

SOUTHWESTERN COLLEGE FOUNDATION  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
AGENDA

Tuesday, June 14, 2016

7:30 a.m. – 8:00 a.m.

LOCATION: BUILDING 210, ROOM 214

Present: Mitch Thompson, Jesse Navarro, Cynthia Reyna, Melyn Acasio, Ricardo Macedo, Joe Martinez, and Zaneta Encarnacion

Absent: Ben Green, Lorena Victoria, Griselda Delgado, Chayo Moreno, Hale Richardson, Ruben Garcia, Jean Roesch, David Hoffman, Kimberly Grady, Melinda Nish, Patti Finnegan, Sofia Corona, Lisa Johnson, and Hank Murphy

Recorder: Katie Gomez

1. WELCOME/ CALL TO ORDER—Ricardo A. Macedo,  
The meeting was called to order at 7:36 a.m.
2. NEW BUSINESS
  - A. Approval of Legal Services for the Southwestern College Foundation
    - i. [Action] Consider approval of entering into contract with Higgs, Fletcher & Mack for legal services.
      - Scope of work was reviewed and discussed. Higgs, Fletcher & Mack were recommended because of similar work for non-profits and foundations as well as experience with endowments, investment policies and experience of firm and the partner assigned to work.
      - Mitch asked board had discussed or considered the need for ongoing legal counsel. Discussion took place with a consensus to move forward with immediate work and evaluate need for ongoing legal counsel based on available resources. A motion was made by Joe Martinez, and seconded by Melyn Acasio and unanimously approved to use Higgs, Fletcher & Mack as legal counsel for the Foundation
3. ANNOUNCEMENTS
  - A. Board members were invited to participate in the ASO's noon vigil for the victims of Orlando that afternoon.
4. ADJOURNMENT—Ricardo A. Macedo  
The meeting was adjourned at 7:45a.m.

Next meeting date: Summer Retreat-July 23, 2016