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| Academic Senate CommitteeMinutes |
| march 15, 2016 | 11:45 AM - 1:00 pm | L 246 |
| note taker | respectfully submitted by Caree Lesh & Angie Arietti |
| Attendees | Josue Arredondo | Garibay, Adrianna  | Richison, Scott |
| Arteaga, Elena | Hayashi, Chris | Rocha, Lina |
| Avila, Diana | Hopkins, Kesa  | Soto, Corina |
| Beach, Randy | Lee, Wilfred | Soto, Raul |
| Brenner, April | Lesh, Caree | Speyrer, Michael  |
| Buehler, Lukas | Lewis, John | Taffolla-Schreiber, Candice |
| Caschetta, Todd | Lynch-Morissette, Emily | Tolli, John |
| Cuddy, Luke | Martinez-Sanabria, Maria E. | Tyahla, Sandy |
| Davis, J.D. | McDaniel, Cynthia | Villegas, Val |
| Detsch, Steven | McGee, Tony | Whitsett, Jessica |
| Durkin, Melanie | Olivas, Maria | Williams, Janelle |
| Edwards, Diane  | Pfister, Toni | Yoder, Leslie |
| Figueroa, Surian | Posey, Jessica  | Yonker, Susan  |
| Flores-Charter, Patti  | Post, Frank |  |
| Gardea, Jaquelyn | Rempt, Andrew |  |
| GUEST/s | Superintendent/President Dr. Nish | Angelica Suarez | Kathy Tyner |
|  | Tim Flood |  |
| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | patricia flores-charter |
| Discussion | A motion was made to approve the agenda and was seconded.  |
| Approval of agenda. M/S/C. Unanimous  |
| **Approval of Minutes from 03-08-16 (Action Item)** | patricia flores-charter |
| Discussion | A motion was made to approve the minutes and was seconded.  |
| Approval of Minutes from 03-08-16. M/S/C. Steve will send the report he read and it will be attached to the minutes.  |
| **Public Comment (Information Item)** | patricia flores-charter |
| Discussion | Maria Martinez reminded us that we are still hosting the VITA program, which are our students preparing tax returns for community members and students. Read the article on the SWC webpage. Jessica Whitsett noted we need a minimum of 36 new tenure review At-Large members for fall PLEASE VOLUNTEER, we have only have 14 people so far. Many people will need to be on two committee because of such a huge number of committees. We need to help get our new hires through the tenure process. 9 flex hours are earned for chair and 6 for other members of the committee. Please check out the offering this week from Staff Development on MyLearningPlan. A motion was made to extend for 2 minutes, was seconded and passed. There are also over 100 part-time faculty who need to be evaluated so we need more full time faculty to volunteer. It was noted that being on tenure review committees is really a great learning experience, and a chance to get to meet new people.  |
| **Presidents Report (Report)** | patricia flores-charter |
|  Discussion | The President’s report link is imbedded at the end of the minutes. Patti read her President’s Report.  |
| **SCEA Report (Report)** | frank post |
| discusson | Josue reported that we are still negotiating and there is nothing to report out.  |
| **Cooperative Work Experience Education Plan (CWEE) (Information)**  | marie vicario/robertson |
| discusson | Brett Robertson is new to his job and as he is getting started. He found that we needed to bring the CWEE classes up to date. Every district is required to have a CWEE plan on file with the Chancellor’s Office. Our plan was very outdated and we needed to update it. CWEE are the work-study 290-293 courses offered in about 13 different departments. The classes have unique requirements, that include mandates to make sure it is a legitimate work experience for the student. Title 5 has many requirements for this and we cannot change them. These have to be approved through the Governing Board, but they want to vet it through the Academic Senate and other committees. Brett went over the CWEE Plan on the overhead, stating it was a template from the Chancellor’s office. He helps coordinate the 13 departments to make sure they all have appropriate and consistent record keeping including what is signed by the faculty, student and worksite supervisor. Title 5 says it requires faculty go to the site and meet with the supervisor, but there are exceptions in the template. Primarily the classes are more vocational and students must declare a major in the area they want to have a work experience. The PD class is more of a general work experience that does not have to match the major. A motion was made and seconded to extend or 3 minutes. The motion passed. Work experience for those with intellectual disabilities are not included because programs for disabled run through other agencies with Job Coaches and are very well set up for the participants to succeed. It is important that people work with Brett, especially with new faculty coming into teach 290 courses.  |
