

**SOUTHWESTERN COLLEGE FOUNDATION
MEETING MINUTES
Tuesday, December 16, 2014 ♦ 7:30 a.m. – 8:30 a.m.
LOCATION: BUILDING 210, ROOM 214**

Present: Hank Murphy, Chayo Moreno, Melinda Nish, David Hoffman, Ben Green, Jesse Navarro, Linda Gilstrap, Kimberly Grady, Ruben Garcia, Sofia Corona, Patti Finnegan, Holly Hidingier (arrived at 7:48) and Lorena Victoria (arrived at 8:00)

Absent: Jean Roesch, Nora Vargas, Cynthia Reyna, Melyn Acasio, Joe Martinez, Ricardo Macedo, and Mitch Thompson

Guests: SCCD Trustee Norma Hernandez, Gabriel Martinez and Halim Yudiono of Armando Martinez and Company, CPA

Recorder: Dawn Perez

1. WELCOME / CALL TO ORDER – Ben Green

The meeting was called to order at 7:45 a.m.

2. APPROVAL OF MINUTES – ACTION (Enclosure) – Ben Green

- A. Motion made by Ruben Garcia, seconded by David Hoffman and unanimously approved to accept the minutes for November 25, 2014.

3. PRESENTATION – FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT FY END 6/30/14 – Information – Ben Green

- A. Mr. Gabe Martinez (Armando Martinez and Company, CPAs) reviewed the Auditor's Report with the Foundation Board and shared the independent review's conclusion of no findings after review of the Foundation's financial records and processes. This review is conducted in accordance with auditing standards generally accepted in the United States.

4. TREASURERS REPORT – (Enclosure) – Cynthia Reyna

- A. Ben Green presented the Financial Report for November 2014.

5. COMMITTEE REPORTS – Ben Green

- A. Fundraising Committee
1. Golf Tournament 2015 – Patti Finnegan
Patti is attempting to obtain 2 additional hole-in-one sponsorships. Interest in attending remains the same at 10 foursomes. Lunch tickets will be sold separately, foursomes are \$800, tee signs are \$250, sponsorship levels are \$2,500 and \$5,000. The date is Wednesday, May 6, 2015.

6. GOVERNING BOARD REPORT – Nora Vargas, SWC Governing Board Trustee

Trustee Norma Hernandez reported in Trustee Vargas' absence that student success efforts are very active and the board is reviewing policy on student success. Another main focus has been construction efforts on campus. Trustee Hernandez acknowledged the great work of the SWC Foundation and thanked the Directors for their commitment to our college and students.

7. SUPERINTENDENT/PRESIDENT REPORT – Melinda Nish, Ed.D.

- Dr. Nish invited everyone to attend the special swearing-in ceremony/reception at 5:00.
- Title V grant will bring in \$2.4 million over the next 5 years and a highly qualified candidate is being recommended to the Governing Board as the director. This grant has an extensive "first year experience" component.
- Student Success Services Program (SSSP) will bring in significant funding which will allow us to hire 6 new counselors.
- Student Equity Plan (SEP) is bringing in \$930,000 which will allow us to incorporate embedded tutors in basic skills courses.

- “Students First” customer service training is taking place for employees so that we are all better equipped to assist our students.
- Dr. Nish thanked the directors for the leadership role they have taken in their support of SWC. Dr. Nish believes that she will be able to free up some funding through auxiliary revenue sources which can help further the Foundation. She hopes to have this plan in place by March 2015.

8. ADJOURNMENT – Ben Green

The meeting was adjourned at 8:17 a.m.

Next meeting date: February 24, 2015