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| Academic Senate Committee Minutes | | | |
| november 18, 2014 | | 11:00-11:50 a.m. | L 238 N & S |
| note taker | respectfully submitted by Caree Lesh & Angie Arietti | | |
| Attendees | ~~Abuan, Maria~~ | Lesh, Caree | Rempt, Andrew |
| Arredondo, Josue | Lewis, John | ~~Richison, Scott~~ |
| Beach, Randy | ~~Lynch Morissette, Emily~~ | ~~Salahuddin, Sheri~~ |
| Brady, David | Maag, Eric | ~~Soto, Corina~~ |
| Burton, Veronica | Martinez-Sanabria, Maria E. | Speyrer, Michael |
| ~~Carberry, Ed~~ | ~~McAneney, Danielle~~ | Tolli, John |
| Caschetta, Todd | McDaniel, Cynthia | ~~Tyahla, Sandy~~ |
| Davis, J.D. | McGee, Tony | Villegas, Val |
| Decker, Stephanie | Mossadeghi, Yasmin | Whitsett, Jessica |
| Detsch, Steven | Orozco, Alejandro | Williams, Janelle |
| Edwards-LiPera, Diane | ~~Ortiz, Luis~~ | Wolniewicz, Rebecca |
| Flores-Charter, Patti | Posey, Jessica | Yoder, Leslie |
| Garcia-Navarrete, Sylvia | Post, Frank | Yonker, Susan |
| Hayashi, Chris | Quan, Nghiep | Zinola, Lauren |
| Hopkins, Kesa | ~~Quintana, Pablo~~ |  |
| GUEST/s | Superintendent/President Dr. Nish | Angelica Suarez |  |
| Names in red indicate AS Executive committee members. | | |  |
| **Call to order; Approval of Agenda (Action Item)** | | | patricia flores-charter |
| Discussion | A motion was made to approve the agenda and was seconded. | | |
| Approval of agenda. M/S/C. unanimous | | | |
| **Approval of Minutes from 11/11/14 (Action Item)** | | | patricia flores-charter |
| Discussion | A motion was made to approve the minutes and was seconded. | | |
| Approval of minutes. M/S/C. unanimous | | | |
| **Public Comment (Information Item)** | | | patricia flores-charter |
| Discussion | Andrew Rempt brought flowers and cake for Patti’s 60th Birthday.  The VITA (Volunteer Income Tax Assistance) program will be brought back to the Business program this spring! Students will be helping the public do their taxes. | | |
| **Presidents Report (Report)** | | | patricia flores-charter |
| Discussion | The President’s report link is imbedded at the end of the minutes. | | |
| **SCEA Report (Report)** | | | frank post |
| discusson | We are concerned about workload issues. Some people have been doing coordinating activities, but have not been paid for it. The VPAA is saying that those tasks are now normal faculty duties; however, this is additional workload. Part-time faculty doing extra duties should be compensated for that work. Please let Frank know if you have a situation where someone is not being paid for their work. | | |
| **SLO Update (Update)** | | | randy beach |
| Discussion | Randy passed out handouts on SLO’s that are also available on SharePoint. We need to look at what we need to do with SLO’s for accreditation, but also look at how it impacts workload. All colleges were expected to be proficient in SLO’s by 2012. We are currently proficient. For people who are SLO liaisons, please take a look at the last page of Randy’s rubric handout and see if your area meets those requirements. Not doing SLO’s anymore is not an option. SLO results will never be used for faculty evaluation and this was confirmed by a resolution at Senate Plenary last week.  Randy can run a report to find any classes or programs missing SLO’s from the Data Dashboard, as can anyone who logs in as the SLO coordinator.  Trainings are ongoing and listed on the Staff Development website.  From December 15th-18th from 9:30 a.m.-3:30 p.m. there will be walk in assistance will be available to input SLOs into eLumen. On November 24th from 12:00 -1:00 p.m. there will be training on the basics of eLumen for faculty. This will also be available online to review at your convenience.  The committee is looking at institutional data to improve SLO/AUO quality.  ACCJC is recommending we have four SLO’s in each course by spring 2016. SLO’s need to be entered into Curricunet, but do not have to go to the Curriculum Committee. Action plans needs to be in eLumen by the end of spring 2015. Specific training is being provided on action plans.  We need to show connection between institutional SLO’s course and program SLO’s and AUO’s.  We will be asked to enter SLO data for each individual student so they can disaggregate data by demographic. You can contact ACCJC and say this is not okay. Randy noted that we would need to ask for exemption, because this is already mandated by ACCJC.  It was requested that the Executive Committee work on a resolution for this topic to address the workload.  A motion was made to bring Randy back for the last 10 minutes of the meeting, was seconded and passed.  Randy noted that this is not just an ACCJC thing and that it is a federal requirement. Staff Development will be working on ways to help faculty get up to date on their SLO’s. 1/20/14 is a flex day that could be used for SLO. A senator noted that Opening Day would be better because we all show up then. It was noted that other things are planned for Opening Day and that we should be working on SLO’s year round and not just having a one-time event.  There is an ISLO Academy that any department can sign up for from Staff Development and get flex or hurdle credit as long as it is arranged before the event. | | |
| **Credit by Exam and Independent Study Petition/Procedure (2nd Read/Action Item)** | | | patricia flores-charter |
| Discussion | This is a second reading on the form and the procedure for Credit by exam and Independent Study. A motion was made and seconded to approve all documents. The motion passed unanimously. It was clarified that the Dean or the Department Chair can sign, and you do not need both signatures. | | |
| **Math Minimum Qualification Revision (Information Item)** | | | nghiep quan |
| Discussion | Nghiep noted that the current minimum qualifications were approved by the Senate a few years back. They are removing Statistics to be consistent with the State’s minimum qualifications and the discipline list. It was stated that you can increase the minimum qualifications at the local level but you cannot make them more lenient. | | |
| **Adjournment** | | | patricia flores-charter |
| Discussion | The meeting was adjourned at 11:50 | | |
| The next Academic Senate meeting: November 25, 2014 in L 246 from 11:00-11:50 a.m. | | | |

[AS President’s Report 11-18-14](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/AS%20President%27s%20Report%2011-18-14.docx)