wiring. This room will also house a human patient simulator with a control/access room. In addition, the devices that will be housed in this room are currently in demand for air and ground emergency medical services and fire departments for continuing medical education and pre-employment testing throughout San Diego County, thus allowing for many potential partnerships with industry. The use of human patient simulators is the new standard for medical education.
No Information Provided	35	Major Equipment	Alaris Medley IV Pumps	Alaris IV Pumps and supporting equipment http://www.carefusion.com/medical-products/infusion/devices/ Contact: Silvia Cornejo/Cathy McJannet	Alaris Medley IV Pumps cost \$7,000 x 4 each for a total of \$28,000 -breakdown, repair & replacement parts must be planned for in order to provide adequate training in the nursing program..

No Information Provided	36	OverArch	Computer Replacement Fund	Augment Computer Replacement Funds	Needs to replace instructional computers every 4 years.
Purchased & Delivered	37	IT	Ubiduo Communication Device	Allows better real-time communication with deaf individuals. Portable device includes dual keyboard and dual screen. Ubiduo Communication Device for DSS	The District needs to be able to provide equally effective and timely communication for all students, including students who are deaf. All students need to be able to communicate with Student Services staff during any student services interaction. The Ubiduo is a communication device that allows a hearing person to communicate with a deaf person in real time via a dual keyboard and screen. The Ubiduo is portable, so it may be used by all Student Services departments as needed to communicate with and answer questions for students who are deaf or have other communication difficulties. Students are provided "on-time" services as are available to all students without having to schedule an interpreter for short interactions/questions with Student Services staff. DSS will provide training on the Ubiduo.
No Information Provided	38	Facilities	Wall-mounted Whiteboards 410, 430 BLDG	Whiteboards for rooms 412, 413, 416, 417, 418 431, 433 Contact Person: Joel Levine	Instructor requests via survey due to chalk allergy and pedagogical flexibility
No Action	39	IT	Work Order Request System	Software for Facilities	User initiated requests, better reporting an response to end users

No Information Provided	40	Major Equipment	Tissue Culture Growth Chamber	Tissue Culture Growth Chamber Contact: Margie Stinson	Tissue Growth Culture Chamber for BIOL 212 [Biology majors] and Biotechnology Program. Used to provide sterile conditions for conducting tissue growth culture experiments.
No Information Provided	41	OverArch	Update/Replace Software Licenses	Update Autodesk AutoCAD software to latest version. Replace all-district license for Focus on Grammar software. Software is currently installed on computers in LAC, Library, Language Acquisition Center, HECSY lab computers, other computer labs, and some	The AutoCAD software application developed by Autodesk is used by most of the classes in the CAD program. The software needs to be upgraded every year to stay current. The original software is technically obsolete and no longer works on the newest computers, even after a work-around by our technical staff. This software is a critical component of grammar instruction and is available for student use in several locations campus-wide. Since this software is institutionalized, expense should be absorbed by the institution's budget.
See Notes	42	Facilities	DSS Proctoring Space	Every semester, we need to identify space for protocoling final examinations for DSS students. (As a temporary solution, we need Room 436 to be reserved for DSS proctoring during finals week) Contact: Malia Flood	DSS Test Proctoring requests increase by 300 % during Finals Week. DSS proctored 336 exams during fall 2013 finals week and 319 exams during spring 2014 finals week. DSS needs a dedicated classroom space for test proctoring during finals week. This item has been included on the last 3 DSS program reviews

No Information Provided	43	IT	TV Monitors	6 TV monitors for instruction/learning of dental patient record management software.	Student learning and application of practice management software for gainful employment. Graduates have indicated they are not prepared to meet employer expectations on the use of dental software required for daily use and to meet industry standards.
No Information Provided	44	Major Equipment	Camera Dolly	Camera Dolly System Contact person: Mark Sisson	The current dolly is several years old and is insufficient to adequately provide for student instruction and demand.
No Action	45	IT	Maxient	Software which will track and manage the workload for student discipline and student grievance cases. Contact: Mia McClellan	To meet accreditation and other timely reporting for on campus and external reporting, such as the Clery Act statistics.
No Action	46	OverArch	Warehouse Data Provided by Research	Student Data Warehouse, Cal-PASS Contact: Bea Zamora/Mark Samuels/Linda Hensley	For research on assessment/placement and prerequisite validation.

