|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Academic Program Review Committee Minutes | | | | | |
| may 18, 2016 | | | 1:20-2:15 pm | | L 246 |
| Quorum = 4 members | | | | | |
| note taker | | Angie Arietti | | | |
| Attendees | | Susan Yonker, Chair AS Vice President | | ~~Yvonne Lucas, School of Social Sciences, Business & Humanities~~ | |
| Andrew Rempt, AS President-Elect | | Mark Meadows-Representative, Deans’ Council | |
| Thomas Murray-School of Arts & Communications | | Vacant-HEC Representative | |
| Vacant-School of Continuing Ed., Economic and Workforce Development | | Arnold Josafat-Instructional Support Services | |
| Vacant- School of Counseling and Personal Development | | Laura Brooks-Part-Time Faculty | |
| Dionicio Monarrez, School of Health, Exercise Science, Athletics & Applied Technology | | ~~Randy Beach, Resource IPROC Coordinator~~ | |
| Vacant-School of Language & Literature | | ~~Veronica Burton, Resource Articulations Officer~~ | |
| Margie Stinson, School of Math, Science & Engineering | | ~~Linda Hensley, Resource Office of Institutional Effectiveness~~ | |
| GUEST/s | | Patti Flores-Charter, Academic Senate President | |  | |
| **Call to Order/Approval of Agenda** | | | | | Susan Yonker |
| Action | The Meeting was called to order at 1:20 p.m. The agenda was approved as presented. | | | | |
| **Public Comment** | | | | | Susan Yonker |
| discussion | This is Randy’s second to the last week as the IPROC Coordinator. We are very grateful for all of your help and support. | | | | |
| **Approval of Minutes from 04/20/16** | | | | | Susan Yonker |
| action | The minutes were approved as presented. | | | | |
| **Updates:** | | | | | Susan Yonker |
| action | * The meeting schedule for next year was sent out. \*Keep in mind that the November 16th and 30th are 2-hour meetings in case we need it. * The other update that I wanted to mention was form stack. I may have mentioned that it was dead, but it has been resurrected. In fall, we will be using something called zombie form stack. It is going to be just a little bit simpler. We are hoping to use eLumen after this. | | | | |
| **Non-Credit** | | | | | diane edwards |
| info | When Susan was making a presentation about program review to the Academic Senate, Diane had a question as to where in the Program Review process are we making note of non-credit? The Continuing Education program review is at the institution level. Nothing in that program review is reflective of non-credit programs or non-credit courses. I know in our districts, it is a little different. Here, we are under one big umbrella. We need a way of making sure that program and course related matters for non-credit are being addressed at the discipline level. Non-credit courses do belong to the disciplines. They are over seen, coordinated, the organization, follow up, and rosters, and all of that are done in Continuing Ed. Non-credit curriculum is still the purview of discipline faculty at SWC. Currently, there is no way for the disciplines to indicate that in their program review. It is a matter of concern about curriculum, for SLO’s and many other things. Therefore, before this becomes a problem, we want this to become an awareness. Susan and Randy suggested that we add a question that pertains to non-credit.  Susan, you need to add the proper language since I was not at the meeting.  There was a motion to have an emergency action item to add an optional question about non-credit to next year’s program review with possible slight modification. (Goes into component 5?). 1 abstention. Margie suggested putting non-credit in component 2. | | | | |
| **eLumen Pilot** | | | | | susan yonker |
| info | Postponed. | | | | |
| **Adjournment** | | | | | Susan Yonker |
|  | The meeting was adjourned at 2:15 p.m. | | | | |
| The next meeting will be September 7, 2016 from 1:20-2:15 p.m. in L 246. | | | | | |