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| Academic Senate CommitteeMinutes |
| february 21, 2017 | 11:45 AM - 1:00 pm | L 246 |
| note taker | respectfully submitted by Caree Lesh & Angie Arietti |
| Attendees | Josue Arredondo | ~~Garibay, Adrianna~~  | Rempt, Andrew |
| Beach, Randy | Hecht, David | Shaffer, Rob |
| Bowlin, Stephen | Hopkins, Kesa  | Soto, Corina |
| Brenner, April | ~~Hubert, Elizabeth~~ | Speyrer, Michael |
| Buehler, Lukas | Lesh, Caree | Stuart, Angelina |
| Caschetta, Todd | Lynch-Morissette, Emily | Taffolla-Schreiber, Candice |
| ~~Cliffe, Karen~~ | Martinez-Sanabria, Maria E. | Tolli, John |
| Cuddy, Luke | ~~McAneney, Danielle~~ | ~~Tyahla, Sandy~~ |
| ~~Davis, J.D.~~ | McDaniel, Cynthia | ~~Van Stone, Mark~~ |
| ~~Detsch, Steven~~ | McGee, Tony | Vicario, Marie |
| Durkin, Melanie | McGregor, Cynthia | Whitsett, Jessica |
| Edwards, Diane  | Mossadeghi, Yasmin | Williams, Janelle |
| Fielding, Richard | Platt, Brad | Yoder, Leslie |
| Figueroa, Surian | ~~Posey, Jessica~~  | Yonker, Susan  |
| ~~Gardea, Jaquelyn~~ | Quintana, Pablo |  |
| GUEST/s | Tracy Schaelen | Kathy Tyner | Brett Robertson |
| Rebecca Wolniewicz |  |  |
| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | andrew rempt |
| Discussion | A motion was made to approve the agenda and was seconded. Item #9 was changed to a 2nd read/ action item.  |
| Approval of agenda. M/S/C. Unanimous  |
| **Approval of Minutes from 02-14-17 (Action Item)** | andrew rempt |
| Discussion | A motion was made to approve the agenda and was seconded.  |
| Approval of minutes. M/S/C. Unanimous |
| **Public Comment (Information Item)** | andrew rempt |
| Discussion | Randy reported that at the February 9th Curriculum Committee meeting, they approved the new DE Addendum form and on the 23rd there may be action to lift the DE moratorium.  We love Angie for being an amazing Accreditation Oversight Faculty Co-chair/Report writer and for loving us. Randy was thanked for organizing the amazing regional workshop on Hiring and Nurturing Diverse Faculty. Angie spent her weekend at the accreditation workshop and Randy was one of the breakout presenters.  |
| **President’s Report (Information Item)** | andrew rempt |
| Discussion | VPAA Kathy Tyner is retiring, and we congratulate her and wish her well. Kindred came to the Senate Executive meeting last week. One of the topics discussed was the plan for the VPAA position. The current thinking is to get an acting VPAA for one year because we have missed the peak season to recruit for VPAA. This would allow us to be ahead of the pack for a Spring 2018 recruitment and hire. The Hiring workshop had several revelations, including what we can and cannot do as faculty in a hiring process. Somethings we can do, we have been told we cannot do. If you are involved with a hire panel this spring and you want letters of recommendation, talk to your dean and ask for it now. Please let Andrew know if you are asked to provide a justification for the letters. You do not need to provide that. Large capacity workgroup: One person has volunteered, but we need a small group. Andrew suggested that we do the same thing we did for the Enrollment Management Plan. If we are interested we can have a 3-4-hour meeting to attack it and move it forward. Andrew will schedule it and ask for the Superintendent/President for some money to pay for food. Andrew and Rob met with Marvin and he was open to making changes requested by faculty for spring hiring.  |
| **SCEA Report (Report)** | Rob s. shaffer |
| discusson | Several faculty spoke at the last Governing Board meeting about lab lecture equity. Rob thanked Steve Detsch, Kesa Hopkins, 5 nursing faculty, Angie Stuart, and John Tolli all spoke eloquently about their work in a lab setting and supporting more equalized lab/lecture pay. We will be at the negotiating table this Friday. We are getting to a tipping point and hope to get something done. More updates will follow. Tomorrow at noon is Adjunct Action Day at noon. Please come and show support. Rob Schafer and Roberto Alcantar will be speaking amongst others.  |
| **DE Plan (2nd Read/Action)**  | tracy schaelen |
| discusson | A motion was made to approve the DE plan and the motion was seconded. Tracy went through the five areas of the plan. Student Support and Student Services for online students will be increased by using Canvas to reach out to students to send announcements. Canvas also has an automated global calendar so add drop dates etc., will be readily available to users. Canvas has added “Quest for Success” modules so we are looking in to how to add those to our system. It is likely to be added as a no-unit, self-paced option. It was suggested that names in the plan be removed and replaced with the corresponding position. A DE student handbook is being suggested, and is a holdover from the last plan.The DE Coordinator position is a 2-year reassigned position. The goal is to make that a permanent position for the college. The plan also includes expansion on DEFT training to be offered year-round and also to expand use of DE Mentors. To move forward with legal compliance, plans are included to develop an accessibility review process, hopefully spearheaded by the new Accessibility Specialist. We also need to evaluate college compliance with FERPA, section 508, and Title 5. They also hope to find a way to integrate course management websites, publisher websites, and faculty websites into classes and still meet legal mandates. A motion was made to extend for 2 minutes was seconded and approved. It was clarified that the legal mandates apply to hybrid and face to face classes using the online system. The motion passed unanimously. If you have any more edits to be made, please send the information to Tracy. |
