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| Southwestern College Academic Senate Executive CommitteeSpecial Meeting |
|  | DATE: 2/20/2014 | 3:00 p.m. - 4:30 p.m. | Room 104B |
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| Facilitator | Randy Beach, AS President |
| Note taker | Caree Lesh, AS Communications and Research Officer |
| Attending | Caree, Angie, Andrew, Chris, Steve, Rebecca, Randy, Susie, Patti |
| PLEASE BRING | Access to all materials (on paper or electronically) |

## **Agenda Items**

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|  | **TOPIC** | **PRESENTER** | **ITEM****TYPE** | **TIME ALLOTTED** | **notes** |
|  | Call to order; approval of agenda | Beach | Action | 1 min |  |
| Randy called the meeting to order at 3:07 |
|  | AnnouncementsATC SurveyHonorary DegreesFRA IPROCInterior Space Design Guidelines | Beach | Discussion | 10 mins |  |
| ATC Survey – Yesterday a survey went out to everyone including students. This closes March 2nd and will review the results with a consultant. This will help create guidelines for a modern classroom. We have a senate agenda item for the 25th. The ATC changed its rubric for prioritization to better meet its mission and focus on pedagogy. Teaching tools should now rise higher on the list. ITC prioritization gets non-instructional tech items, and received 14 non-instructional item requests, and ATC got around 80. 30 items total will be requested for the larger prioritization. Honorary degree requests went out yesterday. They are due 3/1/14 at noon. The policy was just approved. One GB member is going to ask if a GB member can nominate someone. There is no student on the committee because degrees are given by faculty and this is a “rely primarily” issue. Anyone can nominate for the award. FRA – The deadline was extended – we got 15 final nominations, we did not get a team award. Only the winners will be announced. IPROC – This is the merging of the Angie and Rebecca positions. This has been handed off to the VPAA and then to the VPHR. This is a pilot position and will be under constant assessment for do-ability. Something had been drafted previously indicating that this position will need a clerk. A clerical position has not been filled. Interior Space Design Guidelines – this is a document that went to IFC vetted by several groups. This should be presented at the Senate. This has minimal information about ADA compliance etc.  |
|  | Reassigned Time Proposal |  | Update | 10 mins |  |
| The senate approved the reassigned time proposal. Now this has to go to SCEA. This will likely need to be a side letter, if we cannot get it approved by elections we will have to stick with what we have. It was suggested Randy take this to GB. Tim Nader wants to see the senate-approved item. Randy can change it in the bylaws because the bylaws say subject to SCEA negotiations. The only problem would be with the Delegate/Comm Officer and the Curriculum Chair. Randy would be happy with pushing for a curriculum chair (60%) with Melinda and the president elect will have release time reduced from 40-20. The President will be at 60%.  |
|  | SB 850 Report on Board Workshop |  | Update | 10 mins |  |
| Constance Carroll did a workshop, and the GB had great questions about how this will impact resources etc. Dental Hygiene was there and gave a pitch. How would the one program be decided upon is a big question. This needs to be a pedagogically driven decision. Nursing is on the table. Randy will send out Constance’s report to the senators. PFC will be meeting with Marty Bloch in a few weeks and ask why we are limited to one once we see that we can do this and do it well. Randy is on the resolutions committee for the Statewide senate. Constance did talk about the role of the senate a lot.  |
|  | Policy/Procedure Updates | All | Update | 30 mins |  |
| Randy went over a chart he has created. Updates were made to the chart.  |
|  | Sharing & New Business | All | Update | 30 mins |  |
| Council of Chairs – A Faculty member who was running for Department Chair complained about a letter sent from a faculty member running against them for the chair position to everyone in the department but the first faculty member. It was a pretty nasty letter, and the first faculty member wants an apology, legal action and a do over of the election. Mark, Susie, Randy will meet with the complainant and they will determine next steps. The Professional Relations committee may get involved, but the dean should handle this. Chris and Sylvia started to talk about center protocol and all sorts of problems people experience at the centers. Some issues are ISS issues, but we need to have a conversation with the center directors and Chairs. Chris and Silvia will be invited to the next Chairs' Council to talk about center protocol.Curriculum – March 6th – faculty are being asked to meet this day to discuss graduation requirement committee recommendations, DE plan and handbook and how curriculum processing will be changing radically and updates will be given. This info should go out to curriculum committee so it can get out to faculty. Summer scheduling is all out of whack. The FTES allotted for summer is all messed up. At enrollment management KT said she knew about it and those numbers were a mistake and revised numbers were to be corrected and resent. \*\*\*Resolution of commendation for the SCEA negotiating team. We don’t want to pick at admin, but we want to commend our team. It was clarified that local resolutions are read to the GB, but do not go to the statewide senate. This would go to GB and be read there so the GB can see that the Senate Supports the union. Concerns about this impacting accreditation were raised. It was also suggested that this is honest and accurate and will not impact accreditation. The resolution was updated. This will go march 11th for a first read, and a vote on the 18th. |
|  | Adjournment |  |  |  |  |

GUESTS:

Next Academic Senate Executive Committee Meeting: March 6, 1:30-3:00 PM