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| Academic Senate Committee Minutes | | | |
| May 12, 2015 | | 11:00-11:50 a.m. | L 238 N & S |
| note taker | respectfully submitted by Caree Lesh & Angie Arietti | | |
| Attendees | Arredondo, Josue | Lesh, Caree | ~~Richison, Scott~~ |
| Beach, Randy | ~~Lewis, John~~ | Salahuddin, Sheri |
| Bloch, Maya | Lynch Morissette, Emily | ~~Soto, Corina~~ |
| ~~Brady, David~~ | Maag, Eric | ~~Speyrer, Michael~~ |
| Burton, Veronica | Martinez-Sanabria, Maria E. | Tolli, John |
| ~~Carberry, Ed~~ | McAneney, Danielle | Tyahla, Sandy |
| ~~Caschetta, Todd~~ | McDaniel, Cynthia | Villegas, Val |
| Cuddy, Luke | McGee, Tony | Whitsett, Jessica |
| ~~Davis, J.D.~~ | ~~Mossadeghi, Yasmin~~ | Williams, Janelle |
| ~~Detsch, Steven~~ | ~~Ortiz, Luis~~ | Wolniewicz, Rebecca |
| Edwards-LiPera, Diane | Posey, Jessica | ~~Yoder, Leslie~~ |
| Flores-Charter, Patti | ~~Post, Frank~~ | Yonker, Susan |
| Garcia-Navarrete, Sylvia | Quan, Nghiep | ~~Zinola, Lauren~~ |
| Hayashi, Chris | Quintana, Pablo |  |
| Hopkins, Kesa | Rempt, Andrew |  |
| GUEST/s | Superintendent/President Dr. Nish | Angelica Suarez | Mink Stavenga |
| Mia McClelland | Max Branscomb | Lina Rocha |
| Judy Zambrano | SWC Sun Members |  |
| Names in red indicate AS Executive committee members. | | |  |
| **Call to order; Approval of Agenda (Action Item)** | | | patricia flores-charter |
| Discussion | A motion was made to approve the agenda and was seconded. The agenda was reordered to accommodate guests who had to leave early. Item 11 will become item 7 and item 12 will become item 8 and the rest is all moved down. | | |
| Approval of agenda. M/S/C. Unanimous | | | |
| **Approval of Minutes from 04/28/15 (Action Item)** | | | patricia flores-charter |
| Discussion | A motion was made to approve the minutes and was seconded. A motion was made to approve the minutes from April 28, was seconded and passed. | | |
| Approval of minutes from 04/28/15. M/S/C. Unanimous | | | |
| **Public Comment (Information Item)** | | | patricia flores-charter |
| Discussion | Anna Pryor is the Editor-in-Chief from The Sun. She spoke about Procedure 5530. They wanted to point out the current language would make all of the hearing closed, which is not aligned with other local colleges. She passed around a handout with The Sun’s suggestions.  There is a 5k Walk/Run on 5/21/15 from 2:00-4:00 p.m., please come.  Nicholas Baltz, Sport Editor of The Sun also talked about the revision of 5530. Students do not attend all sessions, but last semester The SUN was invited and they were not allowed to come in. This will no longer be allowed in the new policies and procedures. At this point, it was requested that Nicholas continue his statements during the agenda item on Policy and Procedure 5530. | | |
| **Presidents Report (Report)** | | | patricia flores-charter |
| Discussion | The President’s report link is imbedded at the end of the minutes. | | |
| **SCEA Report (Report)** | | | frank post |
| discusson | There is a Rep Council meeting this Thursday at 11:00 a.m. in room 302, please come.  The end of year party will be held at Murrieta’s at 6:00 p.m. on Friday, please come and have some fun.  There is an SLO point people MOU being worked on and we plan to send out a bargaining survey soon. | | |
| **2015/2016 Academic Senate Meeting Schedule (1st Read)** | | | patricia flores-charter |
| discusson | This is a first read for adoption next week. The Academic Senate Retreat is planned for Friday; 9/11/15; please plan to come. Our first meeting in fall will be on 9/8/15. It was requested that we align our meeting time to the new college hour time for the compressed calendar. We would start at 11:45 a.m. and end at 1:00 p.m. to get out before the 1:10 p.m. class start time after college hour. | | |
| **BP/AP 5500 Standards of Student Conduct** **(2nd Read/Action)** | | | mia mcclellan |
| Discussion | A motion was made to approve and was seconded. Mia noted there was some input and changes based on the last Senate meeting, ASO meeting and SUN Editorial Board. Student conduct is filed by staff against students.  A student noted that this is a good time to revise this, but asked if this is consistent with other community colleges in the area? A motion was made to extend by 5 minutes, was seconded and passed. A survey was done and there are differences in how situations are handled on different campuses. 5500 hearings are closed meetings because of the legal issues that may be involved. Most colleges keep these hearings private.    A senator requested that this be held until changes and clarifications can be made with Mia.  The original motion was withdrawn and this was postponed and will come back next week for a 3rd reading. | | |
| **BP/AP 5530 Students Rights and Grievances** **(2nd Read/Action)** | | | MIA MCCLELLAN |