|  **Guided Pathway (1st Read amended to time sensitive/action item)**  | kathy tyner |
| discusson | This is a time sensitive item so a motion was made and seconded to change this to a time sensitive action item. The motion passed. A motion was made to endorse the colleges application for Guided Pathway and was seconded. The Faculty engagement checklist was questioned in terms of what work it would require from faculty. Kathy Tyner noted that this is a big commitment and the timing is very tight to apply. The RFA came out on December 7th. The Governing Board approved the application without really seeing the document, as it is still evolving. This is an application that will go to two different foundations and the Governor has $150 million on the table for Guided Pathways. The application we are sending in now will be similar to the application the Chancellor’s office will have out in June. The grant that is due next week will only go to 15-20 colleges. This would require that we look at all of our processes to make them better. It will cost SWC $15,000 for 3 years to be in this program. This is not about cutting programs but better aligning them. The idea here is to show students that they can get done in a certain amount of time. Students can be on a set path where what they need to do it laid out in a semester by semester format. Students are taking more units than they actually need. The fee we would pay is basically being used to hire a coach to help us through the improvement process.Senators were concerned that it sounds like we are paying people to commit us to doing more work. It was suggested that it might be better pay faculty or give them time to do the work. It seems we have the skills in house to do this, just not the time or money to make it happen. We are told every day that there is no money, so why pay for this? Faculty want to do this, but we don’t have time. A motion to extend for 3 minutes was seconded and passed. Kathy asked why we have not done this already? Senators responded that it was about time and money. Kathy noted this may not be time to apply for this program. We do need to shorten pathways, but this may not be the way to do it. A senator noted that ESL has recently aligned and revamped their curriculum because they had funding to do it. It was suggested this be brought back for a third read next week. Please send any questions to Andrew and Kathy. There was no objection to postponing to the 2/28 meeting.  |
| **AP 4103 Work Experience (2nd Read/Action)**  |  brett robertson |
| Discussion | A motion was made to approve AP 4103. The motion was seconded. No feedback was received after last week. It will be made clear that the employer does not give grades. The motion passed unanimously. Brett will send the AP with the new language to Andrew who will then forward it to HR to be placed on the SCC agenda.  |
| **BP/AP 5017 Advanced Placement Credit Version 5 (2nd Read/Action)** |  randy beach |
| Discussion | A motion was made and seconded to approve the AP and BP 5017. By Fall 2017, we must have an updated AP/BP and this needs to be in the catalog and go to SCC. There were a few suggestions and clean up language from last week and those were included. It was suggested that numbers will be spelled out consistently. The catalog will discuss how students are notified and how their credit will be applied. A motion was made and seconded to extend for one minute, was seconded and passed. The motion passed.  |
| **BP/AP 4635 Final Exam Week (3rd Read/Action)**  |  andrew rempt |
| Discussion | A motion was made and seconded to approve AP/BP 4635. Times of classes should be worked out at the Calendar Committee. Nothing about faculty discipline should be in a AP/BP. A motion was made to extend for 1 minute was seconded and passed. The motion passed with changes including not to specifically mention an exam, but to allow permissive assessment appropriate to the course. The motion passed.  |
| **Naming of Andrew’s Little Pony (Action Item)**  |  andrew rempt |
| Discussion | Senatariat is the official name of the pony.  |
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| **Adjournment** | andrew rempt |
| Discussion | The meeting was adjourned at 1:00 |
| The next Academic Senate meeting: Tuesday, February 28, 2017 from 11:45 a.m. – 1:00 p.m. in L 246. |