

**SOUTHWESTERN COLLEGE FOUNDATION  
ANNUAL MEETING AGENDA  
Tuesday, October 28, 2014 ♦ 7:30 a.m. – 8:30 a.m.  
LOCATION: BUILDING 210, ROOM 214**

1. **WELCOME / CALL TO ORDER – Ben Green**
2. **APPROVAL OF MINUTES – ACTION (Enclosure) – Ben Green**
  - A. September 23, 2014
3. **TREASURERS REPORT – (Enclosure) – Cynthia Reyna**
  - A. Financial Report September 2014
4. **COMMITTEE REPORTS – Ben Green**
  - A. Fundraising Committee
    1. Golf Tournament 2015 – Patti Finnegan
      - Date is confirmed as Wednesday, May 6, 2015
    2. Afternoon Tea, Westgate Hotel, November 14, 2014 – Melyn Acasio/Mitch Thompson
    3. Gift of Scholarship Gala
      - Date is confirmed as Saturday, October 3, 2015; Co Chairs: Lorena Victoria and Hank Murphy
  - B. Executive Committee – **ACTION** – Ben Green
    - Officer nominations
      - ✓ President
      - ✓ Vice President
      - ✓ Secretary
      - ✓ Treasurer
5. **NOMINATING COMMITTEE – ACTION – (Enclosure) – Ruben Garcia/Jesse Navarro**
  - A. Consider the nomination of Sofia L. Corona to the Board of Directors. Nominated by Melyn Acasio
6. **GOVERNING BOARD REPORT – Nora Vargas, SWC Governing Board Trustee**
7. **SUPERINTENDENT/PRESIDENT REPORT – Melinda Nish, Ed.D.**
8. **ADJOURNMENT – Ben Green**

**Next meeting date: November 25, 2014**

Item #2.A  
9/23/14 Minutes

October 28, 2014

**SOUTHWESTERN COLLEGE FOUNDATION**

**MEETING MINUTES**

**Tuesday, September 23, 2014 ♦ 7:30 a.m. – 9:30 a.m.**

**LOCATION: BUILDING 210, ROOM 214**

**Present:** Melyn Acasio, Kimberly Grady, Melinda Nish, Ben Green, Linda Gilstrap, Hank Murphy, Mitch Thompson, Patti Finnegan, Holly Hiding, Ruben Garcia, Cynthia Reyna, Jesse Navarro (arrived at 7:45), Chayo Moreno (arrived at 7:50), and Vanessa Coffeen McEvoy (arrived at 7:59).

The following directors departed at times indicated: Melinda Nish at 8:30, Melyn Acasio at 8:43, and Ruben Garcia at 8:46.

**Absent:** Jean Roesch, Joe Martinez, Ricardo Macedo, David Hoffman, Lorena Victoria, and Nora Vargas.

**Recorder:** Dawn Perez

**1. WELCOME / CALL TO ORDER – Ben Green**

President Green called the meeting to order at 7:35 a.m. and welcomed everyone.

**2. APPROVAL OF MINUTES – ACTION (Enclosure) – Ben Green**

A. Motion made by Ruben Garcia, seconded by Kimberly Grady and unanimously approved to accept the minutes for May 24, 2014.

**3. TREASURERS REPORT – (Enclosure) – Cynthia Reyna**

A. Cynthia Reyna presented the Financial Report for May, June, July and August 2014.

**4. REQUEST FOR FUNDS – ACTION – (ENCLOSURE) – Ben Green/Hank Murphy**

Motion made by Mitch Thompson, seconded by Cynthia Reyna and unanimously approved to increase funding for fall semester Request for Funds by \$3,600.

