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| Academic Senate Committee Minutes | | | |
| september 8, 2015 | | 11:00-11:50 a.m. | L 238 N & S |
| note taker | respectfully submitted by Caree Lesh & Angie Arietti | | |
| Attendees | Arteaga, Elena | Lesh, Caree | ~~Soto, Corina~~ |
| Beach, Randy | Lewis, John | Soto, Raul |
| Bloch, Maya | Martinez-Sanabria, Maria E. | Speyrer, Michael |
| Brenner, April | McDaniel, Cynthia | Taffolla-Schreiber, Candice |
| Buehler, Lukas | McGee, Tony | Tolli, John |
| Caschetta, Todd | Mossadeghi, Yasmin | Tyahla, Sandy |
| Cuddy, Luke | Olivas, Maria | Villegas, Val |
| ~~Davis, J.D.~~ | Posey, Jessica | Whitsett, Jessica |
| Detsch, Steven | Post, Frank | Williams, Janelle |
| Edwards, Diane | ~~Quintana, Pablo~~ | Wolniewicz, Rebecca |
| Fielding, Richard | Rempt, Andrew | ~~Yoder, Leslie~~ |
| Flores-Charter, Patti | Richison, Scott | Yonker, Susan |
| Garibay, Adrianna | Rocha, Lina | ~~Zinola, Lauren~~ |
| ~~Gosselin, Gabrielle~~ | Salahuddin, Sheri |  |
| ~~Hopkins, Kesa~~ |  |  |
| GUEST/s | Angelica Suarez | Kathy Tyner | Josue Arredondo |
| Tobeka Robbin |  |  |
| Names in red indicate AS Executive committee members. | | |  |
| **Call to order; Approval of Agenda (Action Item)** | | | patricia flores-charter |
| Discussion | A motion was made to approve the agenda and was seconded. | | |
| Approval of agenda. M/S/C. Unanimous | | | |
| **Public Comment (Information Item)** | | | patricia flores-charter |
| Discussion | Walt Justice noted that health classes have dropped by 400 students and they are only at 83% enrollment. Health is required at Grossmont Community College and San Diego City College District. He will bring this back to the Curriculum Committee to add Health back as an add on graduation requirement.  “On Course” will be offered this Friday and part-time faculty can be paid for it. Sonia Nazario, Pulitizer Prize winning author, will be presenting on 9/24/15 from 9:30-10:35 in Student Union East.  Caree noted that the minutes from the last spring meeting were approved by Executive Committee over the summer and will be available at the retreat. | | |
| **Presidents Report (Report)** | | | patricia flores-charter |
| Discussion | The President’s report link is imbedded at the end of the minutes. A motion was made to extend for 1 minute was seconded and passed. | | |
| **SCEA Report (Report)** | | | frank post |
| discusson | We have been hearing there may be a small group of people who plan to use the accreditation visit to bash the Governing Board members. We have a good Governing Board who is involved, engaged and they are not micro-managing. Please pass this message along to the visiting team, if you happen to meet them.  At the last SCEA meeting, the new H&W package was passed so families will save money. Dues were raised $1 per month to cover CCA increases and hiring a new employee to replace the Secretary who left. The new hire will be an employee vs a contractor, which has some additional costs.  A week and a half ago the outgoing Vice President for Business and Financial Affairs noted that there is a 6.6 million dollar deficit, despite being in radical conflict with the original budget presented late last spring. Jim Austin, a new consultant, is researching the discrepancies. | | |
| **Institutional Technology (Information)** | | | Dan borges/paul norris |
| discusson | Institutional Technology   1. **Room 751**   One task of IT has been to improve instructional technology. Some ideas from the 21st Century committee are being implemented. Room 751 has been completely redone with new technology. It has a new projector, switcher, control panel, speaker and will eventually have a new podium. Everything operates by touch. There is also a “confidence monitor” in the back of the room so faculty can see the projected information while lecturing and facing their class. Projectors will be lamp less. The committee welcomes faculty input and demos are planned. The funding is being provided by the prioritization list via program review. It was noted that we need technical support when we use the new rooms immediately. When you are in class and the equipment is not working, we need help fast! A faculty member questioned how long it takes to get non-functioning monitors replaced? Dan let her know that they will follow-up with her specific situation. 