No Information Provided	47	Facilities	Carpet 410, 200,210, 220 BLDG	Remove School office carpet and replace with new carpet. Contact Person: Bertha Rose Williams Replace or remove carpeting in Room 414 and 415. Contact Person: Araceli Moreno Remove carpets in the 200, 210, & 220 buildings and new flooring	This would alleviate health risk for staff who have allergies and asthma. Current carpeting is old and worn, and it gives off an unpleasant odor The carpets are old, contain allergens, and dirty; replacing with a hard, washing flooring will be more sanitary and no allergens.
No Information Provided	48	IT	Laptop Computers and Cart	Bretford Rechargeable Notebook Carts Model #LAPTG15SA-GM and 30 Standard Laptop Computers, HP 8470P I5-3320M 2.6GHZ/3MB 4GB 500GB; DVDRW 14" HD+ BT W7P64 #B5W71AW#ABA; HP CAREPACK 4YR NBD ONSITE #U7860E for ESL	The curriculum requires use of a computer at least one hour per week in the classroom. Students are currently using their cell phones which is not optimal.
No Information Provided	49	Facilities	Structural Renovation 400 BLDG	Bldg. 400 structural renovation including bathrooms and part-time office space Contact Person: Joel Levine	Bathroom plumbing and walls are crumbling, failing, and creating unsafe and unsanitary conditions for faculty, staff, and students.

No Information Provided	50	OverArch	Professional Development	Staff training Certification on several post-production software. Contact: Mark Sisson Professional development for CE Counselor. Contact: Mink Stavenga professional development funds and stipends to support the involvement of adjunct faculty. Contact:	The nature of the rapidly developing media and motion picture industries require constant hands-on training for new equipment, software, protocols and standards.
No Information Provided	51	Major Equipment	Dimmer Board	Behringer LC2412 Eurolight Lighting Console Contact: Dana Maue / Mary Jo Horvath	Outdated and faulty
No Information Provided	52	IT	Laerdal Little Family Pack	Cardiac & Respiratory half manikin, Adult, child & Baby (request 1 set) Laerdal Little Family Pack Item #: 125-01050 for	Additional manikins needed to enhance hands-on experience for students. (Reflecting QSEN & NPSG) and demonstrate skills competency.

Purchased & Delivered	53	OverArch	Campus SaVE Act Training	Requesting online training resources, printed materials, funding for guest speakers and consultants, and outreach/awareness campaigns. Training for employees who will provide counseling and emotional support for students in distress. Contact: Mia McC	New federal and state laws/regulations require that campuses provide comprehensive training and resources on Campus SaVE Act to all campus constituents. This includes training on issues of sexual assault, stalking, and domestic violence.
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No Information Provided	54	Major Equipment	CNC Router	CNC Router SR-23 Stinger I Router Contact Person: Marisol Rendon	This small footprint CNC (computer numerically controlled) machine is designed for educational applications and methods such as cutting in wood, acrylic and non-ferrous metals. CNC machines are powerful tools controlled from a computer software program which enable you to make everything from simple cut-out shapes to intricate 3D carvings (and everything in between). This equipment establishes a relationship between a digital control system, a file of instructions and a physical tool, giving students the opportunity to visualize and design in the digital environment and produce a physical professional level prototype. This equipment will support curriculum for three-dimensional areas such as sculpture, 3D design, contemporary art practices, design in wood and jewelry courses. Students need access to equipment that embraces technological expressive possibilities and that are able to integrate their graphic applications into contemporary digital fabrication.
Purchased & Delivered	55	IT	Image Now License	Need imaging license to scan and catalog paper documents. Contact: Brett Robertson	This will allow the Office of Student Activities to manage documents electronically in order to eventually move current form from paper to electronic.

