STUDENT RESOURCE GUIDE - SPRING 2015

Higher Education Center at San Ysidro
460 West San Ysidro Boulevard, San Ysidro, CA 92173
(619) 216-6790

Student Services/ Front Counter

Monday, 7:45 a.m.–4:45 p.m.
Tuesday–Thursday, 7:45 a.m.–6:45 p.m.
Friday, 7:45 a.m.-4:45 p.m.
Saturday, 7:45 a.m.–3:45 p.m.
Student Services (1st floor)
(619) 216-6790, Ext. 4901, 4902 or 4903



Jazmin Velazquez



Nancy McKenzie

Picture not Available

Jesus Gaytan

- Admissions & Records/Cashier
- Counseling Appointments
- E.O.P.S. Information
- General Information
- Lost and Found
- Petitions
- Parking Permit

Counseling

By appointment only:
Monday, Wednesday & Thursday, 8:45 a.m.–5:00 p.m.
Tuesday, 12:30–6:30 p.m.
Friday, 9:00 a.m.– 2:00 p.m.; Saturday, 8:00 -11:00 am.
Office # 5100-C (Student Services, 1st floor)
(619) 216-6790, Ext. 4901, 4902, 4903



Osvaldo Amezcua

- Academic/Career Counseling
- Personal Counseling
- Crisis Counseling
- Student Education Plan (SEP)
- Transfer to a University
- Deciding on a Major
- Orientation to College
- Scholarship Information

Financial Aid Services

Walk-in Hours only:
Mon., Tues., Thurs., Fri., 7:45–11:00 a.m., 2:00 –3:30 p.m.
Wed., 9:30 a.m.—11:30 a.m., 3:00 p.m.—5:30 p.m.
.
Office #5100-B (Student Services, 1st floor)
(619) 216-6790, Ext. 4904



Laura Arana



- FAFSA / BOGW
- Application Assistance
- Loan Assistance
- Scholarship Assistance
- Student Employment Information

Assessment Test

- English /Reading/Math: 12:30-4:00 p.m
  Friday: Feb. 6 & 20, Mar. 13 & 27,
  Apr. 10 & 24, May 8 & 15
- English as a Second Language: 2:30-4:00 p.m.
  Tuesday: Feb. 10 & 24, Mar. 17,
  Apr. 14 & 28, May 19

To sign up, stop by the Student Service Counter
(619) 216-6790, Ext. 4901, 4902, 4903

Disability Support Services (DSS)

By appointment only, go to Student Services.
(619) 216-6790, Ext. 4901, 4902, 4903

Learning Disability Specialist: Jaquelyn Gardea
Monday: 10:00 a.m.— 1:00 p.m.

- Disability Counseling
- Note Takers as Needed
- Priority Registration
- Test Accommodations

Psychological Counseling

By appointment only, go to Student Services.
(619) 216-6790, Ext. 4901, 4902, 4903

3:30 p.m.—7:00 p.m.
Wednesday, February 4th & 18th
Wednesday, March 4th & 18th
Wednesday, April 15th & 29th

Therapist: Grace McKissick, Ph.D

- Personal and Psychological Counseling
- Provide support and make referrals
- Individual Psychotherapy

PLEASE TURN OVER

Tutoring Services

ENGLISH / WRITING / ESL
Tuesday, 10:30 a.m. –2:00 p.m.
2:30 p.m.-7:00 p.m.
Library –1st Floor



Michelle Sanchez

MATHEMATICS
Monday 9:30 a.m.-12:30 p.m.
Thursday, 12:45p.m.-5:45p.m.
Library—1st floor



Michelle S.



Alejandro Ortega

CHILD DEVELOPMENT
Monday, 1:30 p.m.-5:30 p.m.
Tuesday, 9:00 a.m.-1:00 p.m.
Office 5100-D



Edna Marquez

COMPUTERS
Monday, 9:30 a.m.–1:00 p.m.
& 3:15–6:45 p.m.
Tuesday, 9:30 a.m.–1:30pm
Wednesday, 9:30 a.m.–1:30 p.m.
Computer Lab—2nd floor



Carlos Verduzco

Library

Monday–Friday, 7:45 a.m.–7:30 p.m.
Saturday, 7:45 a.m.–3:30 p.m.
Library Room #5105 (1st floor)
(619) 216-6790, Ext. 4907

- Encyclopedias, Dictionaries Magazines, Newspapers and Paper Back Books
- On-Line Requests Information
- Reserved Textbooks

Librarian Services
Monday, 9:30 a.m.–12:30 p.m.
Tuesday, 11:00 a.m.–2:30 p.m.
Wednesday, 2:00–6:00 p.m.
Thursday, 9:30 a.m.–3:00 p.m..



Librarians
Erika Prange
Tanya Carr
Laura Galvan-Estrada

Computer Lab

Monday–Friday, 7:45 a.m.–7:30 p.m.
Saturday, 7:45 a.m.–3:30 p.m.
Room #5203 (2nd floor)
(619) 216-6790, Ext. 4911

- Computers available on a first come, first-served basis
- Printing Available:
  .10 Per Black & White Copy
  .25 Per Color Copy
- Scanner available
- Computer Technician Support available:
  Monday: 7:45 a.m.-4:00 p.m.
  Tuesday-Friday: 7:45 a.m.-7:30 p.m.
  Saturday: 8:30 a.m.-12:30 p.m.



Rommel Vazquez

Health Services

Monday, 4:00 p.m.-6:30 p.m.
Thursday, 8:00 a.m.-1:30 p.m.
Room #5108 (1st floor)
(619) 216-6790, Ext. 4909
Gisel Horton, Registered Nurse



- Blood Pressure Screening
- Health Education & Counseling
- Over the Counter Medication
- Pregnancy Testing
- Referral Services
- TB Skin Test & Readings
- Body Composition Screening

Administration

Director of Center Operations



Cynthia Nagura

Center Operations Supervisor



Heidi Newhouse

Center Coordinator

Clerical Assistant



Ninfa Hernandez