**Date:** December 06, 2012 **Room:** L246 **Co-Chairs:** Kathy Tyner **Time:** 1:30 – 3:30 p.m.

Patricia Flores-Charter **Recorder:** Michele Fenlon

**Faculty Representatives (Voting)**:

Susan Brenner, Cecilia Cabico, Karen Cliffe, Diane Gustafson, Brad Platt, Mark Samuels, Veronica Burton, Laura Ryan, Vivien Vaughan, Linda McDonald, David Caspi, Eric Maag, Diane Edwards-LiPera

**Faculty and Staff Resource Members (Non-Voting)**:

Patricia Flores-Charter, Mink Stavenga, Brian Ebalo, Susan Soy, Jeffrey Fischer, Victoria Lopez, Susan Brenner*, ASO Representative/Vacant*

**Presenters**:

NONE

**Special Notification:**

NONE

**CALL TO ORDER:** Patricia Flores-Charter

**APPROVAL OF THE AGENDA/MINUTES:**

* **Approval of the Agenda:** December 06, 2012
* **Approval of Minutes:** November 15, 2012
* **Public Comment:** NONE

**ACTION ITEMS:**

***Note:*** *To view live information pertaining to the following curriculum below visit CurricUNET (*[*http://www.curricunet.com/southwestern/*](http://www.curricunet.com/southwestern/)*)*

* **Consent Calendar:** NONE

***Note:*** *Items within the Consent Calendar are not discussed per Curriculum Committee agreement and are considered for approval en masse.  An item(s) may be removed from the Consent Calendar for discussion by any Curriculum Committee Member without requiring a vote to do so and may be set aside for separate consideration.*

* **Discussion Agenda:** NONE

**INFORMATION ITEMS:**

* **Updates:**
  + **Title 5:** NONE
  + **Matriculation:** NONE
  + **Other:**

*The below programs have been automatically updated to reflect the course title change of BUS 174 that was approved by the Curriculum Committee Oct 25, 2012:*

**Floral Design Emphasis 02823 Certificate**  
*Effective Date/Catalog Year: Fall 2013/2013-2014*

**Floral Design Emphasis 02821 Associate in Science***Effective Date/Catalog Year: Fall 2013/2013-2014*

**Leadership and Supervision---Intermediate 01154 Intermediate Certificate** *Effective Date/Catalog Year: Fall 2013/2013-2014*

**Marketing 01160 Associate in Art** *Effective Date/Catalog Year: Fall 2013/2013-2014*

**Music---Commercial 02540 Associate in Science** *Effective Date/Catalog Year: Fall 2013/2013-2014*

**Professional Baking and Pastry 01820 Certificate** *Effective Date/Catalog Year: Fall 2013/2013-2014*

**Social Marketing Emphasis A2113 Certificate of Achievement** *Effective Date/Catalog Year: Fall 2013/2013-2014*

**Telemedia Production Specialist 02530 Associate in Science** *Effective Date/Catalog Year: Fall 2013/2013-2014*

* **Emergency Approvals:** NONE
* **295 Approvals:** NONE
* **Course Inactivations:** See attachment-- Semester Deletion Report
* **Program Inactivations:** NONE
* **Technical Corrections:** NONE

*The following courses have had DE component removed per moratorium:*

**ESL 55: Grammar Verbs I—Simple and Progressive**

*Effective Date/Catalog Year: Fall 2013/2013-2014*

**ESL 56: Grammar Verbs II—Perfect and Future**

*Effective Date/Catalog Year: Fall 2013/2013-2014*

**ESL 57: Grammar Verbs III—Modals and Conditionals**

*Effective Date/Catalog Year: Fall 2013/2013-2014*

**ESL 58: Grammar Verbs IV—Gerunds, Infinitives and Passive Voice**

*Effective Date/Catalog Year: Fall 2013/2013-2014*

**SPECIAL TOPICS/DISCUSSION ITEMS:**

* Review of the Curriculum Flowchart- timeline, deadlines and responsibilities
* META Letter of Request (DRAFT)
* TMC Update and enclosures
* Review process to access curriculum via CurricUNET
* Six Semester Deletion

**ANNOUNCEMENTS:** NONE

**NEXT MEETING:** Thursday, February 07, 2013