No Action	56	Facilities	Health & Personal Wellness Space	<p>An integrated space is needed to house both Personal Wellness and Health Services which are one department. Contact: Brett Robertson</p>	<p>Currently Health Services and Personal Wellness Services are physically separated resulting in a fragmentation of services. The current arrangement is not conducive to the treatment of the whole student in a safe, confidential environment. Having a Health & Wellness Center that encompasses Health & Personal Wellness Services would provide a safe, secure & confidential environment to provide care, streamline office operations and procedures & enhance student success and retention at the college. Currently, both areas have outgrown the two separate spaces which these departments occupy. This has become an immediate need to effectively serve students.</p>
No Information Provided	57	Facilities	HECOM General Renovations	<p>1.Student Services lobby walls have cracks and need to be repaired 2.The fire alarm panel in the Student Services lobby needs repair or replacement as it goes off frequently without cause 3.Light post is needed in the southeast exit of the 4100 building 4</p>	<p>Some of these requests are aesthetic, which contribute to the learning environment, and others (such as the lighting and cracked walls) are safety precautions.</p>

No Information Provided	58	OverArch	Faculty Stipends Noncredit	Provide stipends to faculty to prepare bridge programs for noncredit courses Contact: Stavenga	Increase participation of disciplined faculty in curriculum development
No Information Provided	59	Facilities	Floor Renovation 1700 BLDG	Padded floor (3/4 inches minimum); In-laid ¾ inch platforms for Power lifting (Edward Carberry)	Safety concerns for strength training with the students; noise and shock reduction in the 1700 building to sustain the building for long-term.
No Information Provided	60	Major Equipment	Cart for Academic Lab Techs	Electric cart to be shared among Instructional Lab Technicians when providing on-call support for smart classrooms and computer labs.	An electric cart will enable the Instructional Lab Technicians to provide faster and more efficient service to smart classroom requests for immediate assistance and thereby provide better support of teaching and learning. The cart will also increase the number of requests that can be resolved immediately because it will carry a ladder, tools, supplies and loaner equipment. (IT-S2)
No Information Provided	61	IT	Wacom/Bamboo Tablets	Digital Pen tablets \$300 * 33 = \$9,900. For Web and Gaming certificate Programs	Current tablets are obsolete and replacement pens are not sold anymore. Digital drawing devices are required in curriculum.
No Information Provided	62	Facilities	Forensic Lab Renovation	Complete construction of Forensic Lab (Note: Forensic Lab was to be completed with Prop R monies-unsure of current status of funding Lab.) See Above.	Required for safety issues and instructional relevance/update

No Information Provided	63	Major Equipment	MakerBot Replicator	MakerBot Replicator Z18, Protection Plan, Filament Case, Cart, Filament Spools. Contact person: Robert Garza	The item would allow students to create physical prototypes from CAD models in biodegradable PLA material. This equipment uses an additive manufacturing process and provides a large build volume. This item would help students to develop a better understanding between the virtual models designed in CAD and the physical items the models represent.
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No Information Provided	64	OverArch	Outreach/Marketing	<p>Outreach to Communication majors for the purpose of data collection and recruitment. Contact Person: Eric Maag</p> <p>Publicity of dance program. Contact: Dana Maue Telemedia marketing materials. Contact Person: Mark Sisson We would like to create flyers and</p>	<p>To increase enrollments and to provide outreach to the community to market programs. In order to create awareness about the program, the faculty visits various schools and public venues where fliers, DVDs and brochures are passed out. Photography & Digital Imaging started a new Associates Degree, an updated Certificate of Achievement, and opened a new facility in Fall 2011. We would like to create flyers and promote these new offerings. Estimated cost of promotional materials is \$1500. The District needs to support the Center and its multiple programs by providing support for the development and implementation of a comprehensive marketing plan. In addition, the District would benefit from increased marketing of its Economic and Workforce Development Programs (including CITD) and their impact in the community. Promoting our Program and course offerings through the creation of email-blasts, flyers, banners, and high school presentation would help increase enrollment which has dropped by 10% in the last year according to Data Dashboard's Program Review Headcount at End of Term.</p>
No Information Provided	65	Facilities	Partition Removal RM 203	Remove the partition in Room 203 Contact; Maria E. Martinez	The current lab space in 203 should go back to the original size, before the partition, to accommodate the students.