| Discussion | A motion was made to approve and was seconded. Changes were given by the SUN, ASO, and other constituent groups. Grievances must be filed within 30 days or before the end of the semester. Grievances would remain confidential, but each party may bring an advocate, but advocates cannot provide testimony. Other colleges have confidential hearings unless both parties agree that they will waive their right, and must be requested in writing 5 days prior to the hearing.  This BP/AP addresses students against student complaints.  The SUN suggested that all hearings start as open and people have to request privacy.  It was clarified that during the hearing only the students involved speak, along with names of students who were part of the grievance. Those people do get to testify.    A motion was made to extend for 5 minutes was seconded and passed.  It was suggested that we reverse our procedure to start then as open. Mia suggested that colleges work both ways and she could bring the information showing that data. Students noted that information on the advocate was vague and they would like to see that be more specific. Mia noted that anyone could be an advocate, even a SUN member. The SUN member would have to abide by confidentiality of the hearing.  The roles of the attendees protect the roles of both parties, so clarity on roles is important. It was requested that Nicholas send his information to Patti Flores-Charter or Angie Arietti. The motion was withdrawn and action this was postponed and will come back next week for a 3rd reading. | | |
| **Accreditation Self-Evaluation Report (Discussion)** | | | Woniewicz/Stavenga |
| Discussion | In the last two weeks, numerous people have given feedback that will be considered for incorporation into the report. The major change is that they have agreed to add a 3rd actionable improvement plan on campus morale, trust and respect. May 22nd is the last day to receive input. It was suggested that data be an actionable plan. The committee did discuss this topic and it was felt that we have made so much improvement on getting data in the last 6 years that this wasn’t necessary, although issues remain. Across the state colleges are having the same data problems we are.. For example there are differences between MIS data and our dashboard data. IT is continuing to look at the definitions for the data in hopes that this is the problem that results in different data for what should be the same. The committee unanimously agreed this would not be an AIP, but was a problem and would continue to be addressed by IT with the help of faculty as faculty are the users that IT relies on to catch errors and bring them to the attention of the college.. We will continue to work on improving the accuracy of our data and the different sources of data to ensure they match. The largest concern is the Career Tech programs lack of data/accuracy on completions and employment. | | |
| **AP 4100 Graduation Requirement (1st Read)** | | | pATRICIA flores-charter |
| Discussion | Changes we approved were added to this. Language was also re-written for consistency and clarity. | | |
| **BP/AP 4104 Contract Education****AP 4102 Career Technical Education (1st Read)****BP 4400 Community Service Programs** | | | EDWARDS/TADLOCK/MEADOWS |
| Discussion | The BP is actually on a 3rd read. Procedures are a first read. The P&P have been in place since before 1993, and they were mixed together. They have not received feedback on the Policy to date. Contract Ed and Community Service are not apportionment generating so it would not be part of load, but there is language that we would look to our current employees to take there positions prior to going outside. The pay is also the same as our current pay schedules. This will come back next week for a formal second read.  AP 4102 discusses what viability is, how the Advisory Committee work, and includes Perkins fund and some special populations. The question was asked if when the Governing Board accepts CTE reports the Senate will have put their approval stamp prior to approval. A motion was made to extend by 2 minutes, was seconded and passed. CTE reports are required every 2 years these are the only programs the Governing Board has ability to discontinue based on viability. Half of the programs reported this year and there is not a requirement for them to go to the senate before the Governing Board. We could change that if we want to, which would probably be educational for the senate.  The Governing Board had concerns with the programs that showed 0-2 completions over the last 5 years. Patti asked the board for an extension for those programs with low completionto be able to present explanations to the Governing Board. The board gave our faculty upto 6 months to look at their data and return with explanations and possible improvement plans.  A motion was made to extend for 1.5 minutes, was seconded and passed. Please send any questions on fee-based classes to Diane Edwards or Steve Tadlock. This is a new policy since we have not had one in the past. | | |
| **AP 4240 Academic Renewal (1st Read)** | | | cosio/flores-charter |
| Discussion | Ed Cosio did research on academic renewal and looked at the highest 4 degree granting colleges (Pasadena, San Joaquin Delta, Sierra and American River). Most schools have a sliding grade scale and more than 9 units to be renewed. Based on those schools policies the new procedure was changed.  Meeting adjourned. | | |
| **BP/AP 4021 Program Discontinuance (1st Read)** | | | Randy Beach |
| Discussion | Postponed due to time running out. | | |
| **BP/AP 4230 Grading & Symbols (1st Read)** | | | patricia flores-charter |
| Discussion | Postponed due to time running out. | | |
| **BP/AP 4710 Faculty Recognition Awards (1st Read)** | | | patricia flores-charter |
| Discussion | Postponed due to time running out. | | |
| **Adjournment** | | | patricia flores-charter |
| Discussion | The meeting was adjourned at 11:50 | | |
| The next Academic Senate meeting: April 21, 2015 in L 246 from 11:00-11:50 a.m. | | | |

[President’s Report 05-12-15](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/President%27s%20Report%205-12-15.docx)