

**CITIZENS' OVERSIGHT COMMITTEES**

*References: Education Code §§15278, 15280, 15282  
California Constitution Article XIII A §1(b), Article XVI §18(b)*

**Purpose**

The purpose of the Citizens' Bond Oversight Committee is to (1) inform the public about the expenditure of bond revenues, (2) review and report on the proper expenditure of taxpayers' money for school construction, and (3) advise the public as to the Southwestern Community College District's compliance with Proposition 39 requirements as contained in the California Constitution.

**Activities**

The activities of the committee will include the following:

- a) Receive and review copies of the annual independent performance audit.
- b) Receive and review copies of the annual independent financial audit.
- c) Inspect College District facilities and grounds to ensure that bond revenues are expended properly.
- d) Receive and review copies of any deferred maintenance proposals or plans developed by the Southwestern Community College District.
- e) Review efforts by the Southwestern Community College District to maximize bond revenues by implementing cost-saving measures.

**Members**

The committee shall consist of at least seven (7) members to serve for a term of two (2) years and for no more than three (3) consecutive terms. Members shall serve without compensation. The College District may appoint more members to the committee as necessary.

The Committee shall be comprised of at least:

- a) One member active in a business organization representing the business community located within the College District.
- b) One member active in a senior citizens' organization.
- c) One member active in a bona fide taxpayers' organization.
- d) One member who is a student, both currently enrolled in the Southwestern Community College District and active in a campus group. The student may serve up to six (6) months after his or her graduation;
- e) One member active in a support organization of the Southwestern Community College District.

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No employee, official, vendor, contractor, or consultant of the Southwestern Community College District shall be appointed to the committee. All members shall be residents of the Southwestern Community College District.

**Appointment of Citizens' Oversight Committee Members**

Members of the Committee shall be appointed by the Governing Board at a regularly scheduled, properly noticed public meeting through the following process: (a) appropriate local groups will be solicited for applications; (b) the Superintendent/President or his or her designee will review the applications; (c) applications of recommended candidate(s) will be reviewed by Bond Counsel prior to forwarding to the Governing Board for approval; (d) the Superintendent/President or his or her designee will submit the qualifications of each applicant to the Governing Board and make appointment recommendations to the Governing Board; and (e) the Governing Board shall appoint members following public disclosure of each applicant's qualifications and soliciting public comment on all of the nominees.

**Assistance**

The Southwestern Community College District shall provide the committee with any necessary technical or administrative assistance, as well as other resources, to publicize its conclusions.

**Public Meetings**

Meetings shall be open to the public and notice provided in accordance with the provisions of open meeting laws.

**Reports**

At least once a year, the committee shall issue a report on the result of its activities. Minutes from its proceedings, all documents received, and reports issued by the committee are matters of public record and shall be made available on an Internet Web site maintained by the College District.

Office of Primary Responsibility: Vice President for Business and Financial Affairs