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| Academic Program Review CommitteeMinutes |
| may 18, 2016 | 1:20-2:15 pm | L 246 |
| Quorum = 4 members |
| note taker | Angie Arietti |
| Attendees | Susan Yonker, Chair AS Vice President | ~~Yvonne Lucas, School of Social Sciences, Business & Humanities~~ |
| Andrew Rempt, AS President-Elect | Mark Meadows-Representative, Deans’ Council  |
| Thomas Murray-School of Arts & Communications | Vacant-HEC Representative |
| Vacant-School of Continuing Ed., Economic and Workforce Development | Arnold Josafat-Instructional Support Services |
| Vacant- School of Counseling and Personal Development | Laura Brooks-Part-Time Faculty |
| Dionicio Monarrez, School of Health, Exercise Science, Athletics & Applied Technology | ~~Randy Beach, Resource IPROC Coordinator~~ |
| Vacant-School of Language & Literature | ~~Veronica Burton, Resource Articulations Officer~~ |
| Margie Stinson, School of Math, Science & Engineering | ~~Linda Hensley, Resource Office of Institutional Effectiveness~~ |
| GUEST/s | Patti Flores-Charter, Academic Senate President |  |
| **Call to Order/Approval of Agenda**  | Susan Yonker |
| Action | The Meeting was called to order at 1:20 p.m. The agenda was approved as presented. |
| **Public Comment**  | Susan Yonker |
| discussion | This is Randy’s second to the last week as the IPROC Coordinator. We are very grateful for all of your help and support. |
| **Approval of Minutes from 04/20/16** | Susan Yonker |
| action | The minutes were approved as presented. |
| **Updates:**  | Susan Yonker |
| action | * The meeting schedule for next year was sent out. \*Keep in mind that the November 16th and 30th are 2-hour meetings in case we need it.
* The other update that I wanted to mention was form stack. I may have mentioned that it was dead, but it has been resurrected. In fall, we will be using something called zombie form stack. It is going to be just a little bit simpler. We are hoping to use eLumen after this.
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| **Non-Credit** | diane edwards |
| info | When Susan was making a presentation about program review to the Academic Senate, Diane had a question as to where in the Program Review process are we making note of non-credit? The Continuing Education program review is at the institution level. Nothing in that program review is reflective of non-credit programs or non-credit courses. I know in our districts, it is a little different. Here, we are under one big umbrella. We need a way of making sure that program and course related matters for non-credit are being addressed at the discipline level. Non-credit courses do belong to the disciplines. They are over seen, coordinated, the organization, follow up, and rosters, and all of that are done in Continuing Ed. Non-credit curriculum is still the purview of discipline faculty at SWC. Currently, there is no way for the disciplines to indicate that in their program review. It is a matter of concern about curriculum, for SLO’s and many other things. Therefore, before this becomes a problem, we want this to become an awareness. Susan and Randy suggested that we add a question that pertains to non-credit. Susan, you need to add the proper language since I was not at the meeting.There was a motion to have an emergency action item to add an optional question about non-credit to next year’s program review with possible slight modification. (Goes into component 5?). 1 abstention. Margie suggested putting non-credit in component 2. |
| **eLumen Pilot** | susan yonker |
| info | Postponed. |
| **Adjournment** | Susan Yonker |
|  | The meeting was adjourned at 2:15 p.m.  |
| The next meeting will be September 7, 2016 from 1:20-2:15 p.m. in L 246. |