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| Academic Senate CommitteeMinutes |
| april 21, 2015 | 11:00-11:50 a.m. | L 238 N & S |
| note taker | respectfully submitted by Caree Lesh & Angie Arietti |
| Attendees | Arredondo, Josue | Hopkins, Kesa  | Rempt, Andrew |
| Beach, Randy | Lesh, Caree | Richison, Scott |
| ~~Bloch, Maya~~ | ~~Lewis, John~~ | Salahuddin, Sheri |
| ~~Brady, David~~ | Lynch Morissette, Emily | ~~Soto, Corina~~ |
| ~~Burton, Veronica~~ | Maag, Eric  | Speyrer, Michael  |
| Carberry, Ed | Martinez-Sanabria, Maria E. | Tolli, John |
| Caschetta, Todd | ~~McAneney, Danielle~~ | ~~Tyahla, Sandy~~ |
| Cuddy, Luke | McDaniel, Cynthia | Villegas, Val |
| Davis, J.D. | McGee, Tony | Whitsett, Jessica |
| Decker, Stephanie | Mossadeghi, Yasmin  | ~~Williams, Janelle~~ |
| Detsch, Steven | ~~Ortiz, Luis~~ | Wolniewicz, Rebecca |
| ~~Edwards-LiPera, Diane~~  | ~~Posey, Jessica~~  | Yoder, Leslie |
| Flores-Charter, Patti | Post, Frank | ~~Yonker, Susan~~  |
| Garcia-Navarrete, Sylvia | Quan, Nghiep | ~~Zinola, Lauren~~  |
| Hayashi, Chris  | ~~Quintana, Pablo~~ |  |
| GUEST/s | Superintendent/President Dr. Nish | Kathy Tyner | Lina Rocha |
| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | patricia flores-charter |
| Discussion | A motion was made to approve the agenda and was seconded.  |
| Approval of agenda. M/S/C. Unanimous  |
| **Approval of Minutes from 04/14/15 (Action Item)** | patricia flores-charter |
| Discussion | A motion was made to postpone the minutes and was seconded. The motion passed.  |
| Postpone the minutes from 04/14/15. M/S/C. Unanimous |
| **Public Comment (Information Item)** | patricia flores-charter |
| Discussion | Tomorrow is the deadline to submit for honorary degrees. We do have one so far and are looking for people who have contributed to the community. The Governing Board is discussing the option of changing the reserve from 7% to 5%, it was requested that we ask how that will impact daily operations and if it will hurt academics in any way. On May 6th, we are having a Governing Board kickoff for accreditation, please attend and bring your faculty at 6:00 p.m. to Room 214.  |
| **Presidents Report (Report)** | patricia flores-charter |
|  Discussion | The President’s report link is imbedded at the end of the minutes. \*Next week our full agenda will be dedicated to accreditation. Bring your questions as we’ll focus on answers that can be provided in the meeting or afterward. It is imperative for our reaffirmation of our accreditation that our campus community read the Self-Evaluation Report and attends forums. The report provides an update on the state of our college for:Institutional Mission, Strategic Planning, and Shared GovernanceInstruction and Instructional SupportBudget and FacilitiesLeadership by Administrative and Governing Board |
| **SCEA Report (Report)** | frank post |
| discusson | Frank just placed an MOU on the DE Coordinator. It is an 11-month, 100% reassigned time for 2 years. The position will be filled by an internal appointment by the Senate President. Fiona Bartak, who has done an excellent job for us, will be retiring this May, so we will be hiring someone new for the office. You will get an e-mail soon about the ACLU presentation on districting in Chula Vista. The end of the year party is May 15th and more information will be forthcoming. Frank volunteered at Earth Day to stop the TPP (Trans Pacific Partnership). We are trying to convince Scott Peters to vote against TPP. Please send him an e-mail to not sign off on the TPP.  |
| **AP 4100 Graduation Requirements (1st Read)** | patricia Flores-charter |
| discusson | Veronica Burton, Patti Larkin, Joel Levine and Patti Flores-Charter have been working on the AP for graduation requirements. The underlined text is new. Proficiency requirements were updated, as were the new general education requirements for the Associate Degree. Lots of new information was added and it will go into the catalog. The additions are designed to be clearer for students. Please let Patti Flores-Charter know if you have any changes. The section on multiple degrees: In fall 2013, we made modifications to the BP 4100 due to a serious problem for students who first obtained an associate degree and then went on to complete transfer requirements. In order to get the ADT our policy required more units. The changes to policy in fall 2013 permited an exemption from the additional units. So if a student had completed a local degree then needed the ADT to transfer with those important benefits that student could get the ADT and not be held to an addition units for the same major. We are researching if we can give certificates/degrees to students if they do not petition for them. If we can, the discussion will come back to Senate. This policy and procedure will come back on our consent calendar next week. |
| **BP/AP 4117 Regular Effective Contact (1st Read)**  | Patricia flores-charter |
| Discussion | This addressed all the new federal requirements for online and hybrid classes. This has to be it’s own policy and procedure and the ACCJC will be looking for it this fall. The policyshows how we are meeting the federal requirements. This defines regular and effective contact. The policy says we will meet the federal requirements for contact. The procedure discussed definitions and applications, but the DE Handbook has much more specific information. We do not need to include anything about classes that are web enhanced, as they are face-to-face classes. This federal requirement includes online and hybrid only. One requirement to meet this will be that we all use a common Course Management System and not use a different one or circumvent the college’s official one. Emails will be a part of documentation required to meet this regulation. It was suggested that we get an e-mail system that works off campus like it does on campus. A motion was made to extend for 3 minutes, was seconded and passed. Many changes will be coming through the online education initiative. We plan to improve our course management system and support for faculty. We will be looking at possible moving to a different platform called Canvas. This policy and procedure will come back on the consent calendar next week.  |
| **BP 4700 Faculty Emeritus draft 11 2014 (1st Read)****AP 4700 Faculty Emeritus****4700 Faculty Emeritus Application 11 2014**  | Patricia flores-charter |
| Discussion | We had good conversation on this last week. We tried to gather the input on emeritus. At this point please e-mail anything different of missing from the minutes. We also need to discuss emeritus with your faculty. Having the change of participation beyond your job and adding committee work and completing an application need to be vetted and understood by faculty. Center faculty were concerned about being able to participate on committees because of their location.  |
| **Contract Education****Remedial Coursework****Faculty Recognition Award****Multiple and Overlapping Enrollment****Auditing and Auditing Fees**   | Patricia flores-charter |
| **Discussion**  | Contract Education now has a procedure so it will come back. We still need info on Remedial coursework and Angelica is working on that. The rest will all come back hopefully this spring. For Emeritus and any other policies/procedures that need more time and work, the Senate will have more time for discussion, consultation with constituents, and editing prior to a vote of the body.  |
| **Adjournment** | patricia flores-charter |
| Discussion | The meeting was adjourned at 11:50 |
| The next Academic Senate meeting: April 28, 2015 in L 246 from 11:00-11:50 a.m.  |

[President’s Report 04-21-15](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/Presidents%20Report%20%204_21_15.docx)