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| Academic Senate Committee Minutes | | | |
| september 23, 2014 | | 11:00-11:50 a.m. | L 246 |
| note taker | respectfully submitted by Caree Lesh | | | |
| Attendees | Arredondo, Josue | Lewis, John | ~~Richison, Scott~~ | |
| ~~Beach, Randy~~ | Lynch Morissette, Emily | Salahuddin, Sheri | |
| Brady, David | Maag, Eric | Soto, Corina | |
| Burton, Veronica | Martinez-Sanabria, Maria E. | Speyrer, Michael | |
| Carberry, Ed | ~~McAneney, Danielle~~ | Tolli, John | |
| Caschetta, Todd | McDaniel, Cynthia | Tyahla, Sandy | |
| Davis, J.D. | McGee, Tony | Villegas, Val | |
| Decker, Stephanie | Mossadeghi, Yasmin | Whitsett, Jessica | |
| Detsch, Steven | ~~Orozco, Alejandro~~ | Williams, Janelle | |
| Edwards-LiPera, Diane | ~~Ortiz, Luis~~ | Wolniewicz, Rebecca | |
| Flores-Charter, Patti | Posey, Jessica | Yoder, Leslie | |
| Garcia-Navarrete, Sylvia | Post, Frank | Yonker, Susan | |
| Hayashi, Chris | Quan, Nghiep | Zinola, Lauren | |
| Hopkins, Kesa | ~~Quintana, Pablo~~ |  | |
| Lesh, Caree | Rempt, Andrew |  | |
| GUEST/s | Angelica Suarez | Kathy Tyner | Sylvia Garcia-Navarrete | |
| Elisabeth Shapiro | Paul Norris | Maria Abuan | |
| Names in red indicate AS Executive committee members. | | |  | |
| **Call to order; Approval of Agenda (Action Item)** | | | patricia flores-charter |
| Discussion | A motion was made to approve the agenda and was seconded. A motion was made to “bundle” and add approval of minute’s form 9/16 and 9/9 and to move ITC to number 6 and program discontinuance to number 7. The motions were approved. | | | |
| Approval of agenda. M/S/C. unanimous | | | | |
| **Approval of Minutes from 09/09/14 & 09/16/14 (Action Item)** | | | patricia flores-charter |
| Discussion | There was a motion made to bundle the minutes. The motion was approved | | | |
| Approval of minutes. M/S/C. unamimous | | | | |
| **Public Comment (Information Item)** | | | patricia flores-charter |
| Discussion | Please come to the second annual Access Awards breakfast on 10/2/14 from 8-10.  It was noted that supplemental materials can be used in lieu of a textbook, but the materials need to be sufficiently challenging and cover the course outline. | | | |
| **Presidents Report (Information Item)** | | | patricia flores-charter |
| Discussion | Please call Patti for a quick response on any questions, do not email if possible.  Committees: We have a lot of committees. Please consider serving on a committee, especially tenured faculty. If you know you are leaving a committee please start working with the Senate President in spring to find a replacement before the end of the semester for fall.  Budget update: Kathy Tyner has updated the prioritization list for purchases. The budget committee will meet this week to finalize the list and get the list out to everyone. Deadline is 10/6/14. Please roll over critical items from last years program review on your snapshot. There is still a chance for funding if you roll items over.  SSSP – A committee will be formed and this will be a subcommittee of the Student Services Committee SCC). This committee will work on SSSP activities, including assessment, orientation, counseling, planning documents and how to use the money we will be receiving. The Plan will have a budget based on the funding.  Compressed Calendar – There is still flexibility in the calendar for scheduling within classrooms. Anyone who teaches in the same classroom, will all have to agree to changes. The Deans in effected areas will work out the issues. Please contact your Dean if there are scheduling conflicts. You can move rooms in December after the initial pre-proto when the actual proto comes out.  Patti will be bringing a pre-req plan to look at needs and reviewing pre-reqs that are or are not in place. She will be looking for volunteers to participate in an implementation plan.  The November vote is predicted to have very low turn out. A “Shout Out” was made to Phil Saenz for organizing the candidate forums. We need to encourage our students, faculty, neighbors and friends to get out on vote, and come to the forums. The Governing Board forum is this Thurs., Sept. 25 at 11 am at the patio outside the student union. The Mayoral/City Council forum will be announced. | | |
| **SCEA Report (Report)** | | | frank post |
| discusson | Please vote online for the MOU by midnight Monday next week.  SCEA is pairing up with Breast Cancer Awareness walk with Valerie Goodwin. SCEA made a donation and T-Shirts are available for purchase by this Friday.  Be sure to check your STRS statement that came out recently and make sure you got full credit for a year. Also, check your paycheck stubs and make sure they are correct. | | |
| **Institutional Technology Committee (Information)** | | | paul norris/elisabeth shapiro |
