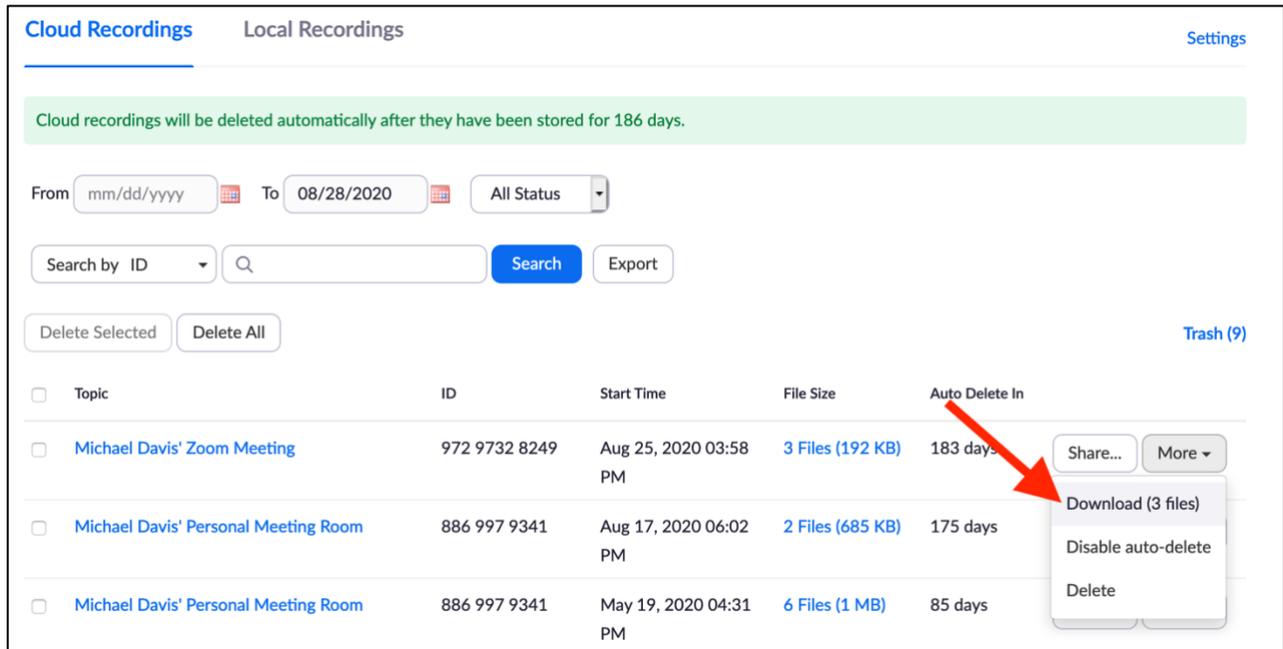


How to How to Download a Cloud Recording

This step-by-step tutorial will walk you through download a recorded meeting from the cloud.

1. Login to the SWC Zoom console and navigate to [Recordings](#).
2. Find the recording you want to save from deletion.
3. Click on the “More” drop-down menu on the recording you want to protect, then select “Download.”



The screenshot displays the Zoom Cloud Recordings interface. At the top, there are tabs for 'Cloud Recordings' and 'Local Recordings', with 'Settings' in the top right. A green banner states: 'Cloud recordings will be deleted automatically after they have been stored for 186 days.' Below this, there are filters for 'From' (mm/dd/yyyy), 'To' (08/28/2020), and 'All Status'. A search bar is labeled 'Search by ID' with a search icon and a 'Search' button. There are also 'Delete Selected' and 'Delete All' buttons. On the right, there is a 'Trash (9)' link. The main content is a table with columns: 'Topic', 'ID', 'Start Time', 'File Size', and 'Auto Delete In'. A red arrow points to the 'More' dropdown menu of the first recording, which is open and shows options: 'Share...', 'Download (3 files)', 'Disable auto-delete', and 'Delete'.

<input type="checkbox"/>	Topic	ID	Start Time	File Size	Auto Delete In	
<input type="checkbox"/>	Michael Davis' Zoom Meeting	972 9732 8249	Aug 25, 2020 03:58 PM	3 Files (192 KB)	183 days	Share... More ▾ Download (3 files) Disable auto-delete Delete
<input type="checkbox"/>	Michael Davis' Personal Meeting Room	886 997 9341	Aug 17, 2020 06:02 PM	2 Files (685 KB)	175 days	
<input type="checkbox"/>	Michael Davis' Personal Meeting Room	886 997 9341	May 19, 2020 04:31 PM	6 Files (1 MB)	85 days	