

## **CAMPUS SECURITY AND ACCESS**

**Reference:** 34 Code of Federal Regulations Section 668.46(b)(3)

During business hours, the College District will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours, access to all College District facilities is by key, if issued, or by admittance via the Campus Police. In the case of periods of extended closing, the College District will admit only those with prior written approval to all facilities.

Emergencies may necessitate changes or alterations to any posted schedules. Areas proving to be problematic will have regular periodic security surveys. Administrators from *Student Services*, Employee Services, Business and Finance and other concerned areas review these results. These surveys examine security issues such as landscaping, locks, alarms, lighting, and communications. Additionally, during the academic year, the Safety Committee, Chief of Police and Maintenance staff shall meet to discuss campus security and access issues of pressing concern.

### **UNAUTHORIZED PERSONS ON CAMPUS**

Persons who are not authorized to be on College District property or whose activities are interfering with the peaceful conduct of the activities of the College District shall be asked to leave and/or shall be removed from College District property. All College District administrators and sworn officers of the Campus Police are authorized to instruct any person to leave College District property. Persons who fail to leave upon proper request shall be guilty of a misdemeanor and subject to arrest and prosecution according to law (Penal Code, Sections 626.2, 626.4, 626.6).

The Superintendent/President may establish regulations pertaining to the arrest and/or removal from College District property of any persons who are disturbing the peace or who are not authorized to be on College District property.

### **MINOR CHILDREN ON COLLEGE DISTRICT PROPERTY**

Except for the circumstances described below, no minor children are to be present on College-District-owned and operated facilities:

- A. Employees: Infants and minor children of employees may be brought to College-District-owned and operated facilities only when they are supervised by another adult in an area specifically approved by the Superintendent/President for infants and minor children (e.g., the Child Development Center, College for Kids), and for participation in special events, such as "Bring Your Daughter to Work Day." Occasional brief visits to an employee's work area may be authorized by the employee's immediate supervisor.

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- B. Students: Infants and minor children of students may be brought to College-District-owned and operated facilities only when they are to be supervised by another adult in an area specifically approved by the Superintendent/President for infants and minor children (e.g., the Child Development Center, College for Kids). In an emergency, with the approval of the class instructor and/or cognizant administrator, a student may bring an infant or minor child to class, so long as the child's presence does not disrupt the normal class activities. The cognizant administrator may prohibit children in class should it be deemed necessary. A student may not leave a minor child unsupervised on campus at any time.
- C. Members of the Public:
1. Students showing a valid high school identification card may use the library, Learning Resource Center, and other authorized labs for research and study purposes, provided they follow all posted rules and create no disturbance.
  2. Temporary spaces may be designated by the cognizant vice president for activities such as College District events open to the general public, or special class activities which include children.
  3. Students participating in field trips and other outreach events.
  4. Students engaged in College District business (e.g., attending or registering for class, etc.).

Under no circumstances are infants or minor children to be exposed to hazardous activities, either as observers or participants; nor are children to be allowed in areas where their presence would distract or otherwise interfere with course activities or the normal work routine of the College District.