|  |
| --- |
|  ATC CommitteeMinutes |
| May 16, 2016 | 1:00-3:00 pm | L 238 S |
|  |
| note taker | respectfully submitted by angie Arietti |
| Attendees | Elisabeth Shapiro: Chair | Gary Bulkin: Part-time Faculty Representative |
| ~~Kathleen Canny Lopez: School of Health, Exercise Science, Athletics & Applied Technology~~  | Vacant: School of Continuing Ed., Economic & Workforce Dev. |
| Scott Finn: Counseling & Personal Development | Vacant:-School of Language & Literature |
| Minerva Garcia: School of Math, Sciences & Engineering |  |
| ~~Bernard Gonzales: School of Arts and Communication~~ | Randy Beach: Institutional Program Review and Outcomes Coordinator (Resource) |
| ~~Emily Lynch Morissette: School of Social Science, Business, and Humanities~~ | ~~Dan Borges: Chief Information Systems Officer (Resource)~~ |
| Lauren McFall: Library Representative | Al Garrett: Institutional Technology (Resource) |
| Andrew Rempt: Academic Success Center | ~~Brett Jones: Institutional Technology (Resource)~~ |
| Tracy Schaelen: Distance Education Program | ~~Paul Norris: Institutional Technology (Resource)~~ |
| ~~Maria Elena Solis: Higher Education Centers (NC, OM, SY and CCAC)~~ | ~~Hector Reyes: Institutional Technology (Resource)~~ |
| ~~Michael Swingle: ASO Representative~~ | ~~Andre Ortiz: Training Services Coordinator (Resource)~~ |
|  | ~~Natalie Walker: Disability Support Services~~ | ~~Todd Williamson: Online Learning Center (Resource)~~ |
| **Call to order/Approval of Agenda** | elisabeth shapiro |
| action item |  |
| Approval of agenda. M/S/C. |
| **Approval of Minutes from 05/2/16** | elisabeth shapiro |
| action item | The minutes were approved as presented. |
| Approval of minutes. M/S/C. |
| **Public Comment** | elisabeth shapiro |
| information | Emily is out, but will be back as the ATC Chair for the next year. Elisabeth was thanked for chairing the ATC Committee for the last year.  |
| 1. **Status of Blocked Websites**
 | andrew rempt/it representative  |
| Discussion | People are wanting to know what is going on with the blocked websites, who do we contact about it, etc. Andrew stated that Bob Edlebrock used to be in charge of it a while back. Andrew asked Mink about it when he was dean and he stated that he didn’t have anything to do with it. However, now Hector Reyes would be the point of contact. Right now it is just a text file. So if you want to block Facebook from your computer, he would just add that to your text file that goes into the image that is distributed to all the computers in your lab.* There is no one in charge.
* You need to talk to your tech support person and ask top update it.
* At one point, the kiosk used to be a hangout site, so it was made only for business purposes only.
* In labs, the students would surf the web, watch videos, and wouldn’t pay attention to the lecture.
* IT does block Bit Torrent streams. They have one main filter that they block if it is determined that there is some kind of control.
* Perhaps next year, they can have a point person in charge to take a look at this problem. **Perhaps put this on the agenda for next semester.**
 |
| **eLumen Update** | randy beach  |
| Discussion | Randy explained that we use eLumen for housing our student learning outcomes data. We have a new version that is about to come out. 6.5 is going to be rolling out in the summer. We have not decided to take on the new version yet. We are still struggling with the old version in some ways. The biggest change in the new version is the ability to create what is called a distribution planner for outcomes assessments. When you put that into eLumen, you put that into what is called an assessment. That assessment is called a digital box that you put your data into. They are changing the way the boxes are sent out. They have created a system where you can take all 30 of your boxes and schedule when you want to send them out years in advance. It is called a distribution planner. You can create a plan on when you want your assessment boxes sent out to your faculty in order for them to fill them out. We do this now, it is called an assessment outcome timeline. It is something you do in Program Review: (This semester, I am going to review my data. This semester, I am going to correct my data. This semester, I am going to make an action plan). That is what a distribution planner is eLumen replaces. We are nowhere near the point in training where we would start using this new version right away. The transition that is about to happen while I am about to step down and someone new will come in is going to take a while. We do have an implementation in July coming. Randy’s position is called Institutional Program Review and Outcomes Coordinator. He coordinates Program Review and Outcome Coordinator. He coordinates Program Review for the entire District as well as Outcomes Assessment for Student Learning Outcomes and Administrative Learning Outcomes, which is a too big, undoable job for one person to do all of that. There is now a proposal to split that all apart and take the Student Learning Outcomes to go one way and the Administrative Learning Assessment Outcomes to go another way. Whoever is going to be his replacement in terms of Outcomes Assessment for faculty has not been determined yet. It is 60% reassigned time. There is also an opening for Professional Development Coordinator position at 100% reassigned time available as well. The Academic Program Review is going to pretty much be the same with the Vice President of the Academic Senate, with the exception of the IPRC and the APRC have agreed to do a pilot to use eLumen to do Program Review in the fall. Those programs who have a Comprehensive Program Review due in the fall will be invited on a voluntary basis to use eLumen to do their Program Review. There are potential advantages of that, including a better integration of student learning outcomes data into program review. This is an effective practice for assessing your program and courses. Since it is a very important part of accreditation that we improve that way we use our SLO data in program review findings. This is a step in the right direction towards their recommendation. |
| **ATC Next Year and Schedule** | elisabeth shapiro/Angela arietti |
| Discussion | The meetings are now being changed due to the blocked calendar. The ATC Committee will be meeting next semester from 1:20-3:20 p.m. in L 238 N because we have too many people too fit comfortably in 104 B. |
| **Adjournment** | Elisabeth shapiro |
| The next ATC meeting will be September 19, 2016 from 1:20-3:20 p.m. in Room L 238 N. |