

**SOUTHWESTERN COLLEGE FOUNDATION  
MEETING MINUTES  
Tuesday, May 26, 2015 ♦ 7:30 a.m. – 8:30 a.m.  
LOCATION: BUILDING 210, ROOM 214**

**Present:** Ben Green, Linda Gilstrap, Halé Richardson, Mitch Thompson, Melinda Nish, Kimberly Grady, Melyn Acasio, Joe Martinez, Holly Hiding, Nora Vargas (arrived at 7:44 am), and Ruben Garcia (arrived at 7:55am)

**Absent:** Sofia Corona, Jean Roesch, Chayo Moreno, Hank Murphy, Cynthia Reyna, Ricardo Macedo, Patti Finnegan, David Hoffman, Jesse Navarro, and Lorena Victoria

**Guests:** Steve Crow, VP for Business and Financial Affairs and Lillian Leopold, Chief Public Information & Government Relations Officer

**Recorder:** Dawn Perez

**1. WELCOME / CALL TO ORDER – Ben Green**

The meeting was called to order at 7:40 a.m.

**2. APPROVAL OF MINUTES – ACTION (Enclosure) – Ben Green**

A. Motion made by Mitch Thompson, seconded by Holly Hiding and unanimously approved to accept the minutes for April 28, 2015.

**3. GOVERNING BOARD REPORT – Nora Vargas, SWC Governing Board Trustee**

Trustee Vargas reported there will be a governing board retreat on June 6<sup>th</sup> and that Ben Green was selected as the College's honorary degree recipient for this year.

**4. TREASURERS REPORT – (Enclosure) – Cynthia Reyna**

A. Ben Green presented the Financial Report for April 2015.

**5. ANNUAL FUND – Ben Green/Linda Gilstrap**

A. Linda Gilstrap reported that we are seeking 100% participation from the college governing board and Foundation directors. Linda also reported that we looked at the process for public employees to donate through their various work charitable giving programs. County and city employees can give to SWCF through the United Way. We have submitted the paperwork to be included as a charitable organization through the Combined Federal Campaign for federal employees.

**6. COMMITTEE REPORTS – Ben Green**

A. Fundraising Committee

- Golf Tournament 2015 – Patti Finnegan

Melyn reported that this year's golf tournament netted \$17,224. She thanked everyone for their hard work.

- Fall event, November 6, 2015 – Ricardo Macedo

Melyn reported the committee will meet over the summer to continue planning.

B. Nominating Committee – (Enclosure) – ACTION –Ruben Garcia/Jesse Navarro

- Consider the nomination of Amelia Victoria to the Board of Directors. Nominated by Melyn Acasio.  
This item is tabled.

**7. A Way With Words Event – (Enclosure) – ACTION – Lillian Leopold**

A. Consensus was reached to recommend the selection of Olivia Graeves as Southwestern College's Outstanding Alumnus to be honored at this event.

B. SWCF directors attending: Holly Hiding

**8. REQUEST FOR FUNDS FALL 2015 – Joe Martinez/Hank Murphy**

A. Funding announcement – August 17, 2015

Applications due – September 9, 2015

Review applications – September 14-15, 2015

Present to SWCF board – September 22, 2015

Consensus was reached by the board to award approximately \$50,000 towards Request for Funds which includes \$15,000 for SODA for academic year 2015-16.

**9. SUPERINTENDENT/PRESIDENT REPORT – Melinda Nish, Ed.D.**

Dr. Nish reported:

- a budget workshop will be held on May 27<sup>th</sup>;
- the budget from the State of California is excellent this year;
- confident that funding will be available to support the identified staffing needs of the Foundation through external revenue generation streams.

**10. ADJOURNMENT – Ben Green**

The meeting adjourned at 8:31a.m.