| Discussion | Paul Norris and Elisabeth Shapiro came to present. Elisabeth noted there are two main points: keep trying to get what you need and we are underfunded. If you keep prioritizing things high over and over it will happen! Many disciplines asked for instructional software and it did eventually happen. Don’t give up! We are underfunded and much time is spent on prioritizing by the ITC since we cannot get all of what we need. It is time to switch gears and NOT underfund technology.  Paul explained how we are underfunded on the computer replacement plan. This year $400,000 was to be allocated for computer replacement, but the number has been bumped up to $500,000. This is still over a $700,000 dollars short of what we need. The academic side of the house gets about 2/3’s of tech money. They hope to replace all computers every five years, but cannot afford it to date. They would need 1.2 million to handle the outdated computers in one fiscal year. The result is that replacement decisions are based on critical need. We have over 5,000 computers, so a 5-year replacement cycle means approximately 1,000 computers replaced each year. This also means resources for installation and maintenance. As replacements occur It uses old computers for spare parts. There is no waste. IT is efficient and cost effective in all it does. This is very time-consuming, but it is the only solution until funding is provided to meet our Technology Plan.  ATC prioritizes faculty needs then ITC looks at ATC recommendations and at campus wide needs for their part of the budget prioritization process.  They are also underfunded for program review needs, which is a separate budget situation.  Randy Beach has scheduled buget prioritization workshops soon to further discuss this process, including changes to program review.  Kathy Tyner mentioned the 21st century classroom committee and maybe looking at new ways to keep up with technology. Patti would like to have them come to a Senate meeting to update our faculty.  Perkins funds are also an issue, because people get computers on those funds, then the equipment gets placed on a replacement list. The Career Technical Eeducation (CTE) needs to create a clear and transparent process for Perkins decisions on allocation of funds.  Please let your faculty know we are looking to have a template model for a baseline for technology to be more efficient across classrooms. This will allow faculty to use any classroom and have their tech needs met.  We need to draw attention to this in order to be fully funded for technology now and in the future. | | |
| **Program Discontinuance (Information)** | | |  |
| Discussion | Susan Yonker filled in for Randy Beach. A PowerPoint was shared and is available in SharePoint. This is a first read and will hopefully reach board in October. The plan is to set up a solid faculty driven process for program discontinuance and to make sure everyone who needs to be in the loop is included. This also needs to be update to meet title 5 and accreditation. Discontinuance is when a program is removed from the catalog forever, and would need to be recreated from scratch in the future to be brought back. At the Chancellor’s Office they track programs as active or inactive in the Curriculum Inventory. Discontinued is the same as inactive.  Suspension is when the program is not in the catalog, but you are considering making changes and brining it back with in 3 years.  Criteria for program discontinuance noted on the PowerPoint were reviewed.  Discipline faculty, the department chair or the APR Chair can initiate program discontinuance. The Dean or the VP of the area can bring forward a review for discontinuance and request a meeting with the area faculty for discussion.  Our campus will need to review the number of our programs (over 350) and courses (over 2000) in order to confirm need and viability based on the number of student majors and the critical need for the course for employment or transfer. A trip to San Joaquin Delta idenfied a college with the same student count and geographic isolation with 60 programs and between 600-700 classes. Because we have so many programs and classes it is logical to discuss this in the next few years in our departments.  A senator noted that faculty should check the accuracy on the career technical program data from program review. It was mentioned that she found that information about Social Sciences, Business and Humanities were incorrect. | | |
| **Noel Levitz Morale (Information)** | | | linda hensley |
| Discussion | Will come back next week, as Linda Hensley was out today. | | | |
| **Adjournment** | | | patricia flores-charter |
| Discussion | The meeting was adjourned at 11:50 | | | |
| The next Academic Senate meeting: September 30, 2014 in L 238 S from 11:00-11:50 a.m. | | | | |

[President’s Report from 09-23-14](G:\\Academic Senate\\2014 Fall\\09-30-14 Meeting Folder\\Senate 9_23_14.docx)