A. The following Student/College Activities Request for Funds projects were approved at the amount indicated:

- School of Arts & Communication/SWC Sun Newspaper Journalism Association of Community Colleges (JACC) Conference. Motion made by Holly Hiding, seconded by Patti Finnegan and unanimously approved to fund at \$6,000.
- School of Arts & Communication/Unsung Heroes Project. Motion made by Melyn Acasio, seconded by Holly Hiding and unanimously approved to fund at \$1,000.
- School of Language & Literature/VAMP Showcase Project. Motion made by Holly Hiding, seconded by Ruben Garcia and unanimously approved to fund at \$750.
- School of Language & Literature/CLIFF International Film Festival Project. Motion made by Holly Hiding, seconded by Vanessa Coffeen McEvoy and unanimously approved to fund at \$300.
- School of Language & Literature/Guest Writers Series. Motion made by Holly Hiding, seconded by Melyn Acasio, and unanimously approved to fund at \$1,750.
- SWC Architecture Club/University Tour. Motion made by Patti Finnegan, seconded by Holly Hiding and unanimously approved to fund at \$500.
- SWC Architecture Club/Design Village Competition. Motion made by Patti Finnegan, seconded by Ruben Garcia and unanimously approved to fund at \$1,000.
- SWC African American Alliance/Martin Luther King, Jr. Breakfast. Motion made by Ruben Garcia, seconded by Patti Finnegan and unanimously approved to fund at \$1,000.
- School of Arts & Communication/Dance Company. Motion made by Patti Finnegan, seconded by Melyn Acasio and unanimously approved to fund at \$300.
- School of Arts & Communication/Art Gallery Speaker Series & Programming. Motion made by Patti Finnegan, seconded by Ruben Garcia and unanimously approved to fund at \$1,000.
- School of Counseling & Personal Development/Puente University Visitation. Motion made by Patti Finnegan, seconded by Hank Murphy and unanimously approved to fund at \$4,500.
- SWC Chicano Latino Coalition/Cesar Chavez Breakfast. Motion made by Ruben Garcia, seconded by Mitch Thompson and unanimously approved to fund at \$1,000.

- School of HESAAT/Lumberman Student Design. Motion made by Chayo Moreno, seconded by Holly Hidingier and unanimously approved to fund at \$300.
- School of Arts & Communication/CAALI Conference. Motion made by Holly Hidingier, seconded by Patti Finnegan and approved with a vote of 11 yay and one nay to fund at \$500 with the stipulation that reasonable information be provided that the event will take place and the \$500 that was approved in funding for a similar project last academic year that did not happen be returned to SWC Foundation.

The following Student/College Activities Request for Funds projects were not approved for funding at this time:

- School of Math, Science & Engineering/DNA Maternal Ancestry Analysis
- School of Math, Science & Engineering/STEM Tutoring
- Staff Development/Spring '15 Opening Day Keynote Speaker

## 5. COMMITTEE REPORTS – Ben Green

### A. Fundraising Committee

1. Golf Tournament – Patti Finnegan  
Patti suggests that we vote at the October meeting whether to hold the next golf tournament on the first Wednesday or first Friday of May 2015. She also believes that she has a commitment from Ball Motor Group for a hole-in-one sponsorship.
2. Afternoon Tea, Westgate Hotel, November 14, 2014 – Melyn Acasio/Mitch Thompson  
Printed materials passed out to directors for their use in fundraising efforts. An estimated budget was also handed out. Linda Gilstrap provided a summary of the event to date.

### B. Executive Committee – Ben Green

- Annual Meeting is October 28, 2014
  - Officer nominations
    - ✓ President
    - ✓ Vice President
    - ✓ Secretary
    - ✓ Treasurer
  - Elections will take place at Annual Meeting
- Ethics/Conflict of Interest Annual Reaffirmation

## 5. GOVERNING BOARD REPORT – Nora Vargas, SWC Governing Board Trustee

No report given

## 6. SUPERINTENDENT/PRESIDENT REPORT – Melinda Nish, Ed.D.

No report given

## 7. ADJOURNMENT – Ben Green

The meeting adjourned at 9:00 a.m.

