

## 2016-2017 Verification Worksheet Independent Student V-6

The U.S. Department of Education and/or Southwestern College (SWC) selected your application for review in a process called "Verification." In this process, we are required by law to compare information from your FAFSA with the information provided on this form and all requested financial documentation. Corrections may be deemed necessary. ***We cannot process your financial aid until verification has been completed, so please provide the required documents as soon as possible and read all instructions carefully before completing this form to avoid delaying your financial aid awards.***

**INSTRUCTIONS:**

1. Make sure to check your Missing Documents Checklist on the Self Service Portal.
2. Complete all sections of this worksheet and provide all documentation and signatures. In order to complete your financial aid file, you may be required to provide further documentation in addition to this verification worksheet.

Last Name	First Name	MI	SWC ID Number	Date of Birth
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**A. Family Information**

List below the people in your household. Include:

- **Yourself and, if married, your spouse,**
- **Your children**, if you will provide more than half of their support from July 1, 2016 through June 30, 2017, or
- **Other people** who live with you and will receive more than half of their support from you from July 1, 2016 through June 30, 2017.

List the names of all household members below and whether the household member is attending college at least 1/2 time.

Attach a separate sheet if you need additional space.

Full Name	Age	Relationship	Attending College in 2016-2017
		Myself	Southwestern College

**B. Instructions for obtaining a 2015 IRS Tax Return Transcript**

You may request a 2015 Tax Return Transcript via the following ways. Make sure you request the "IRS Tax **RETURN** Transcript" and **NOT** the "IRS Tax **ACCOUNT** Transcript."

- **Online:** [www.irs.gov/Individuals/Get-Transcript](http://www.irs.gov/Individuals/Get-Transcript)
- **Telephone:** (800) 908-9946
- **In Person:** 880 Front St., San Diego, CA 92101. Business Hours: Monday to Friday, 8:30 am to 4:30 pm

**C. Student's and Spouse's Income Information - check only ONE box**♦ If you/your spouse **FILED** a tax return for 2015:

	Check here if you/your spouse used the IRS Data Retrieval Tool (DRT) in FAFSA on the Web to retrieve and successfully transferred your/your spouse's 2015 IRS income information into the FAFSA. <b><u>If so, a Tax Return Transcript is not required, BUT you MUST submit a copy of ALL W-2 Forms.</u></b>
	Check here if you/your spouse <b><u>DID NOT</u></b> use the IRS Data Retrieval Tool (DRT) in FAFSA on the Web. You <b>MUST</b> submit your/your spouse's <b><u>2015 Tax Return Transcript AND a copy of ALL W-2 Forms.</u></b>
	Check here if you/your spouse filed a tax return in a foreign country. You <b>MUST</b> submit a copy of your/your spouse's tax return and the Foreign Income Conversion Form (found at <a href="http://www.swccd.edu/faforms">www.swccd.edu/faforms</a> ). Convert all figures to US dollars, using the exchange rate in

♦ If you/your spouse **DID NOT FILE** a tax return for 2015:

	Check here if you/your spouse had <b>no income, will not file and were not required to file</b> a 2015 income tax return.									
	Check here if you/your spouse had earnings from work in 2015, but <b>did not file</b> an IRS Tax Return. If you/your spouse had earnings in the US, you <b>MUST</b> attach a copy of <b><u>ALL W-2 Forms</u></b> as supporting documentation and list your/your spouse's income below. <table border="1" data-bbox="250 674 1433 825"> <thead> <tr> <th>Student or Spouse</th> <th>Employer's Name</th> <th>Total Amount Earned in 2015</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Student or Spouse	Employer's Name	Total Amount Earned in 2015						
Student or Spouse	Employer's Name	Total Amount Earned in 2015								
	Check here if you/your spouse had earnings from work in 2015 in a foreign country, but <b>did not file</b> a tax return. List all sources of income below. Convert all figures to US dollars, using the exchange rate in effect on the day you completed your FAFSA. <table border="1" data-bbox="250 930 1433 1081"> <thead> <tr> <th>Student or Spouse</th> <th>Employer's Name</th> <th>Total Amount Earned in 2015</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Student or Spouse	Employer's Name	Total Amount Earned in 2015						
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**D. Student's and Spouse's Other Income and Benefits**

Indicate the amount, if any, you or, if married, your spouse, had for untaxed income or benefits in 2015. Please enter "0" if no amount was received.

2015 Other Untaxed Income and Benefits	2015 Student/ Spouse Amount
a. Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 forms in Boxes 12a through 12d, codes D, E, F, G, H & S.	\$
b. Child support received for all children. Don't include foster or adoption payments.	\$
c. Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits).	\$
d. Veteran non-education benefits such as Disability, Death Pension or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	\$
e. Other untaxed income not reported, such as workers' compensation, disability, etc.  Don't include student aid, earned income credit, child tax credit, welfare payments, untaxed Social Security benefits, Workforce Investment Act educational benefits, combat pay (if you are not a tax filer), benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	\$

**E. Student's and Spouse's Other Resources**

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Please check below if in 2014 or 2015 you, your spouse or anyone in your household received benefits from any of the federal programs listed. Mark all that apply.

- |   |   |
|---|---|
| <input type="checkbox"/> Supplemental Security Income (SSI)   | <input type="checkbox"/> Public Housing (HUD-Section 8)                 |
| <input type="checkbox"/> Free or Reduced Lunch  | <input type="checkbox"/> Temporary Assistance for Needy Families (TANF) |
| <input type="checkbox"/> Special Supplemental Nutrition Program for Women, Infants and Children (WIC) |   |

**F. Certification**

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Signing this form certifies that the information reported is complete and correct and that any false statement or failure to provide proof when asked may be cause for delay, denial, reduction or withdrawal of financial aid. **Warning: purposely giving false and/or misleading information may be cause for a fine, sentence to jail or both.**

\_\_\_\_\_  
Student Signature\_\_\_\_\_  
Date

***Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet to the Southwestern College Financial Aid Office. You should make a copy of this worksheet for your records.***