



...**FREE VIDEO CAPTIONING!**

With Captioned Videos...

Students can focus on specific information...

Students talk about how having captions helps them as they take notes...

Students test scores go up because they can recall the captioned information...

Class discussions can become livelier and more detailed, with students recalling specific information shown in the videos- such as names of people and places...

STEPS TO CAPTION VIDEO CLIPS FOR ONLINE/HYBRID CLASSES

If you want **ANY** video clip captioned that is already on the Internet, like from YouTube or Vimeo, just give Darlene the video link!

Step 1:

Email Darlene Poisson dpoisson@swccd.edu your class and section number and a brief description of the video.

Here's an example of what you can say:

"Hi – I want this history video clip that is 5 minutes long for HIST 101 09 captioned for my class this semester."

Include a link to the video.

Step 2:

In a week or two you will receive an email from Darlene that the video has been captioned. You will receive a link to the video and the below instructions.

1. Follow emailed instructions to learn about Smart Player and embed in Blackboard or Canvas course.
2. Try embedding, and contact Online Learning Center if assistance is needed.

STEPS TO CAPTION DVDs

Step 1: Complete the captioning request form available on the DSS Webpage under the "Resources for Faculty" tab entitled "Faculty DVD Captioning Request Form".

Step 2: Bring the completed request form and the DVD to Patty Torres in the SWC Library.

Step 3: It will take 4 to 6 weeks for captioning. The library will contact you when captioning is complete. You will receive your original DVD back and the captioned DVD will become part of the Library DVD collection for faculty checkout.

If you have questions, feel free to email Darlene M. Poisson dpoisson@swccd.edu or call her at the DSS Office: 619-421-6700 x 6512