Item #3.A  
Financial Report September 2014

October 28, 2014

**SOUTHWESTERN COLLEGE FOUNDATION**

**FUNDS SEGREGATION REPORT**

09/01/14 - 09/31/14

	Account Name	Fair Market Value as of September 1, 2014	Inflow	Outflow	Gain/(Loss)	Fair Market Value as of September 30, 2014
<b>Unrestricted Funds Accounts</b>						
	UBS Brokerage Accounts	\$166,642.36	\$0.00	\$1.60	-\$1,390.48	\$165,250.29
	Wells Fargo Checking	-\$200.00	\$0.00	\$0.00	\$0.00	-\$200.00
	Seacoast Commerce Bank Checking	\$14,738.41	\$3,804.00	\$1,165.16	\$0.00	\$17,377.25
	Seacoast Commerce Bank Savings	\$45,464.08	\$5.61	\$0.00	\$0.00	\$45,469.69
	<b>Sub-Totals</b>	<b>\$226,644.85</b>	<b>\$3,809.61</b>	<b>\$1,166.76</b>	<b>-\$1,390.48</b>	<b>\$227,897.23</b>
<b>Temporarily Restricted Funds Accounts</b>						
	UBS Brokerage Account (See Attachment for Scholarship Funds Breakdown)	\$719,133.73	\$6.00	\$0.00	-\$6,472.20	\$712,667.53
	Seacoast Commerce Bank Checking (See Attachment for Pilot Program Accounts Breakdown)	\$4,982.69	\$50.00	\$0.00	\$0.00	\$5,032.69
	<b>Sub-Totals</b>	<b>\$724,116.42</b>	<b>\$56.00</b>	<b>\$0.00</b>	<b>-\$6,472.20</b>	<b>\$717,700.22</b>
	<b>Total Funds Accounts</b>	<b>\$950,761.27</b>	<b>\$3,865.61</b>	<b>\$1,166.76</b>	<b>-\$7,862.68</b>	<b>\$945,597.44</b>

# SOUTHWESTERN COLLEGE FOUNDATION

## Statement of Financial Position

SEPTEMBER 2014

(UNAUDITED)

### ASSETS

Checking/Savings			
Operating Account	\$	22,209.94	
Money Market Account		<u>45,469.69</u>	
Total Checking/Savings			\$ 67,679.63
Other Assets			
Marketable Securities			
Unrestricted		165,250.29	
Temporarily Restricted		<u>712,667.52</u>	
Total Marketable Securities			
Total Other Assets			<u>877,917.81</u>
<b>TOTAL ASSETS</b>			\$ <u><u>945,597.44</u></u>

### LIABILITIES & NET ASSETS

Accounts Payable			
Accounts Payable		<u>360.00</u>	
Total Accounts Payable			<u>360.00</u>
Total Liabilities			360.00
Net Assets			
Temp. Restricted Net Assets		733,423.76	
Unrestricted Net Assets		216,028.52	
Net Income		<u>-4,214.84</u>	
Total Equity			<u>945,237.44</u>
<b>TOTAL LIABILITIES &amp; NET ASSETS</b>			\$ <u><u>945,597.44</u></u>

# **SOUTHWESTERN COLLEGE FOUNDATION**

## **Profit & Loss**

**For The Three Months Ended September 30, 2014**

**(UNAUDITED)**

	<u>Aug'14</u>	<u>Year-to-Date</u>
<b>Ordinary Income/Expense</b>		
Annual Fund - Unrestricted	0.00	1,850.00
Annual Fund - Temporarily Restricted	0.00	550.00
Dividend/Interest - Unrestricted	861.55	1,605.82
Dividend/Interest - Temporarily Restricted	2,015.88	3,764.09
Realized gain/loss - Unrestricted	-2,252.03	-3,359.40
Realized gain/loss - Temporarily Restricted	-8,482.47	-10,002.20
Direct Public Contributions- Temporarily Rest.	56.00	156.00
Direct Public Contributions- Unrestricted	1,298.00	2,543.03
<b>Total Income</b>	<u><b>-6,503.07</b></u>	<u><b>-2,892.66</b></u>
<b>Gross Profit</b>	<b>-6,503.07</b>	<b>-2,892.66</b>
<b>Expenses</b>		
Investment Expense	-4.40	2,657.02
Membership & Dues	800.00	800.00
Total Expense	<u>795.60</u>	<u>3,457.02</u>
<b>Net Ordinary Income</b>	<u><b>-7,298.67</b></u>	<u><b>-6,349.68</b></u>
<b>Other Income/Expense: Special Events</b>		
<b>2014 Tea Event</b>		
Income	2,500.00	2,500.00
Expenses	<u>365.16</u>	<u>365.16</u>
<b>2014 Tea Event Income</b>	<b>2,134.84</b>	<b>2,134.84</b>
<b>Total Other Income/Expense: Special Events</b>	<b>2,134.84</b>	<b>2,134.84</b>
<b>Net Income</b>	<u><u><b>-5,163.83</b></u></u>	<u><u><b>-4,214.84</b></u></u>