421-6700 x5188 will be answered from 7:00 a.m. to 7:30 p.m. for immediate technical help. Another avenue to reach out for help is [smartclassroomsupport@swccd.edu](mailto:smartclassroomsupport@swccd.edu).  A motion was made to extend for 10 minutes, was seconded and passed.   1. **AV Plan**   The first thing Paul and Dan asked for last year was a list of the 100 oldest projectors in classrooms. They discovered that screens, sound systems, and controllers were also problems in those rooms. They did a complete survey of the first 100. They then looked at the program reviews that indicated needs in those rooms. They also asked technicians where the needs were. They plan to get Casio lamp less projectors without a bulb, which has instant start up and shut down. You will be able to use wireless connection. Podiums will also be replaced and several will be tested. The new projectors also need new controllers. Technicians are being trained. 140 rooms will be improved, including HEC National City getting all new projectors as there are the oldest. This did go to the Budget Committee last Friday. A replacement plan like the desk top will also be developed and implemented.  Please continue to include your needs for upgrades in your program review. The requests should go in the technology section of the program review. | | |
| **Bylaws** | | | patricia flores-charter |
| Discussion | Every summer the Executive Committee reviews the by-laws to add any needed changes that happen during the year. For example elections are now electronics so that language was updated. Some committees were changed. The confidence vote in the President was also re-written. Please review and share with your constituents for this to come back as an action item. | | |
| **Reorganization and Retreat (Information)** | | | PATRICIA FLORES-CHARTER |
| Discussion | Kathy has been holding forums about reorganization and we will work on this at the retreat. Faculty input is important for grouping of disciplines and school creation.  The retreat agenda has been sent out. There will be a small mystery celebration and lots of updates. | | |
| **Accreditation/Rumors & Budget Committee (Discussion)** | | | Patricia flores-charter |
| Discussion | **Accreditation**: Randy and Rebecca will speak to us more about this as we get closer. The Accreditation Oversight Committee (AOC) is meeting weekly in preparation. The AOC has met with the visiting team chair and clerical support. The AOC was asked to provide a profile of who we are as a college. The group met for 45 minutes and the table told the Accreditation Chair about all the changes we made since the 2010 elections and how much work we all did to get off of sanction. AOC was asked if there was a big moment of change. They indicated the 2010 elections and gaining a new more transparent Governing Board was the turning point. The visiting team will set up interviews and also just approach people on campus. They will be housed in L 246. They may pop into a face-to-face class and they have also all been trained to go into online classes. They may not like what they see in the online classrooms, but Tracy Schaelen has provided examples of some of our good classes and our goals of where we want to be. Some who are currently teaching may be grandfathered out of the coming mandated training if their class meets federal guidelines. Training will start in spring. Tracy has been given permission to train us with @one curriculum. Fair compensation will be provided. If your online course is visited by a team member, your name and/or course will not be used in the accreditation report nor in evaluation. In the new federal mandates teaching online becomes different from face to face, because of substantive contact. The team will only go into current semester classes.  Rumors about the accreditation visit should be addressed to Patti. There should be more information on the budget at the Governing Board meeting tonight. It was asked if we have internal audits here on campus. Auditors just verify numbers. We really need a forensic auditor to track down strange items. | | |
| **Adjournment** | | | patricia flores-charter |
| Discussion | The meeting was adjourned at 1:00 | | |
| The next Academic Senate Retreat meeting: September 11, 2015 in BR 214 from 12:30 p.m.- 4:00 p.m. | | | |

[President’s Report 09-08-15](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/Presidents%20Report%2009-08-15.docx)