Need help with Program Review?
Training Sessions Available

PROGRAM REVIEW IMPORTANT DATES TO REMEMBER

Level 3 - Academic Programs and Programs with a Supervisor
Due: Friday, November 15, 2019

Level 2 – Deans and Directors
Due: Thursday, January 2, 2020

Level 1 - Superintendent/ President and Vice Presidents
Due: Monday, February 3, 2020

To assist with the program review process this year, please consider attending the Program Review App & Data Open Lab. This hands-on lab will provide support to faculty and staff currently working on program review. Specifically, assistance will be provided for those working with the Program Review App and/or, utilizing Business Objects to gather data. **For those new to Business Objects, it allows users to pull data on Course Completion & Success, Degrees & Certificates, Headcounts & Registrations, Grade Distributions and GPA, Course and Faculty Info, and FTES.**

Please sign up for one of these informative sessions on My Learning Plan (eligible for faculty flex credit) or come in any time during the hours listed below.

Date	Time	Training Topic	Location
September 24	11:30am-1:30pm	Business Objects	L 242C
September 25	10:00am-12:00pm	Business Objects	L 242C
September 26	11:30am-1:30pm	Business Objects	L 242C
October 1	11:30am-1:30pm	Business Objects	L 242C
October 2	10:00am-12:00pm	Business Objects	L 242C
October 3	2:00pm-4:00pm	Business Objects	L 242C
October 7	12:30pm-1:30pm	PR Basics Workshop	L238 South
October 8	11:30am-1:30pm	Business Objects	L 242C
October 8	2:30pm-3:30pm	PR Basics Workshop	S202
October 9	9:00am-10:00am	PR Basics Workshop	S202
October 9	2:00pm-4:00pm	Business Objects	L 242C
October 10	11:30am-1:30pm	Business Objects	L 242C
October 15	10:00am-11:00am	Business Objects	L 242C
October 15	1:30pm-2:30pm	Business Objects	L 242C
October 16	2:00pm-1:00pm	Program Review App	HEC National City
October 17	2:00pm-1:00pm	Program Review App	HEC San Ysidro
October 23	3:00pm-4:00pm	Program Review App	L 242C
October 29	1:00pm-3:00pm	Program Review App	L 242C
October 30	1:00pm-3:00pm	Program Review App	L 242C
November 5	2:00pm-3:00pm	Program Review App	L 242C

L242C - Professional Development Lab
S202 – 2nd Floor Cesar Chavez Bldg