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| Southwestern College Academic Senate Executive CommitteeMinutes |
|  | DATE: 04-14-2016 | 1:00 P.M - 3:00 p.m. | Room 104B |
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| Facilitator | Patti Flores-Charter, Academic Senate President |
| Note taker | Caree Lesh, AS Communications and Research Officer |
| Voting attendees | Randy Beach, IPROC; Susan Yonker, Vice President; Caree Lesh, Research Communications Officer; Andrew Rempt, President-Elect; Chris Hayashi, Presiding Chair, Janelle Williams, Staff Development Coordinator; Blue = absent |
| Non-Voting | Frank Post, SCEA President; Leslie Yoder, At-Large; Scott Richison, At-Large; Rebecca Wolniewicz, AOC Co-Chair/At-Large |
| PLEASE Read | Minutes: February 25, 2016 |
|  | 1. Larger Role in Accreditation2. **Elevate Curriculum, Instruction, Student Services, Library, and Tutoring as priorities**3. SSSP inclusion of Basic Skills and Assessment faculty4. Institutionalize use of Consent Calendar |

## **Agenda Items**

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|  | **TOPIC** | **PRESENTER** | **ITEM****TYPE** | **TIME ALLOTTED** | **Action** |
|  | Call to order; approval of agenda, minutes  | Flores-Charter | Action | 5 minutes |  |
| M/S/A, M/S/A |
|  | Reassigned Time/Elections | Rempt/Post | Discussion | 10 minutes |  |
|  We will try to negotiate this into the contact, but it is likely at this time that we need a MOU so we can move forward and do elections for next year.  |
|  | Enrollment Management/Stabilization | PFC | Discussion | 20 minutes |  |
| At the GB meeting Norma Hernandez noted that we were not in stabilization in 2004-2005 when she was President. Kathy Tyner’s presentation was not well received from the GB. She also got criticized on her outreach efforts. The idea is you go to stabilization to get your enrollment management house in order. We could raise the fill rate from 55-60%. Other colleges do not roll over classes that do not fill. Faculty cannot police faculty. The senate approved a list of criteria to prioritize course offerings so we made our statement. Deans need to implement it and they won’t do anything until KT says to do it. We probably need to update the list, but the Exec only has to ask why our plan is not being implemented.  |
|  | Multi-cultural grad requirement  | PFC | Discussion | 10 minutes |  |
| There are concerns that this may not get students through the college as efficiently as possible. The people at the state did a pretty good job setting up GE and we should use it. Susan brought up that we could add a check box on the GE form so that they knew they were taking their requirement without adding units.  |
|  | Reading GE/graduation requirement | Flores-Charter | Discussion | 10 minutes |  |
| Now that RDG 158 is not a pre-req to ENGL 115, so do we need to do anything to GE, and is there time.  |
|  | Honorary Degree  | Flores-Charter | Discussion | 10 minutes |  |
| Sounds like we have a few applicants.  |
| 7 | 7120 |  |  |  |  |
| Randy noted that he tried to fix this with a panel of Chris Perri and Bruce MacNitch. Title V says that the Academic Senate President has the responsibility of assigning faculty to hire panels. We also need to move forward 7122, which discusses equivalency, and primacy of faculty in that process. Math is not happy because HR unilaterally decided to stop accepting letters of recommendation. Since HRC is a subcommittee of the SCC it would be a good place for HR to request feedback from all constituent groups on things like eliminating letters of recommendation.Title 5 is pretty clear about how hiring committees are formed. HR is also making English reformat their hiring procedures.  |
| 8 | Negotiations | Caree |  |  |  |
| We discussed what we could get, that were non-monetary items. We did not like the idea of taking time from office hours to do SLO work. Additional sick leave was an option. TRR – KT is obligated to meet with every active tenure review committee once a year.  |

**Next Academic Senate Exec Meeting: April 28, 2016**