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| Academic Senate CommitteeMinutes |
| March 21, 2017 | 11:45 AM - 1:00 pm | L 246 |
| note taker | respectfully submitted by Caree Lesh & Angie Arietti |
| Attendees | Josue Arredondo | Garibay, Adrianna  | Rempt, Andrew |
| Beach, Randy | Hecht, David | Shaffer, Rob |
| Bowlin, Stephen | Hopkins, Kesa  | Soto, Corina |
| Brenner, April | Hubert, Elizabeth | Speyrer, Michael |
| Buehler, Lukas | Lesh, Caree | Stuart, Angelina |
| Caschetta, Todd | Lynch-Morissette, Emily | Taffolla-Schreiber, Candice |
| Cliffe, Karen | Martinez-Sanabria, Maria E. | Tolli, John |
| Cuddy, Luke | McAneney, Danielle | Tyahla, Sandy |
| Davis, J.D. | McDaniel, Cynthia | Van Stone, Mark |
| Detsch, Steven | McGee, Tony | Vicario, Marie |
| Durkin, Melanie | McGregor, Cynthia | Whitsett, Jessica |
| Edwards, Diane  | Mossadeghi, Yasmin | Williams, Janelle |
| Fielding, Richard | Platt, Brad | Yoder, Leslie |
| Figueroa, Surian | Posey, Jessica  | Yonker, Susan  |
| Gardea, Jaquelyn | Quintana, Pablo |  |
| GUEST/s | Superintendent/President Dr. Murillo | Tim Flood | Linda Hensley |
| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | andrew rempt |
| Discussion | A motion was made to approve the agenda and was seconded.  |
| Approval of agenda. M/S/C. Unanimous Item 9, acceleration, was replaced with SWC CARES. |
| **Approval of Minutes from 03-14-17 (Action Item)** | andrew rempt |
| Discussion | A motion was made to approve the minutes and was seconded.  |
| Approval of minutes. M/S/C. Unanimous |
| **Public Comment (Information Item)** | andrew rempt |
| Discussion | Continuing the conversation, follow-up workshops to the Angela Davis speech, will be held March 21st, 3-5 p.m. in room S202 and April 20th 3-4:30 p.m. in Room 241.  |
| **President’s Report (Information Item)** | andrew rempt |
| Discussion | The accreditation visit seems to be going well. Specifically DE was told they had leapfrogged past other colleges on this topic and we are a model in the state. The visiting team seems to be noticing that we are using evidence and research based planning in program review and thus budget. Kindred has allowed a budget for us to have a large Friday meeting to discuss “Large Capacity Class Size”. We will try to schedule this meeting sometime in April. |
| **SCEA Report (Report)** | Rob s. shaffer |
| discusson | Rob reported that voting on the TA is open now and will conclude two days after spring break. Please vote on the TA, and feel free to ask any questions you have on the agreements. Rob and Ken will talk to Kindred today about a MOU on SLO Coordinators and Point People. Andrew reported that we do not want those positions in the contract until we have had a chance to pilot it and make sure our job descriptions and reassigned time will work.  |
|  **Faculty Award Winners (Information Item)**  | caree Lesh |
| discusson | Caree announced the Faculty Recognition Award Winners. For Leadership, Full-time: Tracy Schaelen, Part-time: Laura Brooks. For Excellence, Full-time: Candice Taffolla Schreiber and Part-time: Fred Hafer. It was noted that out of almost 1000 faculty working here, we give 4-6 awards a year and that we had many awesome nominees and applications and it is very humbling to see all the great work faculty are doing on campus. If you are interested in chairing the Faculty Award Winners Committee, please let Caree know. |
| **IT Update (Info/Discussion)**  |  dan borges |
| Discussion | Dan joined us to give an update on IT. The handouts Dan provided are available on SharePoint and outline all of the accomplishments in IT over the last few years. Student e-mail and the webportal are two of the highlights. Dan also plans to have HRT’s available online. A senator asked about technology for classroom clickers, which could work well in large classrooms. Dan noted it is simple to get going once the software is loaded. The DE Coordinator asked about support for apps that can be used from cell phones. Dan suggested anyone who has ideas talk to him. Business objects is new software that will be ready in about 2 months and will be used in program review. Dan was asked that the first week of classes that student e-mail was bounced back. Dan noted we did have problems starting up the new system, but with the new 20,000 e-mail some problems can be expected. Typically notification is not sent out until it is clear what is happening and what the scope of it is. Dan expects fewer problems going forward. The forced migration will help have more consolidate systems, and less moving parts. Service-now access is in the web portal. A motion was made and seconded to extend for 3 minutes and passed. Dan discussed how to get into the portal and where to find service-now. Instructional labs are being updated, but wireless printing is a problem. A solution is currently being sought. Library access will be added to the portal for students soon. Purchases may be required to get the library service in the portal and bring software up to date. Any questions or suggestions, please contact Dan.  |
