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| Academic Senate CommitteeMinutes |
| february 14, 2017 | 11:45 AM - 1:00 pm | L 246 |
| note taker | respectfully submitted by Caree Lesh & Angie Arietti |
| Attendees | Josue Arredondo | Garibay, Adrianna  | Rempt, Andrew |
| Beach, Randy | Hecht, David | Shaffer, Rob |
| Bowlin, Stephen | Hopkins, Kesa  | ~~Soto, Corina~~ |
| Brenner, April | Hubert, Elizabeth | ~~Speyrer, Michael~~ |
| Buehler, Lukas | Lesh, Caree | Stuart, Angelina |
| Caschetta, Todd | Lynch-Morissette, Emily | Taffolla-Schreiber, Candice |
| Cliffe, Karen | Martinez-Sanabria, Maria E. | Tolli, John |
| ~~Cuddy, Luke~~ | McAneney, Danielle | Tyahla, Sandy |
| ~~Davis, J.D.~~ | McDaniel, Cynthia | ~~Van Stone, Mark~~ |
| Detsch, Steven | McGee, Tony | ~~Vargas, Ysenia~~ |
| Durkin, Melanie | McGregor, Cynthia | Vicario, Marie |
| Edwards, Diane  | ~~Mossadeghi, Yasmin~~ | Whitsett, Jessica |
| ~~Fielding, Richard~~ | Platt, Brad | Williams, Janelle |
| Figueroa, Surian | Posey, Jessica  | Yoder, Leslie |
| Gardea, Jaquelyn | ~~Quintana, Pablo~~ | Yonker, Susan  |
| GUEST/s | Angelica Suarez | Kathy Tyner | Mia McClellan |
| Linda Gilstrap | Brett Robertson | Tracy Schaelen |
| Rebecca Wolniewicz |  |  |
| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | andrew rempt |
| Discussion | A motion was made to approve the agenda and was seconded.  |
| Approval of agenda. M/S/C. Unanimous  |
| **Approval of Minutes from 11-29-16 (Action Item)** | andrew rempt |
| Discussion | A motion was made to approve the agenda and was seconded.  |
| Approval of minutes. M/S/C. Unanimous |
| **Public Comment (Information Item)** | andrew rempt |
| Discussion | Angie loves us all! Angela Davis is coming on March 15 and we are nearly sold out. Students at this moment have the option of picking up one free ticket in the next two weeks. Please remind students that the VITA program is doing free tax returns. |
| **President’s Report (Information Item)** | andrew rempt |
| Discussion | Naming of the pony. The pony was a gift from Diane Edwards–LiPera. Please choose 3 names for the pony and turn them in on one of the note cards, the top three picks will be presented here on the 21st for a vote.The recruitment for the 8 Faculty positions is underway. Senate Exec and Union Exec will craft a joint statement to HR to put them on notice that we expect procedures to be followed. We will let everyone know we are watching the process. Please let Andrew or Rob now right away if you experience problems as part of a hire panel.The workshop on Equal Opportunity Hiring last Saturday, arranged by Randy Beach via the ASCCC was great. While HR did not show up, Kindred did come. HR is a little behind on some of these issues. It is clear that faculty must create the criteria for hiring faculty. Title 5 is clear on this.  |
| **SCEA Report (Report)** | Rob s. shaffer |
| discusson | We have been negotiating and are diligently working for a solution on lab lecture equity. Nursing, Dental Hygiene and other faculty who teach labs will speak to the Governing Board tonight. If you cannot come tonight, please send an e-mail to the Governing Board members in support of lab lecture equity. There was a data breach over break, and some faculty had loans taken out in their name. Rob is working with HR to clean up possible data security weak points.  |
| **Accreditation Follow Up Report (2nd Read/Action)**  | angie stuart/Linda gilstrap |
| discusson | The visiting team will be returning on March 20th – 21st. **A motion was made to approve the report and was seconded.** This version had been updated including added evidence, corrections and formatting. It is requested faculty look at SLO, DE, and 508 sections since they impact us the most. SCEA was thanked for getting the SLO language done.We are showing ACCJC that we are on the way to change, and that takes time. We will show them what we have done and our planned cycles to remain up to date on DE, 508 etc. It was suggested faculty read the section on SLO’s because our faculty are really using them to do great things. You may find some new ideas on how to use SLO’s in your own program. **The motion passed unanimously.**  |
|  **CTE-Strong Workforce Update (Update Item)**  | marie vicario/mia mcclellan |
| discusson | This a new and exciting program; exciting because it has money now. This time the State has given us money to make improvements in CTE programs. Today will be a quick overview on what is happening at the State level. There is 200 million dollars designated with Strong Workforce. The push is to close the gap and get our students out with a job that pays a living wage. The funding is ongoing and categorical, similar to EOPS. The money can be used to increase quantity of programs or improve quality of existing CTE programs. Labor market demand information should be getting out to faculty and resources are going to be provided to collect future labor market data. Information gathered for our area includes: unemployment rate, CTE/FTES, projected job openings, and successful workforce outcomes.  