No Information Provided	66	Major Equipment	Compact Milling Machine	Roland SRM-20 Compact Milling Machine and Dell Latitude 15 3000 Series Laptop with 3 years support. Contact person: Robert Garza	This items would allow student to learn about manufacturing using Computer Numerical Control (CNC) milling. This item can cut/mill wood and light metals. Students could gain skills in the design of tools paths and the development of 3D prototypes from CAD models. The laptop is needed to control the mill while it cuts the material.
No Information Provided	67	Facilities	Classroom Lighting 410, 420 BLDG	Install recessed lighting or reconfigure current lighting in Rooms 414, 415, 427, 428, and 429 so that dimming of lights is possible. Contact Person: Araceli Moreno	Current lighting does not allow for adequate viewing of projected lessons. Students need to be able to see projected lesson while simultaneously executing assignments. Dimmer switches/adjustable lighting promote safety while projectors are being used. Some ENGL-designated rooms have light controls rigged to the smart podiums; these are helpful to instructors, especially when the wall switch is located in the corner opposite the smart podium.

No Information Provided	68	OverArch	Budget Enhancement	<p>Increase the Forensics budget and split into two separate categories – one for Debate and one for Individual Events/Performance Groups. Contact Person: Jordan Mills Fund the following added lab sections: Fall section of BIOL 211 60 (unfunded starting fall</p>	<p>Budget cuts to team travel have caused us to take fewer students to fewer tournaments, ultimately reducing the type of training and exposure that allows them to earn scholarships and/or admittance into four year universities. Although the SWC budget is now recovering, money in the Forensics budget has not been restored to pre-budget cut levels. Reassigned time for Forensics has been restored, but recently has been split between two instructors. The split in time also accompanied a split in purpose. Forensics still supports Debate, but now it supports a traveling performance group as well. Already tight funding for Forensics is now being split between two types of Forensics activities instead of one. It is recommended that the Forensics budget be split into two budgets, one for competitive Debate and one for the traveling performance groups. Once the budget is split into two, both budgets will need to be augmented to adequately fund our Forensics programs. (COMM 5) The addition of these sections was paramount to the growth of Biology's programs in response to consistent full waitlists for all other sections of the courses. These courses require supplies and dissection</p>
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No Information Provided	69	Major Equipment	Cart for Network/Systems Technicians	Electric cart to be shared among IT network and systems staff for transporting equipment, supplies and tools to various work areas across campus.	The network staff routinely works on maintaining and installing network equipment (e.g., wireless access points, distribution switches, cabling, etc.) located throughout the entire campus. It would be very helpful and help them to be more efficient if they had an electric cart to go to transport equipment, supplies and tools throughout campus. The cart would also be very helpful for systems staff to store/retrieve backup tapes across campus and miscellaneous duties. (IT-S2)
Purchased & Delivered	70	IT	Board Room Laptops	Provide laptops for each of the Governing Board members	The District has gone to a paperless Governing Board agenda. The software works best with laptops. Providing laptops for each of the Governing Board members ensures efficient and correct voting input.
No Information Provided	71	OverArch	Customer Service Training	Paradigm shift needed to cope with change.	Needed to implement new initiatives
No Information Provided	72	Facilities	Fire Science Vehicle Enclosure	Emergency vehicle enclosure to house motorized fire apparatus and support equipment. Contact: Silvia Cornejo/Kevin Roof	The Fire Science Program is currently without any facilities to properly protect or store our equipment/apparatus.

No Information Provided	73	IT	JOUR Smart Classrooms	Make rooms 1680, 652, 640, 541, 640 Journalism Building SMART classrooms. Contact Person: Joel Levine (1680) Contact Person: Kathy Tyner (652) Contact Person: Max Branscomb	The students in these classrooms are being placed at a great disadvantage by not having a computer projector and WiFi available for the enrichment of instruction delivered to them.
No Information Provided	74	Major Equipment	Audio Mixer	Studio Audio Mixer Contact person: Mark Sisson	Current audio mixer is ten years outdated and the company no longer provides technical support. The mixer provides audio distribution for all rooms in the studio facility.
Purchased & Delivered	75	Facilities	CalWorks Renovation	Remodel/redesign CalWORKs area to create more space to create confidential space for student intake. Contact: Omar Orihuela	CalWORKs students need a confidential intake environment. Further, staffs' efficiency and productivity is affected by the office layout; support staff sits and faces the opposite direction of service desk. Support staff cannot see students when they arrive nor leave, therefore, the amount of students receiving supplies and surveys are lower. Finally, two full-time support staff is squeezed in a very tight space.

