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| Southwestern College Academic Senate Regular Meeting |
| October 10, 2017 | 11:45 am - 1:00 pm | Room L 246  |
| Facilitator | Andrew Rempt, AS President |
| Note taker | Angela Arietti, Academic Senate Administrative Assistant and Caree Lesh, AS Communications and Research Officer/State Delegate |
| PLEASE READ | [Approval of 09-26-17 Draft Minutes](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/09-26-17%20Draft%20Minutes.docx), [Data for MEDOP Majors](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/Data%20for%20MEDOP%20Majors.docx), [MEDOP Declared Majors FA 17](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/MEDOP%20Declared%20Majors%20FA%2017.xlsx), [MEDOP Declared Majors SP 17](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/MEDOP%20Declared%20Majors%20SP%2017.xlsx), [AP 7120X Recruitment and Hiring Procedure](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/7120%20%28AP%29%20Recruitment%20and%20Hiring%20Faculty%20Only%20042317.docx), [BP 7120 Recruitment and Hiring Policy](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/7120%20-%20%28BP%29%20Recruitment%20and%20Hiring.pdf) |
| Discussion | Robert’s Rules of Order: Parliamentarian monitors time, speakers list, and the following:* Facilitates speakers by
1. Courtesy Timer: Will give 1 min. warning for items of 5-10 min.
2. 5 min. warning for items of 10 min. or more, and 1 min. warning at end Keeping speakers on topic of agenda item
3. Speakers who have not spoken speak before anyone who has already spoken
4. Insuring each speaker provides new information not previously said to avoid repetition during limited time
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|  | **TOPIC** | **PRESENTER** | **ITEM****TYPE** | **TIME ALLOTTED** |
| 1 | Call to order; approval of agenda | Rempt | Action | 1 min |
| 2 | [Approval of 09-26-17 Draft Minutes](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/09-26-17%20Draft%20Minutes.docx) | Rempt | Action | 1 min |
| 3 | Public Comment | Rempt | Information | 3 mins |
| 4 | President’s Report | Rempt | Information | 5 mins |
| 5 | SCEA Report | Shaffer | Information | 3 mins |
| 6 | Program Review Update | Rempt | 2nd Read/Action | 5 mins |
| 7 | Program Discontinuance: Med Op: 02311 Med Op Office Mgmt. AS 02312 Office Mgmt. Basic CT 02313 Office Mgmt. Advanced CT 02325 Med Interp. Basic CT 02326 Med Interp. Advanced CT | Rempt | 2nd Read/Action | 5 mins |
| 8 | Superintendent/President Kindred Murillo:[AP 7120X Recruitment and Hiring Procedure](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/7120%20%28AP%29%20Recruitment%20and%20Hiring%20Faculty%20Only%20042317.docx)[BP 7120 Recruitment and Hiring Policy](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/7120%20-%20%28BP%29%20Recruitment%20and%20Hiring.pdf)Data UpdateQ & A | Murillo | Info/Discussion | 52 mins |
|  | Adjournment | Rempt |  |  |

**In order to comply with The Brown Act (Open Meetings for Local Legislative Bodies), prior to conducting Senate business at every regular meeting the Senate will honor three minutes of public comment on any item not on the day’s agenda but within the jurisdiction of the Academic Senate. Debate on an item is not allowed during Public Comment. Persons wishing to speak during Public Comment must give their names and subject matter to the Academic Senate Parliamentarian at the beginning of each meeting. The chair respectively asks speakers to limit their comments to one minute.**

**Persons with disabilities who require this agenda and other meeting materials in an alternate format/media can make the request to:** **aarietti@swccd.edu** **or TTY (619) 482-6470 or Voice (619) 482-6436.**

Next Academic Senate Meeting: Academic Senate Retreat October 17, 2017 from 11:45 a.m. – 1:00 p.m. in L 246.