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| Southwestern College Academic Senate Executive CommitteeMinutes | | | | |
|  | DATE: 2/2/2017 | | 1:15 P.M - 3:15 p.m. | Room 104B |
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| Facilitator | | Andrew C. Rempt, Academic Senate President | | |
| Note taker | | Caree Lesh, AS Communications and Research Officer | | |
| Voting attendees | | Randy Beach, Curriculum co-chair; Susan Yonker, Vice President; Caree Lesh, Research Communications Officer; Cynthia McGregor, Presiding Chair, Janelle Williams, Staff Development Coordinator; Blue = absent | | |
| Non-Voting | | Rob Shaffer, SCEA President; Leslie Yoder, At-Large; Angelina Stuart, AOC co-chair; Diane Edwards LiPera, At-Large; Marie Vicario, At-Large, April Brenner, At-Large, Past-President | | |
| PLEASE Read | | Minutes: 10/27/16 | | |
| Guests | |  | | |

## **Agenda Items**

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|  | **TOPIC** | **PRESENTER** | **ITEM** **TYPE** | **TIME ALLOTTED** | **Action** |
|  | Call to order; approval of agenda, minutes | Rempty | Action | 5 minutes |  |
| A motion was made to approve the agenda and the minutes. The motion was seconded and passed. | | | | | |
|  | Ladies and Gentlemen, I give you Angie Stuart: Accreditation Update | Stuart | Discussion | 10 minutes |  |
| Please read the report with the eyes of faculty. Most of the recommendations are about SWC not having systems, so think about how that impacts faculty and how it could work in the future.  The visiting team wants to see a strong united Senate on SLO’s, including the leadership of Exec. We have evidence that at the faculty level things are getting done. The SOAR Committee will be replaced by the LOAC (learning outcome advisory Committee) as soon as SLO Coordinators are identified. The LOAC will be focused on how to help faculty use SLO information to improve curriculum and teaching, and give recommendations to the Senate President on activities needed to facilitate and improve the assessment process, the use of SLOs to improve our academic programs and curriculum.  Angie is going to the all-day SLO event in LA tomorrow put on by ASCCC.  The report will say we are evolving our processes on the SLO front. The 2 Coordinators will work in conjunction with LOAC to get the SLO’s done and cycles implemented. | | | | | |
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|  | Jimmy Carter and Ecuador: HR issues | Rempty | Discussion | 10 minutes |  |
| SWC is going to hire 8 people from the FHP list. HR must follow faculty–driven procedures as they stand, and not play by their own rules. Andrew had spoken to Kindred and they have agreed this will not happen again. The 7210 committee will meet next Friday. Deegan had directed Trinda to call a meeting with all constituents together to re-write 7120 and this did not happen. Faculty have moved forward on our own.  At SCC all year we have been plowing through Policy and Procedure. In the past two meetings we have been slammed with 21 P&P from HR that had no consultation and were written by a consultant. As we looked through them and read them it was clear Marvin had never read them. These impact our district and accreditation in a huge way and the HR P&P have been done slap-dash, via an outside consultant. HR also mandated their items be added to the SCC agenda the day of the meeting. Andrew stated that Staff in the President’s Office were bullied into putting the items on the agenda.  HR also made the claim that the P&P had been vetted by the HR committee, but that committee has not met so it cannot be true. | | | | | |
|  | The Legend of Large Marge: Large Class Size procedures | Rempty | Discussion | 10 minutes |  |
| We promised to research the possible creation of criteria for creating large class sizes. The senate has a white paper on this and we have some data from other colleges.  The initial philosophy was that this be an individual choice by faculty. We have to establish how this will happen.  Randy noted that the curriculum perspective is that the rationale must have sound pedagogical reasons behind it. How do you now increase class size after already indicating via curriculum a class max? Why is it ok to take more now? What was the reasoning for the original class max? The Curriculum committee should take the lead on the philosophy on and criteria for why a class can take more based on objective and course outcomes. The CC will create a document of why all class maxes are what they are currently. An ad hoc committee needs to be formed to address this how to mitigate the class size increases, as the CC works on pedagogically sound increases. The Ad Hoc could address logistical issues and other practical and political issues  It was suggested we start with the already larger classes. This should be made clear to faculty that we are not going to try to take an English or Comm class and increase it. We need to say what support faculty need to have to successfully teach a class of a larger size.  Exec liked the idea of the Ad Hoc group. They need to do research that is up to date. When the report comes out we should have live links to up to date information. We know how this works because the UC’s and CSU’s do it, but we are not them. Of course, the teaching will be different. If classified were discussing this they would be throwing a fit, they would not even touch this.  A big class with 2 teachers was suggested but the logistics are too complicated as would the pay and workload. Teaching Assistants were discussed also but there is a similar issue to having two faculty. There was concern for our adjunct colleagues, who stand to lose jobs. Social science has already been hit with 45 students with pedagogy that was written for 30 students. How do you create proper structure and support and in so doing, decrease the number of faculty?  There are people who can teach a large class size well and they should be able to do so.  We should come up with key issues to be addressed by the Ad Hoc committee. We want to see success of students in large classes. Students also need to be informed that they are taking a large class, and that the class will be different. We may also want to consider limiting large classes to those with the academic skills at a college level. If we are going to move to a University model, the students should have the minimal University skills. The Ad Hoc committee needs a counselor, department chair/s, adjuncts, people who want the change and people who do not. 2/23 will be the first discussion on this topic at Curriculum.  The district is hot on this because they want to save money. We cannot lose sight of that. It does not matter if they want it fast. Deegan pulled it and nothing will happen until the information is ready. | | | | | |
|  | Good Fences Make Good Neighbors: Curriculum Committee/Senate Division of labor | Rempty/  Beachy | Discussion | 10 minutes |  |
| Title 5 says curriculum committees have purview over Curriculum. Curriculum can go to CC then to senate then to GB or from CC to GB. We have not reduced what we do to writing, so we need to have that done, and the senate should reaffirm each year the authority of the CC to take Curriculum straight to the GB.  The CC Handbook will be approved by the CC and then taken to senate for approval. There are no clear criteria for what passes the CC needs to go to senate. What criteria can be outlined to create clarity of what will be approved by CC and what will be completed with a Senate vote. | | | | | |
|  | Be careful what you wish for: FRA Update | Leshy | Discussion | 10 minutes |  |
| Caree gave 5 minutes to item #4. We have a nominee in each category and applications are due on 2/15/17. The committee is largely formed and Caree will try to recruit one more member form MSE. | | | | | |
|  | A glitch in the Matrix: Online Issues | Rempty | Discussion | 10 minutes |  |
| IT is picking up the slack for the online learning center. We have asked for protection for Tracy in the Canvas transition. Classified will handle this through their processes, this is not a senate/faculty issue. | | | | | |
|  | You forgot to step back: Senate Presidents of the Future/Plenary | Rempty/Lesh | Discussion | 10 minutes |  |
| We need to work on bringing in new talent. We need to get more of our faculty involved and spread the work out better. Succession planning is protecting each other. | | | | | |

**Next Academic Senate Exec Meeting: Feb. 16, 2016**

Next agenda items: CTE, strong workforce budget