No Information Provided	76	IT	Academic Software Renewals	Request administration to create better process by which academic disciplines will receive renewals of necessary classroom or lab software (other than relying on annual prioritization) Ê	The current process of some disciplines relying on annual prioritization for the renewal of needed software and subscriptions is not optimal for stable and reliable curriculum. Not all Deans appear able to take care of this through their annual budgets.
No Information Provided	77	IT	Large Screen and Projector	A projector large enough for room 203 once the current partition is removed to accommodate full classes.	The partition needs to be removed in room 203. With the expansion of room 203, a much larger screen will be needed (same size as 202 has now) and may require new projector. Contact: Maria E. Martinez-Sanabria
No Information Provided	78	Major Equipment	Desktop Laser Cutter	Full Spectrum Laser - New 40W/45W CO2 Hobby Laser with 2 year warranty, Large Carbon + HEPA Air Filter Purifier and additional options. Contact person: Robert Garza	A laser cutter would allow students taking introductory CAD classes to create cutouts of flat parts from wood and plastic materials. Students could compare their CAD designs to the physical parts made from them. Students in advanced CAD classes could learn how to layout multiple parts to be cut that would fit together into an assembly.

No Information Provided	79	Facilities	IT Training/Meeting Facility	Institutional Technology requests a dedicated training facility for providing hands-on workshops for Ellucian products (e.g., Colleague, Web UI, WebAdvisor, Student Planning, etc.), facilitating Ellucian meetings and available for other IT training for po	Over the past year the district has invested significant resources in Ellucian business process modeling and best practices for all areas of the college: Instruction, Student Services, Finance, Human Resources, Research and Information Technology. This coming year we will be focused on major Ellucian projects such as the online Student Education Plan, Degree Audit, MIS and Payroll. Ellucian recommends that we provide a dedicated training room for computer workshops per the Ellucian Action Plan. The most inexpensive way to provide this training facility may be to select an existing student computer lab with older computers that are no longer used very much -- provided the classes could be scheduled in an alternative lab. Another option would be to reassign a lecture room for this purpose but it would be more expensive to equip a lecture room with tables, networking and computers, etc., to meet the requirements of the training facility. (IT-S2)
Purchased & Delivered	80	IT	Web-based Marketing Software	Provide contract with Clarius for an online marketing brochure services. Contact: Nick Montez	Located on the college home page, a prospective student can indicate their need for information regarding college academic programs as well as student support services. Gives each student their own individualized and customized information and the email and telephone numbers of specific staff and departments to contact.

No Information Provided	81	Major Equipment	Electronic Eye Door for LRC/Library	Automatic door for the first floor of the library. Contact Person: Patricia C.Torres/Tony McGee	Building Access through the first floor is not ADA compliant. It's in the best interest of the college to incorporate Universal Design to provide adequate access to all Southwestern College users.
No Information Provided	82	OverArch	Visiting Artist / Lecture Budget	Funding for Music Recital Series Contact: Dr. Cynthia McGregor Visual Arts Visiting Artist / Lecture Budget. This request is to be able to bring in one visiting artist / lecturer per semester at \$1,000 per visit. This would be an annual budget of \$2,00	Students have to attend a concert(s) for their performance and history classes, and their success is contingent on free performances on campus. Each performance (depending on size of group) costs \$300-\$500. This activity will bring in professional artists that will enhance instruction to students and help connect students to opportunities in industry and professional art practices The program's premiere venue to promote community awareness and provide students a showcase venue is our yearly film festival. This event would allow design professionals to share their personal path to the profession, enhance instruction, and enable student to begin networking and become aware of professional opportunities.