| **BP/AP 4700 Faculty Emeritus (4th Read/Action Item)****4700 Faculty Emeritus Application**  | patricia flores-charter |
| Discussion | A motion was made to approve the Board Policy and was seconded. The motion passed. Patti went over the changes she made since last week. There were no changes to the Policy. The procedure included the changes to 15 years of work at the college. It was suggested that tenure would have to be achieved first. A motion was made to extend for 3 minutes, was seconded and passed. A senator noted that her constituents did not like the idea of an application all. A motion was made to extend by 5 minutes and was seconded. The motion passed.It was clarified that part-timer service counting for fulltime emeritus is by semester. A motion was made to approve the AP Procedure and was seconded. The motion passed with 6 no votes. A motion was made to approve the application and was seconded. The motion passed. There needs to be a level of trust that people will complete the application in a truthful manner and encourage people to participate more on committees.Next motions were made and seconded to approve the BP. The motion passed. Next motions were made and seconded to approve the Application. The motion passed.  |
| **BP/AP 4022 Course Approval (3rd Read/Action Item)** |  patricia flores-charter |
|  | A motion was made and seconded to approve. The motion passed.  |
| **New BP/AP XXXX Adjunct Faculty Emeritus (2nd Read/Action Item)** | patricia flores-charter |
| Discussion | A motion was made to approve this as a bundle, and was seconded. Steve and Patti worked together to align these. They have added access to continued district email to the part-time emeritus. It was clarified that nobody is getting e-mail in retirement at this time. Steve thanked Barry Horlor for supporting emeritus for all faculty. We need to be one faculty with unity and equality for faculty no matter their full time or part time status. This will grant “adjunct emeritus status”. It was asked if they would like this to be Part-time or adjunct emeritus in terms of the title. A friendly amendment was made to make the title adjunct/part-time, was accepted and seconded. It was suggested we change A1 to read part time work. Patti will make the changes.We should acknowledge the work of adjunct and embrace the part-time faculty as the educational system has changed so much over the years. A motion was made to extend for 2 minutes to vote, was seconded and passed. The motion passed.  |
| **Open Education Resolution (1st Read)** | patricia flores-charter |
| Discussion | Patti sent out a resolution that we need to pass in order to apply for a grant to fund research for OER resources. OER was developed as a joint endeavor by the CSU and CCC systems. OER is supported by the State Academic Senate. The electronic textbooks are approved for use in both systems. These textbooks would be free to students, thus reducing the overall cost of textbooks. OER are e-books and they are accessible for students who are blind/visually impaired and deaf/hard of hearing and those with other disabilities. This does not commit faculty to adopt these, it allows us to review for adoption to support textbook affordability. Chris Hayashi explained psychology used a link to textbooks recommended by OER when updating courses in CurricUNET. It added that there are print options for the OER with a small fee to cover printing costs.This is also a great way to add rigor to non-credit classes. How does this impact the 5-year text requirement for recency? If the best textbook is older than 5 years, you can use it, but you have to justify why in the text box in CNET. It was noted it is a good idea to use the same text book being used by the universities our students transfer to. It was clarified that a faculty member does not have to use the book, but the instructional materials they use have to cover the content of the text of record.  |
| **Course Management System Demos and Vote (Information)** | patricia flores-charter |
| Discussion |  This information was presented during the Presidents Report.  |
| **Compressed Calendar and Senate Meeting Times (Discussion)** | patricia flores-charter |
| Discussion |  Not discussed due to time will be postponed.  |
| **Adjournment** | patricia flores-charter |
| Discussion | The meeting was adjourned at 1:00 |
| The next Academic Senate meeting: March 22, 2016 in L 246 from 11:45 a.m. - 1:00 p.m.  |

President’s Report 03-15-16