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| Academic Senate CommitteeMinutes |
| may 9, 2017 | 11:45 AM - 1:00 pm | L 246 |
| note taker | respectfully submitted by Caree Lesh & Angie Arietti |
| Attendees | Josue Arredondo | Garibay, Adrianna  | Rempt, Andrew |
| Beach, Randy | Hecht, David | Shaffer, Rob |
| Bowlin, Stephen | ~~Hopkins, Kesa~~  | Soto, Corina |
| Brenner, April | ~~Hubert, Elizabeth~~ | Speyrer, Michael |
| Buehler, Lukas | Lesh, Caree | Stuart, Angelina |
| ~~Caschetta, Todd~~ | Lynch-Morissette, Emily | Taffolla-Schreiber, Candice |
| Cliffe, Karen | Martinez-Sanabria, Maria E. | Tolli, John |
| ~~Cuddy, Luke~~ | McAneney, Danielle | Tyahla, Sandy |
| Davis, J.D. | ~~McDaniel, Cynthia~~ | Van Stone, Mark |
| ~~Detsch, Steven~~ | McGee, Tony | Vicario, Marie |
| ~~Durkin, Melanie~~ | McGregor, Cynthia | Whitsett, Jessica |
| Edwards, Diane  | ~~Mossadeghi, Yasmin~~ | Williams, Janelle |
| ~~Fielding, Richard~~ | ~~Platt, Brad~~ | Yoder, Leslie |
| Figueroa, Surian | Posey, Jessica  | Yonker, Susan  |
| ~~Gardea, Jaquelyn~~ | Quintana, Pablo |  |
| GUEST/s |  |  |  |
| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | andrew rempt |
| Discussion | A motion was made to approve the agenda and was seconded. A motion was made to remove item 10 and replace it with a first read on AP/BP 4710. |
| Approval of agenda. M/S/C. Unanimous including the amendment. |
| **Approval of Minutes from 04-25-17 (Action Item)** | andrew rempt |
| Discussion | A motion was made to approve the minutes and was seconded.  |
| Approval of minutes. M/S/C. Unanimous |
| **Public Comment (Information Item)** | andrew rempt |
| Discussion | Money is being collected for a gift and party for Angie Stuart – Norma Rich and Angie Arietti are collecting the money. Angie’s party will be on 5/19 and you are all invited to the Botanical Garden from 12:00-2:30 p.m. It is a pot luck, so please bring something to share. We need 3 at large tenure review committee members from outside of MSE. Let Jessica Whitsett know if you can do it.  |
| **President’s Report (Information Item)** | andrew rempt |
| Discussion | This year’s graduation will be the largest in history, so we are doing many things right. We are having 830 students who are walking during our graduation ceremony and have over 130 faculty member that are presenting diplomas.We are extending the SLO Coordinator position applications until this Friday.Guided Pathways: There will be a GPIT committee, which will include 7 people who have to go to six 2-day trainings over the next two years. This committee membership is defined by the parameters of the grant. When the GPIT team comes back, they work with the Guided Pathways Advisory Committee (GPAC) with faculty from each school to help us get things done on campus. |
| **SCEA Report (Report)** | Rob s. shaffer |
| discusson | Rob noted that our last meeting for the year is this Thursday and we are going to complete an interactive exercise we started a few weeks ago. We will have a bargaining survey going out this week. Please fill it out and get your fellow faculty to do the same.  |
|  **Wayfinding (Information Item)**  | Andrew rempt |
| discusson | Last spring a comprehensive plan on signage and wayfinding was approved. The report shared today will be up and SharePoint. Today’s report is to follow up on that initiative. Shapes, colors, and font will be uniform across campus and fit with the existing architecture and color schemes. Illuminating signs will replace those that are not currently lit at night. There will be braille on signs for pedestrians. They are willing to use gender neutral symbols for restrooms that are appropriate for that use. Signs should have large readable font and be illuminated at night. It was suggested we rename the parking lots by logical alpha sequencing. Buildings may also be renumbered in the future. This is expected to go to Board for approval in July. We need better signs off campus to direct people to the HEC-Otay Mesa.  |
| **Accreditation Supplemental Follow-up Report (2nd Read/Action)**  |   angelina stuart |
| Discussion | A motion was made and seconded to approve the report. Angie went over the updates that we will be submitting with our Supplemental report. We do not need to do this, but this is like extra credit and we want ACCJC to know that we are taking this seriously. Susan noted that it would be great to report that we have filled the SLO Coordinator positions and a meeting of the new LOAC has occurred. The best case scenario, is at the June meeting the ACCJC decides we are fully reaffirmed with just a mid-term visit. The worst case, is we remain on sanction. The main issues is likely to be sustainability. The motion passed unanimously. |
| **AP/BP 7211 Minimum Qualifications Equivalency (2nd Read/Action)** |  Angelina Stuart |
| Discussion | A motion was made and seconded to approve AP/BP 7211. This should be an academic senate 10+1 issue. Under the education code, this has to be done by faculty and it was a recommendation on our accreditation visit. It is numbered as an HR code, but it belongs to the senate. It was suggested we take this to HR to see about renumbering it to fall into an academic code. A motion was made to extend for 2 minutes was seconded and passed. The motion passed. |
| **Graduation Requirements (Discussion Item)** |  Andrew rempt |
| Discussion | There are three areas of concern that have popped up in Curriculum. We need a procedure to determine what classes are appropriate to meet the three graduation requirements. It is suggested that any classes that are added to fulfill reading, writing, or math graduation requirements will not only go to the Curriculum Committee, but will then come to the full Senate to make sure we have the full Senates eyes on this sort of thing. It has consequences and ripples across campus. Classes that impact the graduation requirements must be fully vetted. What we are trying to establish is what is the purview of the Academic Senate and what is the purview of the Curriculum Committee. A motion was made to extend for 3 minutes, was seconded and passed. Andrew suggested that the Executive Committee draw something up as part of our typical by-law update over summer and bring back language to the Senate in fall. A motion was made to extend by 2 minutes and was seconded and passed. The motion passed.  |
| **AP/BP 4710 (1st Read)**  |  ANDREW rEMPT |
| Discussion | This is a first read, so please take it to you constituents for review and comment. Suggestions can be sent to Caree Lesh. It was suggested that we add that the $1000 be useable to forward education costs and that we re-join NISOD. Also, it was suggested to make it clearer that the money would need to be spent by the end of the academic year.  |
| **Large Capacity Classroom Agenda (Information Item)**  |  ANDREW rEMPT |
| Discussion | Senate was able to get a little budget augmentation for 2 large workshops a year. This Friday there will be lunch during the meeting. The first part of the workshop will be a discussion on what is happening in the workshop. We are going to be looking for parameters for how to handle large class size. Once we have a plan, we will give it to the Union for negotiations, which can be a slow process. Randy will talk about curriculum guidelines about how to determine appropriate class size. We also need to discuss in-class and out of class support and facilities. We also need to decide how we give large classes to faculty. The last part of the day is a meeting to craft a resolution. Whatever we do needs to be based on student success as a corner stone.A motion was made to extend for 3 minutes, was seconded and passed. Action on the resolution will be taken off the agenda for Friday.  |
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| **Adjournment** | andrew rempt |
| Discussion | The meeting was adjourned at 1:00 |
| The next Academic Senate meeting: Tuesday, May 16, 2017 from 11:45 a.m. – 1:00 p.m. in L 246. |