

## **FACULTY RECOGNITION AWARDS**

### **Faculty Recognition Awards Committee**

The Academic Senate shall establish a committee for this award. The committee will be responsible for creating, revising and overseeing the process as well as reaching agreement on the winning candidates.

Committee members will be appointed by the Academic Senate President. The committee will be responsible for soliciting documentation for each award category and for reviewing the information compiled for each candidate. The Academic Senate Office Secretary will assist in controlling documentation provided to support candidates for the awards.

The Committee shall review the nominees in each category and will select the faculty to be recognized in each category by a majority vote based on the rubrics established by the Academic Senate.

The Committee will be comprised of the following:

- a. One administrator: Vice President for Academic Affairs or Vice President for Student Affairs or designee Dean appointed by the College District Superintendent/President.
- b. Academic Senate President or designee
- c. Three (3) faculty members (Senators, when possible)
- d. Three(3) faculty members (at large)
- e. ASO President or designee

The committee should be comprised of a diversity of faculty members from a wide range of schools, departments, and the higher education centers. A quorum of five committee members is required to take action.

Nominations and required paperwork for the awards must be submitted by the deadlines established by the Committee in order to give adequate time to evaluate the candidates. The Committee will review the nominees in each category and by majority vote of the committee select the candidate to be recognized in each category. The Committee will then forward the names of the award winners and nominees to the Academic Senate President, who will present their names to the Academic Senate and the Superintendent/President of the College District. All nominees and award winners will be acknowledged by the President of the College and the Governing Board.

### **Nominations**

Any Southwestern College employee or student may nominate a faculty member for a Faculty Recognition Award (FRA).

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### **Awards and Criteria**

The recognition award categories, required criteria and documents are as follows:

#### **Full-Time Faculty Excellence Award (1)**

Candidates must be full-time faculty who teach at least one class section per semester plus other assignments. The candidate must be committed to community college education and be able to show evidence of currency in their discipline and in teaching and learning in the community college. They will demonstrate enthusiasm about their discipline to colleagues and students. There should be evidence that the candidate demonstrates excellence and consistency as an outstanding teacher or non-instructional faculty member. The candidate must have been employed at the district for a minimum of two (2) full academic years.

##### **Required Documents:**

- a. Curriculum Vitae
- b. Nomination form, which includes one letter of support from a colleague familiar with the candidate's work
- c. One letter of support from a student

#### **Full-Time Professional Leadership Award (1)**

Candidates are full-time faculty who serve as a leader or role model for colleagues by giving time above and beyond their regularly assigned duties and are committed to the community college. They demonstrate consistent participation in the Academic Senate and/or campus-wide shared planning and decision-making committees and contribute actively to their department in that capacity. The candidate can also prove commitment by serving as a representative of the profession beyond the local institution through service in regional, state, or national activities. The candidate must have been employed at the district for a minimum of two (2) full academic years.

##### **Required Documents:**

- a. Curriculum Vitae
- b. Nomination form, which includes one letter of support from a colleagueone letter of support from a community member or person who has evidence of candidate's professional commitment

#### **Part-Time Faculty Excellence Award (1)**

Candidates for this award are part-time faculty members whose dedication to the community college goes beyond part-time status. The candidates will have participated in curriculum development and/or college committees, in their profession or community.

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Candidates will show willingness to give time above and beyond their assigned classroom or non-instructional hours in such areas as service to students, grants, departmental work, or other contributions to the college. The candidate must have been employed at the district for a minimum of two (2) full academic years.

### Required Documents:

- a. Curriculum Vitae
- b. Nomination form, which includes one letter of support from a colleague familiar with the candidates work
- c. One letter of support from a student

### Part-Time Professional Leadership Award (1)

Candidates are part-time faculty members who serve as a leader or role model for part-time colleagues by giving time above and beyond their regularly assigned duties and are committed to the College District and/or community college ideals. They demonstrate consistent participation in the Academic Senate as a part-time representative and/or campus-wide shared planning and decision-making committees and contribute actively to their department in that capacity. The candidate can also prove commitment by serving as a representative of the profession beyond the local institution through service in regional, state, or national activities.

### Required Documents:

- a. Curriculum Vitae
- b. Nomination form, which includes one letter of support from a colleague
- c. one letter of support from a community member or person who has evidence of candidate's professional commitment

### Team Faculty Excellence Award (1)

Candidates for the Team Faculty Excellence Award consist of teams of faculty who have achieved distinction through their dedication to students, the department, or the college. A team of faculty may consist of a working group of at least two faculty, full-time or part-time, in the same discipline, department, or School, or an interdisciplinary faculty team of at least two. Faculty Teams may be recognized for exemplary work in the development and use of innovative teaching strategies, curriculum design, program development, resource development, or service to students. The candidates must have been employed at the district for a minimum of two (2) full academic years.

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Required Documents:

- a. Curriculum Vitae for each nominee
- b. Nomination form, which includes one letter of support from a colleague familiar with the team's work
- c. One letter of support from a student

### **Recognition of Awardees**

Names of those selected for the Faculty Recognition Awards will be announced annually at a Governing Board meeting and at Opening Day at the start of spring semester as well as the following fall. All award winners will be acknowledged by the College President and the Governing Board. A college-wide celebration will be held in honor of the recipients of these awards in the spring semester. All individual award recipients will be awarded an honorarium of \$1,000 for conference expenses including registration and travel for a conference of their choosing. The team award recipient will be awarded \$2,000 for the entire team. All award recipients will receive the NISOD certificate for excellence in teaching.