

Minutes

SLO/AUO Committee

May 2, 2011

1 pm-2:30 pm

Room L 246

Type of Meeting: SLO/AUO Committee

Attendees: Patti Flores Charter, Chair; Angelina Stuart, Joel Levine, Lukas Buehler, Sylvia Garcia-Navarrete, Nelson Riley, Aaron Starck, Diana Kelly, Victoria Lopez, Laura Galvan-Estrada

Absent: Kathy Tyner, Michael Ford, Linda Gilstrap, Mark Meadows,

Minutes		Speaker
1.	Call to Order, Introductions, Approval of Agenda and Minutes, Next Meeting Monday, May 9, 2011 Room L 242, from 1:00 pm to 2:00 pm.	1. Patti
2.	<u>SLO Coordinator Position:</u> Angie revised the job description to include AUOs and to keep the administrative supervisor flexible until that reporting structure is clarified. Angie sent the revised job description to Jackie O. in HR. Action: Angie will email Jackie and find out when the job will be announced.	2. Patti
3.	<u>Tracking SLO AUO Tasks</u> Patti reported that timelines and information are coming in. Patti cc'd the SLO Committee members this first time out. She will not do that with updates. She will send the SLO AUO Liaison Tracking documents once they are complete. Action: Patti will send out weekly updates on tracking documents to those still missing 1) timelines or 2) eLumen training.	3. Patti
4.	<u>SLO Committee Implementation Training and eLumen Update:</u> Patti added thirty (30) ½ hour trainings this week and next week. The bulk are next week on Monday and Tuesday. She is returning to Otay Mesa to present to Student Services and to give an academic eLumen training. She is scheduled to give an academic eLumen training this week at National City. Action: Patti to email Silvia Cornejo-Darcy again about going out to San Ysidro to train Student Services.	4. Patti
5.	<u>Summer SLO Activities:</u> Angie updated the committee on the spring 2011 deadline for the Workgroup 4 report update as well as the Matrix update for Accreditation. Patti will work on that this week and get a draft out to the committee for review and input.	5. Patti
6.		6. Patti

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	Summer: 1) The SLO Coordinator will probably work with the Program Review Coordinator/Chair to update the SLO/AUO sections in Program Review. 2) The SLO Coordinator will work on PR Campaign. We recommend that the Mission Statement and Posters with ISLOs and Dept. SLOs be posted in every classroom and office on campus.									
7.	<u>eLumen Update:</u> 1. Snags: Chris Apelo emailed Sebastian this am about whether or not the “patch” to fix the “log-in” glitch worked. Action: Patti will email the committee and the SLO Liaisons when it looks like it is fixed so that it can be tested by following the steps to input SLO data into eLumen. 2. eLumen Coordinators: People are emailing to update contact information. This is a result of the tracking documents and is helping to get updates. 3. Data input: This needs to happen by May 30 for spring. This terms data will be used for Program Reviews due Sept. 30. We reviewed the need to establish our “cycles” and for faculty and staff to become comfortable and confident in their roles in the Program Review and SLO/AUO cycle. The SLO Coordinator will continue to track completion by looking in reports section of eLumen. Eventually the SLO Liaisons will track this for their programs. <u>Modification:</u> Some program faculty have asked for access to all the courses in their program this term so they can input all SLO results. Patti must manually input this access by course, so it is very time consuming. <u>Clerical Support:</u> SLOs and Research still have no clerical support. The student intern from EOPS stopped showing up to work after the spring break. Patti has called her and left messages. This is creating serious problems getting tasks done. Linda is following up with Mink. <table><tr><th colspan="2">Accreditation Workgroup 4 Status Report</th></tr><tr><th>Barriers</th><th>Possible Solutions</th></tr><tr><td>1. Resistance to SLOs</td><td>1.a. Help Lab (DONE) 1.b. SLO Policy and Procedure 1.c. Update SLO Liaisons (DONE) 1.d. Clear Steps to SLO Implementation/FAQ (DONE)</td></tr><tr><td>2. eLumen</td><td>2.a. Clerical Support to get SLOs input (IN PROCESS)</td></tr></table>	Accreditation Workgroup 4 Status Report		Barriers	Possible Solutions	1. Resistance to SLOs	1.a. Help Lab (DONE) 1.b. SLO Policy and Procedure 1.c. Update SLO Liaisons (DONE) 1.d. Clear Steps to SLO Implementation/FAQ (DONE)	2. eLumen	2.a. Clerical Support to get SLOs input (IN PROCESS)	7. Patti
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		2.b. Web Home link to CNET and eLumen	
	3. Full Participation of faculty	3.a. Hurdle credit for part-time and fulltime 3.b. Flex option for fulltime 3.c. Future incentive needed (Email out)	
	4. Confusion about SLOs	4.a. Use Plan/Implement/Evaluate model (DONE) 4.b. Fulltime implement in spring 2011 with adjunction optional. (DONE) 4.c. Full/part-time all implement fall 2011 4.d. Media Campaign	
	5.Budget line item for Accreditation	5.a. Media Campaign to build campus-wide awareness	
8.	Next Meeting, Monday, May 9, 2011 in Room L 246		8. Patti
9.	Adjourn		