No Information Provided	83	IT	Mix/FoleyStudio	Mac Pro Two_4 core Westmere, 8GB memory, / 1 TB HDD, 2 ATI Radeo \$ 3,749.00 Gallery ADR Studio 3.0 \$ 1,795.00 Virtual VTR Pro \$ 1,899.00 VoicePro \$ 1,795.00 / Media Munger \$ 795.00/ Session Browser \$ 795.00 / Lynx Aurora 16 HD \$ 3,195.00 / MOTO Midi Expr	Some of this equipment has worn out and some needs to be updated to keep up with industry standard and student employability.
No Information Provided	84	Major Equipment	Portable Photo Studio Kit	CCGR support staff have increased the venues in which to promote college programs through photos. We do not own portable photo studio equipment.	We currently must borrow photography equipment from the college photo lab. This potentially impacts students who otherwise cannot use the equipment if it is checked out to the CCGR department.
No Information Provided	85	OverArch	Funds for Conferences RDG	Conferences such as CRLA, IRA, and On Course offer growth opportunities for RDG faculty. Contact person: Susan Brenner	Staff Development offers limited funds for registration, but, for many, that is the least of it: travel expenses (air and hotel) make attendance cost prohibitive.

No Information Provided	86	Facilities	New Meeting & Training facility	Institutional Technology requests a dedicated training facility for providing hands-on workshops for Ellucian products (e.g., Colleague, Web UI, WebAdvisor, Student Planning, etc.), facilitating Ellucian meetings and available for other IT training for po	Over the past year the district has invested significant resources in Ellucian business process modeling and best practices for all areas of the college: Instruction, Student Services, Finance, Human Resources, Research and Information Technology. This coming year we will be focused on major Ellucian projects such as the online Student Education Plan, Degree Audit, MIS and Payroll. Ellucian recommends that we provide a dedicated training room for computer workshops per the Ellucian Action Plan. The most inexpensive way to provide this training facility may be to select an existing student computer lab with older computers that are no longer used very much -- provided the classes could be scheduled in an alternative lab. Another option would be to reassign a lecture room for this purpose but it would be more expensive to equip a lecture room with tables, networking and computers, etc., to meet the requirements of the training facility. (IT-S2)
No Information Provided	87	IT	Tablets for LAS	for capturing tutor contacts in all tutorial sites. ÊÊ	To track positive attendance in accordance with accreditation standards and Title V regulations.

No Information Provided	88	Major Equipment	Birth simulator for EMTP	CAE Fidelis Lucina childbirth simulator Contact: Silvia Cornejo/Devin Price	According to the World Health Organization (WHO), the United States is ranked 40th when it comes to neonatal death rates. Emergency out of hospital child birth is a risk factor in these deaths. This simulator will better prepare our students, in addition to the students in the Nursing and EMT programs, to provide lifesaving interventions to the newborn and mother. Our students serve high risk populations as many of the emergency childbirth mothers have little or no prenatal medical care. Emergency childbirth and care of the newborn is a high risk skill. This simulator will better prepare our students for success in the job market and better serve their patients during their clinical and field internships.
No Information Provided	89	OverArch	Equipment Inventory System	Equipment Inventory System Contact Person: Mark Sisson	The current inventory system ceased functioning three years ago and the program has been managing with a paper-based solution. Due to the large amount of equipment and heavy turnover of students' checkouts the program requires a modern and comprehensive solution. It must include inventory, scheduling and tracking options.
No Information Provided	90	IT	Projector for Dance Studio	Improve projector technology in the dance studio theatre	To allow for better instructional technique to improve instruction

No Action	91	Facilities	Admissions Office Remodel	Remodel needed to accommodate new cubicle space for Outreach Specialist and Data Software Specialist within the Admissions and Records Office Area. Contact: Nick Montez	The Outreach department was utilizing the Director of Admissions & Records Office prior to the hire of the position. The Data Software Specialist had been housed in the Dean of Student Services area prior to the hiring of a Director of Admissions & Records. With both positions now reporting to the Director of Admissions & Records, there is a need for adequate office space in the Admissions & Records area for greater communication and collaboration
No Information Provided	92	IT	Character Generator	Character Generator compatible to current switcher.	The current CG is now out of service due to equipment failure was installed in fall of 2002 when original video production equipment was purchased. Is needed for student instruction
No Action	93	Facilities	First Year Experience Welcome Center	Establish a Welcome Center for the FYE Program (potentially in the Cesar Chavez Student Services Building) Contact: Bea Zamora	The establishment of the Welcome Center would provide the necessary space for the creation of a FYE program and address one of the major interventions for the Title V grant.
No Information Provided	94	IT	3-D Printer	3-D printer for Engineering Program; Room 501 contact person Lauren Zinola	3-D printing is the norm for rapid prototyping in engineering design. The Engr 110 student needs to know how to use this technology.
No Information Provided	95	Facilities	Library Modular Seating	35-40 modular seats needed for student use throughout the library. Contact Person: P. Torres/N. Trapp Davis	Current seating is over 12 years old and in disrepair. Students need safe and secure furniture for their studying needs.

