PLEASE PRINT CLEARLY

<table>
<thead>
<tr>
<th>Name</th>
<th>Semester/Session &amp; Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>SWC ID#</td>
<td>Your Telephone # (      )</td>
</tr>
<tr>
<td>Email Address</td>
<td>Copy of approved petition will be emailed to student</td>
</tr>
</tbody>
</table>

Are you currently enrolled in other courses for college credit? □ NO  □ YES  units ______

STUDENTS TAKING THE CLASS FOR CREDIT WILL HAVE PRIORITY OVER STUDENTS AUDITING

<table>
<thead>
<tr>
<th>Course Title &amp; Section Number</th>
<th>Units</th>
<th>Instructor’s Name (Please print clearly)</th>
<th>Instructor’s Signature or Attached Southwestern College Email (Copy of petition will be emailed to instructor)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

By signing below, I understand the following:

- A total of 6 semester units may be audited per semester
- If I drop a credit class after the refund period, I must pay the additional audit fees to audit the same course
- I will not receive college credit for any audited course
- All audit fees, health fees, and any required material fees are non-refundable

Student Signature: ___________________________ Date: ______________

ADMISSIONS OFFICE USE ONLY

Concurrent Enrollment: □ NO  □ YES  Units ______   ASUM recorded □ Date: __________
Verified by: ___________________________ Comments: ___________________________

STUDENT ACCOUNTS/CASHIERING USE ONLY

Course Audit Fee ($15 per unit per semester): $__________

Health Fee (Mandatory): $__________

Material Fee (if applicable): $__________

Amount Paid: $__________

Receipt #: _________________ Initials: ______________

Note: Students enrolled in 10 or more credit units shall not be charged a fee to audit three or fewer units per semester.
AUDIT POLICY

The Governing Board of the Southwestern Community College District, under the provisions of Chapter 5, Section 76370.3 of the Education Code, hereby authorizes individuals to audit regularly scheduled credit courses, subject to the following conditions and stipulations:

1. A person must meet college eligibility requirements for admissions to audit courses.

2. Permission to audit a class is done at the discretion of the instructor and requires instructor's signature. Credit students have priority over auditing students.

3. No student will be allowed to register in audit status prior to the first class meeting.

4. A fee of fifteen dollars ($15) per unit per semester shall be charged for each class audited. Students enrolled in classes to receive credit for 10 or more credit units shall not be charged a fee to audit three or fewer semester units per semester. Additionally, the mandatory health fee must be paid.

5. All audit fees, health fees, and any required material fees are non-refundable.

6. No student auditing a course shall be permitted to change his or her enrollment in that course to receive credit for the course.

7. Audit registration will require permission of the instructor of record, unless authorized by the Department Chair and Dean.

8. A maximum of six (6) semester units may be audited in any regular instruction term: Fall, Spring, and Summer.

9. Classroom attendance of student auditing a course shall not be included in computing the apportionment due the District.

10. All college policies and procedures apply to audit students.