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| Academic Program Review CommitteeMinutes |
| December 10, 2014 | 1:00-2:00 pm | L 246 |
| Quorum = 5 members |
| note taker | Angie Arietti |
| Attendees | Susan Yonker, Chair AS Vice President | ~~Thomas Murray, School of Social Sciences, Business & Humanities~~ |
| Andrew Rempt, AS President-Elect | ~~Mark Meadows-Representative, Deans’ Council~~  |
| Vacant-School of Arts & Communications | Vacant-HEC Representative |
| Vacant-School of Continuing Ed., Economic and Workforce Development | Arnold Josafat-Instructional Support Services |
| Maya Bloch, School of Counseling and Personal Development | ~~Nicolas De Meo-Part-Time Faculty~~ |
| Walt Justice, School of Health, Exercise Science, Athletics & Applied Technology | ~~Randy Beach, Resource IPROC Coordinator~~ |
| Lynn Pollock-School of Language & Literature | ~~Veronica Burton, Resource Articulations Officer~~ |
| Margie Stinson, School of Math, Science & Engineering | ~~Linda Hensley, Resource Office of Institutional Effectiveness~~ |
| GUEST/s | Patti Flores-Charter, Academic Senate President | Rebecca Wolniewicz |
| **Call to Order/Approval of Agenda**  | Susan Yonker |
| Action | The Meeting was called to order at 1:00 p.m. Approval of agenda. M/S/C. unanimous |
| **Public Comment**  | Susan Yonker |
| discussion | There was no public comment made. |
| **Approval of Minutes from December 3, 2014**  | Susan Yonker |
| action | Approval of minutes. M/S/C. unanimous |
| **Updates:**  | Susan Yonker |
| discussion | * All the revisions are in. We are only sending back Dance again to respond to recommendations. Changes were not made.
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| **2014 Comprehensives: Modifications** | Susan Yonker |
| discussion | * There were still some concerns about Legal. It will be accepted, but feedback will be given.
* Arts & Communications made a change to the next review date, it should be 2016. Rebecca clarified that the form was filled out incorrectly. She stated that she didn’t know what the difference was between an official review and what a review is. In order for it to be considered a review, does it need to go through Curricunet? Rebecca called Veronica and she said that one doesn’t normally update programs in Curricunet itself, because it sends the results to the Chancellor’s office. A clarification is needed in the template that we send out.
* There was mentioned last year that Angie Stuart, as the previous IPRC Chair, said that the new IPRC handbook replaces our 2008 APR handbook. At the end of the handbook, it contains all the rubrics of all of the committees to prioritize things in the snapshot.

A statement was made that people do not know how to check Curricunet to find out when their program was last reviewed. It was suggested that we need to add this to the training. Veronica Burton is a resource member to our committee and she clarified that there is no legal mandate or requirement for when the program as a whole is reviewed; it is just the courses themselves. As far as the date of last review and date of next review, the question on the comprehensive isn’t completely clear. Spring 2015 Revisions: Component II: Request for clarification on Date of Last Review. Faculty review programs informally and formally. Clarification of the timelines also needs to be discussed. When we redo the comprehensive, it was suggested to create the guidelines at the same time. This group will take a look at the successful APR’s and use them as examples. It may also help to get feedback from the FHP Committee on what was successful for them. Biology=GoodDance=Going backHealth=GoodPhysics=GoodEarth=Good with a couple of notesEngineering=GoodBusiness=GoodCommunications=Good with notesJournalism=GoodMLT=Good, Let her know what was wrong with the snapshotReading=GoodThere was a suggestion made to have the Senate talk about SLO’s and discuss concerns. |
| **Adjournment** | Susan Yonker |
|  | The meeting was adjourned at 1:50 p.m.  |
| The next meeting will be February 5, 2014 from 1:00-1:50 p.m. in L 246. |