No Information Provided	96	IT	Back-up Power for Server	Back-Up Power for Server at High Tech Center	Currently we have no source of back-up power for our High Tech center (HTC) server. Should there be a sudden loss of power our lab could sustain the irrevocable loss of our server and files. The back-up power would ensure maintenance of our server as it powers down during a sudden power outage.
Determined Not Feasible	97	Facilities	VPES Offices Arrangement	New building or office arrangement needed to consolidate the VPES Office, Benefits, Human Resources, Payroll, and Staff Development into a single location.	Integrated and coordinated Employee Services efforts would be best served by unifying all Division functions into a single facility.
No Information Provided	98	IT	Continuing Education Software	Bring current CTE, basic skills, and ESL software for assessments for AR, general counseling, career center, and DSS programs of continuing education.	The ATC was not 100% clear on this item. But, it looked like it might be used for students in DSS and for assessments and so we kept it as academic technology. If the ITC wants to move this to non-academic technology, this is fine. This appears to be a variety of software continuing education and will require some follow-up to completely clear up. There currently is no continuing education representative on the ATC.

No Information Provided	99	OverArch	Augment Piano Accompanist Budget	Augment Piano Accompanist Budget Contact: Dr. Cynthia McGregor	Our department offers over 30 sections each semester where students need a piano accompanist to perform either as a soloist or in a group. As our course sections continue to grow, so does the demand to hire a pianist to accompany students for these regular performances. Staff accompanists support student success in course related performances for performing ensembles (Jazz Vocal, Chamber Singers, Concert Choir, Gospel Choir, Big Band, Latin Jazz Ensemble) as well as Applied Music (MUS 125-128). The growth of course offerings and student enrollment/demand for these courses necessitates additional funding. We came up about \$7000 short on our accompanist budget last year.
No Information Provided	100	Facilities	CCGR Office Renovation	A HEAT request was submitted by the PIO and signed by the Superintendent/President on July 3, 2013. It is to remove an internal wall to enlarge one office and provide a door for privacy.	There is an inequity in the current office spaces for members of the CCGR team. This is to provide equity and redeploy support staff spaces.

No Information Provided	101	IT	Captioning OLC	A system resource for faculty to easily caption their online class multimedia. The captioning needs to be complaint with ADA section 508 standards. Contact: Stavenga	The chancellor's office and accreditation agencies are closely monitoring ADA compliance and especially in multimedia. Our online courses are approximately 80% out of compliance with videos alone
No Information Provided	102	Facilities	Continuing Education Signage	Provide permanent signage for CE as well as signage for permanent programs offered Contact: Stavenga	Promote student access and program marketability

No Information Provided	103	OverArch	Annual Memberships ART	Annual membership dues for American Society of Media Photographers - \$225 per year. Contact Person: Micajah Truitt Annual membership dues for Society of Photographic Education - \$125 per year. Contact Person: Micajah Tuitt Annual membership dues for Ame	This membership will help to connect the Photography & Digital Imaging Program to industry, keep curriculum current with industry standards, improve connections necessary to keep Perkin's grants, and increase internship opportunities for students. This membership will help to connect the Photography & Digital Imaging Program to industry, keep curriculum current with industry standards, improve connections necessary to keep Perkin's grants, and increase internship opportunities for students. Maintain ties with community and professionals This membership will act as a bridge between academia and the profession, keeping curriculum current with industry standards and improve relationships necessary to maintain Perkin's grants, and increase internship opportunities for students.
No Information Provided	104	Facilities	New Reference Carrels	Reconfigure study carrels in Reference Area. Contact Person: N.Trapp Davis/P. Torres	New configuration on the 2nd floor would improve visibility and assistance from Library Faculty. There is no line-of-sight between the Reference service desk and the student reference computers. Removing the carrels will improve the librarian's ability to make eye contact and provide assistance. This would greatly enhance academic support to students learning environment.









