

Higher Education Center at San Ysidro Newsletter



Southwestern College

June – July 2015

WELCOME!

The staff at HECSY welcome you to a fun Summer Session.

To assist you in preparing for completion of Summer 2015 and transition to the Fall 2015 term, we would like to highlight the services provided at our Center to maximize your chances of success.

Need help with the Add/Drop process? or need to pay for classes? Stop by the Student Services/front counter located on the first floor. We can assist you with:

- ◆ Admissions & Records
- ◆ Cashier services
- ◆ Counseling appointments
- ◆ EOPS
- ◆ Financial Aid

Please ensure that you are cleared for registration for the upcoming Fall semester. If you have library books past due, or other financial holds on your student account, it will prevent you from receiving your Fall registration date/time. Please give yourself time to stop by our Student Services office

at HEC SY and let our staff check your account.



HEC SY

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IMPORTANT DATES:

- **June 7** Last day to register in class or get placed on wait lists
- **June 8** Summer instruction begins 9-week sessions (HECSY Online Classes only)
- **June 15** Summer instruction begins 7-week sessions at HECSY
- **July 2** Holiday—Independence Day Observed
- **July 30** HECSY Summer Session ends
- **August 6** All other Summer Sessions end



Waitlist Procedures

Students on waitlist will be notified via email when an open seat becomes available.

- ◆ Students will have 3 calendar days to register in the open seat reserved for them.
- ◆ If the student does not register within the three day period, the

student will be removed from the waitlist.

- ◆ Once the student enrolls they have 5 days to make the payment or will be dropped from class.

Please check your personal email to make sure that you

have received this information. If you have any questions, please do not wait and contact Student Services at (619) 216-6790 Ext. 4902 & 4903.

Meet with a Counselor Today!



HECSY Counselor

Osvaldo Amezcua
Academic Counselor

*To schedule an appointment
please call (619)216-6790
Ext. 4902 & 4903*

Counselors can help you develop a Student Education Plan (SEP).

Personal Wellness Services



Grace McKissick

Personal Wellness Counselor

Tuesday, June 16—1:00–6:00 p.m.
Tuesday, June 23—1:00–6:00 p.m.
Tuesday, June 30—1:00–6:00 p.m.

*To schedule an appointment please call
(619) 216-9790 Ext. 4902 & 4903.*

*All appointments are confidential and are at
no cost for Southwestern College students!*

Need to Speak with a Nurse?

Come and visit the campus nurse at the HEC SY. Available health services include:

- ◆ *First Aid*
- ◆ *Over the counter medication*
- ◆ *Blood pressure screening*
- ◆ *Health education & Counseling*
- ◆ *Immunizations*
- ◆ *Pregnancy Testing*
- ◆ *Referral Services*
- ◆ *TB Skin Test*



Nurse's Schedule Summer 2015

Wednesday
8:00am–12:30pm
Room 5108

EOPS Fall 2015 Application



EOPS applications for Fall 2015 semester may be picked up and/or submitted on the Chula Vista campus at the EOPS office (located on the 2nd floor of the Cesar Chavez building) AND also at each of the Higher Education Centers, San Ysidro, Otay Mesa and National City.

Please carefully follow the checklist attached to your application as incomplete applications will not be accepted. If you are currently receiving EOPS services, you do not need to apply again!

Please note: If you were part of the program before and you would like to re-apply, you must

attach an EOPS Student Petition. Please let us know at the time you request an EOPS application.

Application Deadline
June 25, 2015

Summer Assessment Schedule

English as a Second Language (ESL)

Tuesday, June 16 2:30pm—4:00pm
 Wednesday, July 15 2:30pm—4:00pm
 Wednesday, August 5 2:30pm—4:00pm



Full Battery (English, Math, and Reading)

Thursday, June 4 12:00pm—3:30pm
 Wednesday, July 1 1:00pm—4:30pm
 Wednesday, July 29 1:00pm—4:30pm
 Tuesday, August 11 12:00pm—3:30pm

Room 5201 for ALL Assessment Tests

To schedule an appointment please call (619) 216-9790 Ext. 4902 & 4903.

Priority Registration Appointment

- 1) Did you complete the steps to receive Priority Registration? In order to receive a registration appointment you must complete the following 3 steps: 1.) Online Orientation (through WebAdvisor), 2.) Complete the Assessment/Placement Exam, 3.) Develop an Education Plan with your Counselor. Check your priority status on WebAdvisor. See example below.

Search for Classes

Search for Classes

Registration

Register for Classes
 Manage My Waitlist
Enrollment Priority Status
 Registration Appointment
 Registration Statement
 Drop Classes

Using WebAdvisor

How to Register using Add Codes - PDF
 How to Register using Add Codes - Video

Track your Student Success Steps easily!

Student Success Steps	Complete	Comments and Explanations
Student Orientation - Part 1	No	
Student Orientation - Part 2	No	If "No," please return to Student Orientation and verify that the quiz has been completed.
Assessment/Placement	Yes	
Abbreviated Student Ed Plan	No	Located in Orientation Part 2 "Your First Semester Plan." Any combination of Abbreviated or Comprehensive completion will satisfy the Ed Plan requirement.
Comprehensive Student Ed Plan	No	Multi-semester plan that helps you obtain your degree/certificate. Please see counseling to discuss your Comprehensive Ed Plan. SEP completed prior to Fall 2014 is defaulted to Comprehensive

If you have questions, please contact **Counseling** at (619) 421-6700 ext. 5240 or 5241.