

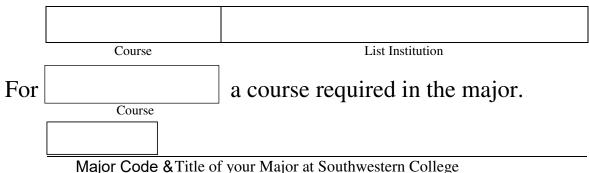
## SUBSTITUTE A MAJOR REQUIREMENT

Please Print Clearly	
Name	SWC ID:
Email:	Telephone: ( )

## SUBMIT TO THE APPROPRIATE SCHOOL OF YOUR MAJOR AFTER COMPLETING FORM.

Student: A substitute course must be a course that is <u>not</u> required in the major. Attach an updated Student Educational Plan (SEP) prepared by a counselor, if available. A course description should be included for course work taken at an institution other than Southwestern College. The result of this petition may be delayed if documentation is not provided. **You will be notified of the result by email.** 

## I request permission to SUBSTITUTE:



## Reason for this Petition

(State specific facts or circumstances to be considered by the Department Chair/Dean. If you have supporting documentation, please attach to petition.)

Student Signature

Date \_\_\_\_\_

OFFICE USE ONLY	RECOMMENDATIONS OF THE DEPARTMENT CHAIR/DEAN	
Approved		
Denied		
Need documentation		
Counselor	Department Chair:	Date:
Dean: Date:		
**Instructional Administrator: Please return this petition to the Evaluations Office.		