In August 2016, we put together a workgroup with CTE faculty, senate appointees, administrators and classified staff. We have $1.4 million for this year. Many other colleges chose specific programs to receive funding. We decided that at this campus we lack infrastructure. The group decided we need a way to service all 60 CTE programs. They created a list of positions that will be paid for by a combo of AEBG and Strong Workforce funding. There is a new Dean position to with the aforementioned programs and on Perkins and non-credit.We need to also do job placement, career counseling, provide internships and track graduates job status and salary.Program improvement proposals will also be accepted to create funding options for programs. Stipend proposals will also be available for curriculum improvement. We will also be funding internships for our students, with pay. Funds can be used to hire faculty.CTE programs are mostly under Dean Mink Stavenga with 27 of the 60 being in this school. The new Dean will work with all CTE programs but they will remain with their current Schools and Deans. AEBG is expected to contribute 194k to support the new positions and the total budget is 403k, when looking at current costs this leaves less than 80k to serve students directly. It was requested that the District do more to sustain positions not on the back of AEBG. Positions hired with this money may be laid off if the money goes away, but new incoming FTES should support the programs once they are up and running. The Senate asked for Mia to come back to further discuss this. |
| **Large Capacity Classes Plan (Information Item)**  | andrew rempt |
| Discussion | The Curriculum Committee will be responsible for crafting a general philosophy on class size and a second for large class sizes. After this, a committee will be formed to look at all logistical issues for implementation of large class size. The committee will be carefully assembled with faculty who are indifferent, not those on either side of the spectrum. Once these two committees continue their work, it will go to negotiations. E-mail Andrew if you want to be on the committee. |
| **Guided Pathways (Information Item)** |  kathy tyner |
| Discussion | This is due on 2/28 and is it required by the Governing Board and the Senate give their support. If you want to know more go to the website. There is also a webinar tomorrow. We do not get money for this and we actually have to pay $15k to be part of it. The goal is to increase student success and achieve their goals starting with the moment a student steps onto campus. This will help us realign what we currently have in place and to make things more student friendly. A motion was made to extend for one minute. If you look at the handout it is really about starting with the end in mind and work your way backward. What courses and student service do individuals need to stay on track and keep coming back? This will come back for a vote. A motion was made and seconded to extend for 2 minutes. The motion passed. We need more information to approve this. Who is the CCRC? Why are we paying 15k, and is that a one-time cost? The 15k is a fee we would pay for three years. We would submit a proposal, and show we have it in us to do the work.  |
| **DE Plan (1st Read)**  |  tracy schaelen |
| Discussion | Our last DE plan was dated 2014-2017, so the new plan is being prepared for the next 3 academic years. The last plan had 25 objective and 20 were met. We have 12 this time, 5 of which have been rolled over from the 14-17 plan. Adding a diagram was requested showing the flow of faculty and student support for DE. Please send questions or suggestions to Tracy Schaelen. |
| **AP 4103 Work Experience (1st Read)**  |  randy beach |
| Discussion | Brett Robertson presented a new procedure that he worked on with in conjunction with Marie Vicario. This has been re-numbered from a 5000 level policy and procedure, as it is being moved from Student Services to Academic Affairs. This also eliminates the lecture component of work experience as required by the Chancellor Office. Clarification was suggested on the statement that says “employers evaluate students”. It must be clear that faculty ultimately gives a grade. It also helps the employer understand their role. Clarification on what type of insurance a student might need to do work experience was requested. Nursing and Dental Hygiene students do need some specific insurance. Please direct questions or suggestions to Brett Robertson.  |
| **BP/AP 5017 Advanced Placement Credit Version 4 (1st Read)**  |  randy beach |
| Discussion | We are required to have this AP/BP. The legislature has mandated that you have to give credit for a 3 or better on an AP exam for general education courses. Malia Flood, Mark Samuels, and David Ramirez worked on this. They also addressed how to determine what score is appropriate for credit for major classes. The information is already in the catalog. This does not apply to IB.  |
| **BP/AP 4635 Final Week (2nd Read/Action)**  |  randy beach |
| Discussion | A motion was made and seconded to approve the AP and BP. The procedure says what consequences are for students who do not show up for a final. We still need to address finals that start so early that public transportation is not even running, and make sure the final time for each class is 2 hours. The item was postponed for follow-up work to be done.  |
| **AP 4222-Remedial Coursework (2nd Read/Action)**  |  andrew rempt |
| Discussion | A motion was made to approve and was seconded. The motion passed.  |
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| **Adjournment** | andrew rempt |
| Discussion | The meeting was adjourned at 1:00 |
| The next Academic Senate meeting: Tuesday, February 21, 2017 from 11:45 a.m. – 1:00 p.m. in L 246. |