**Southwestern College Foundation**  
**Temporarily Restricted Funds Accounts Detail - 09/01/14 - 09/30/14**

**Scholarship Funds**

Account Description	FMV - 09/01/14	Inflow	Outflow	Gain/(Loss) -0.009	FMV - 09/30/14
♦ Athletic Endowment - 061	\$14,524.39			(130.72)	\$14,393.67
♦ CAN Scholarship - 032	\$137,611.59		\$0.00	(1,238.50)	\$136,373.08
♦ Douglas Barnhart Scholarship - 059	\$41,763.83			(375.87)	\$41,387.96
♦ Eastlake Company - 058	\$31,031.46		\$0.00	(279.28)	\$30,752.18
♦ Garden of Giving -037	\$77,374.98		\$0.00	(696.37)	\$76,678.61
♦ Jean Wear Scholarship - 056	\$6,955.87			(62.60)	\$6,893.27
♦ McMillin Companies - 052	\$33,866.75		\$0.00	(304.80)	\$33,561.95
♦ Metallic Scholarship - 016	\$13,266.56			(119.40)	\$13,147.16
♦ M. Watkins Scholarship - 036	\$15,358.99			(138.23)	\$15,220.76
♦ Otay Mesa Child Development - 044	\$17,755.02			(159.80)	\$17,595.23
♦ Tantalo/Conti Scholarship - 033	\$48,761.79		\$0.00	(438.86)	\$48,322.94
♦ Sarah Riker Scholarship - 046	\$5,411.24			(48.70)	\$5,362.54
♦ Hayden Stewart Scholarship - 034	\$107,391.92	\$6.00	\$0.00	(966.53)	\$106,431.40
♦ Valenzuela Scholarship - 055	\$16,451.73		\$0.00	(148.07)	\$16,303.67
♦ WalMart Scholarship -060	\$11,230.21		\$0.00	(101.07)	\$11,129.14
♦ SCEA Scholarship - 065	\$6,653.93			(59.89)	\$6,594.04
♦ Luckman Scholarship -066	\$6,418.80			(57.77)	\$6,361.03
♦ Lassman Scholarship - 054	\$14,633.30	\$0.00	\$0.00	(131.70)	\$14,501.60
♦ Carolyn Brady Fund - 053	\$112,671.35			(1,014.04)	\$111,657.31
<b>Totals</b>	<b>\$719,133.73</b>	<b>\$6.00</b>	<b>\$0.00</b>	<b>-\$6,472.20</b>	<b>\$712,667.53</b>

**Program Accounts Pilot Program**

Account Description	FMV - 09/01/14	Inflow	Outflow	Gain/(Loss)	FMV - 09/30/14
♦ SWC Retirees Scholarship Fund	\$1,750.00	\$0.00	\$0.00	\$0.00	\$1,750.00
♦ Micro Enterprise Family Child Care Program	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
♦ SSG Joshua P Mattero Memorial Fnd	\$632.69	\$0.00	\$0.00	\$0.00	\$632.69
♦ Presidents Circle	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
♦ SWC Sun	\$600.00	\$50.00	\$0.00	\$0.00	\$650.00
<b>Totals</b>	<b>\$4,982.69</b>	<b>\$50.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,032.69</b>

Item #5.A  
Board Member Application: Sofia Corona

October 28, 2014



## MEMBER APPLICATION

### PERSONAL INFORMATION

Name: Sofía L. corona

Address: [REDACTED] City/State: [REDACTED] Zip: [REDACTED]

Phone: [REDACTED] Cell: Same E-Mail: [REDACTED]

Education: (school/degree): SDSU / BA in International Economics

Did you graduate from SWC? No but I attended and took several classes  
If so, when? Fr 1999-2004

Languages spoken: Spanish

Hobbies/Interests: Love the arts including music, musicals, etc. Love

reading and dancing. I'm really involved in working out & helping women reach their goals. I want to empower the youth, especially Latinas. It's my turn to pay it forward.

Additional community organizations/activities: I just began to volunteering for

PSI seminars which is a non profit organization for personal growth.

Involvement in different community events all over S.D and Chula Vista with my company and personally. I participate in a program that goes to Emerson Bandini & read to the children on a quarterly basis.

WORK INFORMATION

Employment: Appreciation Financial

Position/Title: Independent Agent / Financial Advisor

Address: [REDACTED] City/State: [REDACTED]

Phone: [REDACTED] Fax: [REDACTED] E-Mail: [REDACTED]

*Return completed application via fax, e-mail, or US mail to:*

Southwestern College Foundation Nominating Committee  
c/o Office of Institutional Effectiveness  
900 Olay Lakes Road  
Chula Vista, CA 91910  
Fax: (619) 216-6713  
E-mail to: dperez@swccd.edu