Steps to Assessing Student Learning Outcomes (SLOs)

Write Outcomes and Construct Rubrics and Measurement Tools
- Write, Review and/or Revise Outcomes
- Create rubrics for measuring levels of student achievement of SLOs
- Create/find method of measurement for collecting SLO results

Communicate Outcomes
- Communicate SLOs to students and SWC community
- Provide instruction and/or support to help students achieve SLOs
- Share SLO rubrics with students prior to assessing them

Measure Outcomes and Collect Data
- Implement measurement tools and consult rubrics when collecting scores
- Share results with students and discuss

Compile and Store SLO Results
- Store SLO results in eLumen (instructional units) or in main office (administrative units).
- CSLO, PSLO, GESLO and ISLO results from course-section scores will be compiled and generated using eLumen
- AUO and SAO results will be compiled and generated in individual administrative units and/or in consultation with staff in the Office of Institutional Effectiveness

Meet with Colleagues to Discuss and Analyze Data
- In a meeting with colleagues, analyze SLO assessment results following the steps of Organizing a Discussion on SLO Assessment Results.
- Take detailed notes of conclusions drawn regarding SLO assessment results and prepare to describe those conclusion SLO in your area's plan(s) for improvement and in Comprehensive Program Review

Use SLO Assessment Results for Planning
- In a meeting with colleagues, use conclusions generated from your analysis of SLO assessment results to design a plan (or plans) for improvement in student achievement of SLOs
- Complete plans and enter them into eLumen (instructional units) or send to ISLO Coordinator for uploading into SharePoint (administrative units)
- Use any and all SLO assessment results in program review. For instance, use your area's results in conjunction with ISLOs, GESLOs, PSLOs from other areas, AUOs and/or SAOs.
- Consult SLO assessment results when making any decisions that influence student learning and success

Implement New Plan(s) and Return to the Beginning of the Assessment Process
- Implement the plan(s) for improvement and collect more SLO assessment results
- Return to the beginning of this process to reassess SLOs (to close the loop of assessment and continue the process)