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| Academic Program Review CommitteeMinutes |
| October 7, 2015 | 1:15-2:15 pm | L 246 |
| Quorum = 4 members |
| note taker | Angie Arietti |
| Attendees | Susan Yonker, Chair AS Vice President | Yvonne Lucas, School of Social Sciences, Business & Humanities |
| Andrew Rempt, AS President-Elect | Mark Meadows-Representative, Deans’ Council  |
| Vacant-School of Arts & Communications | Vacant-HEC Representative |
| Vacant-School of Continuing Ed., Economic and Workforce Development | Arnold Josafat-Instructional Support Services |
| Maya Bloch, School of Counseling and Personal Development | Laura Brooks-Part-Time Faculty |
| ~~Dionicio Monarrez, School of Health, Exercise Science, Athletics & Applied Technology~~ | ~~Randy Beach, Resource IPROC Coordinator~~ |
| Vacant-School of Language & Literature | ~~Veronica Burton, Resource Articulations Officer~~ |
| Margie Stinson, School of Math, Science & Engineering | ~~Linda Hensley, Resource Office of Institutional Effectiveness~~ |
| GUEST/s | Patti Flores-Charter, Academic Senate President |  |
| **Call to Order/Approval of Agenda**  | Susan Yonker |
| Action | The Meeting was called to order at 1:15 p.m.  |
| **Public Comment**  | Susan Yonker |
| discussion | Laura Brooks is going to be our new adjunct representative. Lynn Pollock has resigned as our APRC Rep. |
| **Approval of Minutes from 09/02/15 & 09/16/15** | Susan Yonker |
| action | The minutes were approved as presented. |
| **Updates: WL; eLumen**  | Susan Yonker |
| info | World Languages has decided to get their comprehensive in by spring. Susan said that she would be one of the readers. Susan said that it was hard to explain the new snapshot to her department. The goal is actually an institutional planning goal and the action step is the department or program goal. The resource request is what you need to achieve that action step. There were some questions about the requests per action steps in the new format because there is a limit now. Patti recommended that we direct those types of questions to Randy Beach or Linda Hensley. They have a clear reasoning behind the limit of 10. Since we voted that we wanted to recommend going electronic for 2016, Linda and Randy scheduled an IPRC meeting with the representative of eLumen to show us all how it works. We had an hour presentation through the phone. We need more information, so Randy is going to schedule another IPRC meeting with a demonstration and so we can ask questions. Is there a character limit? It constrains the writer with a limit. It was put there to make it manageable.The main thing to think about is what we want to cut out and what will be passed by the Academic Senate. We want to keep in what is important. We should make it clear which questions are truly optional. |
| **Proposed APR Comp** | Susan Yonker |
|  discussion | Susan sent out a proposed Academic Program Review for the committee to review. We may have to revisit component IV after we get more information about the data. There was a motion to approve the amended Comprehensive Program Review, and it was seconded. On page 12, shouldn’t “goals” be “action steps”? The motion was revised to approve the Comprehensive Program Review and accept the major changes with the understanding that some edits will be made for clarity and consistency; it was seconded and passed unanimously.Someone asked how Academic Program Review relates to Program Discontinuance. We have no say in initiating program discontinuance. In the process of doing a Comprehensive Program Review, the faculty themselves may decide to do a program discontinuance based on data that they collected. If you have any other questions, send them to Susan. |
|  **Component V: Criterion 3** | Susan Yonker |
| discussion | For homework, please check with your SLO point person about 3 & 4 under Component V. |
| **Adjournment** | Susan Yonker |
|  | The meeting was adjourned at 2:15 p.m.  |
| The next meeting will be October 21, 2015 from 1:15-2:15 p.m. in L 246. |