| **Textbooks (Info/Discussion)** |  lauren Mcfall |
| Discussion | Lauren presented on textbooks and her presentation is available on SharePoint. Textbooks prices have gone up way more than other consumer costs and even more than tuition rates. Most expenses for community college students are on books. This impacts how many classes they can enroll in and if they can buy food. Instructors decide what books to buy, so we can make changes. About ¼ of our classes pay more for the text book than enrolling in the class. The library does have text books students can use for free and there is a huge increase in students using those books in the library. A student and faculty survey on text books will go out soon. Access codes eliminate book sharing, used books and make it more expensive to attend classes. A motion was made to extend for 6 minutes was seconded and passed. It is also unclear if the access codes provide 508 accessible materials. Title 5 also requires that access be available for at least two years, so if that it is not the case, it is against the law. Please submit book requisitions on time; it helps reduce costs. Don’t order books that are not accessible and e-mail Lauren with any further questions or ideas to make this better. There is a fundamental flaw in that buying books at our store are much more expensive than getting them online. Tim Flood pointed out that the bookstore is at break-even right now and we do not have the buying power of online competitors. A motion was made and seconded to extend for 4 minute and was seconded. The motion passed with 4 no votes. Open educational resource seems to be lacking. Self-publishing books may be a good option for us. Alternative OER’s and other books will be available soon, especially for general education courses.  |
| **SWC CARES PROGRAM (Information)**  |  Patti larkin/ lillian leopold |
| Discussion | The Governing Board is having their workshop tonight from 6-8 p.m. on student success. Please come if you can. Patti talked about the SWC Cares program. It is in response to have centralized services and information for students in distress. This includes resources for books, food, legal, financial, safety, housing, personal wellness, and others. A new website for this program is available and will soon be linked to the home page. For now the live site is at swccd.edu/swccares. This program is being funded by the Foundation and 100% of your donation will go to SWC Cares. It was noted that there is a year and a half wait for all the legal services for the resources listed online so a senator volunteered to help get new resources on the website that should have a quicker response time. Transportation was brought up as a barrier, especially now that we are moving many 2017 summer classes to the the Centers. Resources for parents of children with disabilities was requested. Patti’s presentation will be linked to SharePoint after the meeting tonight. A motion was made to extend for 3 minutes and was seconded. The motion passed with one no vote. Forms will be collected after the meeting. People who want to work with Patti on housing issues please contact Patti.  |
| **AP 7120 Update (1st Read)**  |  andrew rempt |
| Discussion | This is the hiring and recruiting Academic Procedure. A small committee was formed to work on this and they have been meeting since spring 2016. At the last SCC meeting it was agreed that we will split this Procedure into the the the the the the the the the sections for each constituent group so it will be easier to work with. A first draft will come to Senate after spring break. |
| **Consent Calendar (1st Read)** |  ANDREW rEMPT |
| Discussion | AP/BP 4500: Student News Media and Journalism Publications- Max Branscomb has looked at this and has suggested no changes. AP/BP 4021: Program Discontinuance – There are also no changes to this at this time. The AP was out of sync with the BP so that is why this is coming forward. Please take a look at those for a second read next time.  |
| **SLO Statement (3rd Read/Action)** |  ANDREW rEMPT |
| Discussion | A motion was made to approve the SLO statement, and was seconded. We did get some changes from the MSE area. SLO’s are already inked to money because they are required for program review and program review drives budget. This is required by accreditation standards. Some are concerned about linking academic integrity to this. Accreditation required that we use SLO data in planning and budget, but it is only one metric that can be used in budget planning. We can discuss how much weight can be given to SLO’s rather than other metrics. SLO’s should not be the only data used in decision making.  The motion passed with 4 no votes.  |
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| **Adjournment** | andrew rempt |
| Discussion | The meeting was adjourned at 1:00 |
| The next Academic Senate meeting: Tuesday, April 11, 2017 from 11:45 a.m. – 1:00 p.m. in L 246. |