

**SOUTHWESTERN COLLEGE FOUNDATION
MEETING MINUTES
Tuesday, March 19, 2013 ♦ 7:30 a.m. – 8:30 a.m.**

Present: Ben Green, Linda Gilstrap, Patti Finnegan (arrived at 7:38 a.m. and departed at 8:00 a.m.), Melinda Nish, Humberto Peraza (arrived at 7:45 a.m.), Melyn Acasio, Joe Martinez (departed at 8:51 a.m.), Chayo Moreno, Mitch Thompson, David Hoffman, Holly Hiding, Hank Murphy, Ruben Garcia (arrived at 7:44 a.m. and departed at 8:25 a.m.) and Cynthia Reyna (arrived at 7:37 a.m.).

Absent: Dukie Valderrama, Jesse Navarro, Jean Roesch, and Kimberly Paul

Recorder: Dawn Perez

1. WELCOME / CALL TO ORDER – Ben Green

President Green called the meeting to order at 7:36 a.m. and welcomed everyone.

2. APPROVAL OF MINUTES – ACTION (Enclosure) – Ben Green

- A. Motion made by Melyn Acasio, seconded by Holly Hiding and unanimously approved to accept the minutes for February 26, 2013.

3. TREASURERS REPORT – Information – (Enclosures) – David Hoffman

- A. UBS Investment Account Report – Richard Ina, UBS Representative
Mr. Ina reviewed how the investment account has performed since it was opened in May 2012 and spent several minutes answering questions from the directors.
- B. Financial Report – David Hoffman
The financial report was presented by David Hoffman. Discussion took place and Ben advised the directors that we have several banking issues that need to be addressed such as debit card, credit card acceptance, and check signatory authority. Ben suggested that we review our banking needs and consider going out to bid. Further discussion took place regarding Foundation program accounts and the relationship between the Foundation and the Grants unit, particularly in regards to compliance for grants.

4. REPORTS – Ben Green

- A. Fundraising Committee
- Spring Golf Tournament – Patti Finnegan
Cynthia Reyna reported on behalf of the committee that the golf tournament is moving forward and that the focus needs to be on getting commitments for foursomes, sponsorships and raffle/auction prizes. The directors were reminded that the committee is asking each director to secure at least one foursome each.
 - Gala 2013 – Melyn Acasio
Melyn reported that the date has been confirmed for September 21, 2013. It was suggested that we look at Lowes as well to do a cost comparison with holding the Gala on campus. Linda shared information with the directors regarding a Veterans Welcome Center as the fundraising focus of the Gala. David Hoffman volunteered to approach McFarlane and negotiate an agreement that is in line with the budget. The Jacobs Center was also suggested as a possibility.
- B. Request for Funds Committee – (Enclosure) – Joe Martinez
- Joe Martinez presented the Funding Report for FY 2012-13.
 - Joe Martinez explained the RFF procedures marketing campaign to help transition the campus and community to the new procedures. The suggestion was made that a forum be held approximately 30-days before the submission deadline to help everyone with the new procedures.

5. GOVERNING BOARD REPORT – Humberto Peraza

Trustee Peraza reported that discussions with Sweetwater Union HSD are moving forward regarding adult education. He further reported that negotiations are continuing with the faculty and that layoff notices will not be sent out. Public meetings have been held with the other constituent groups. Trustee Peraza also reported that one of the Governing Board trustees chose to resign. A replacement will be appointed to the vacated seat.

6. SUPERINTENDENT/PRESIDENT REPORT – Melinda Nish, Ed.D.

Dr. Nish reported that there is a great deal of cooperation with Sweetwater Union HSD and that joint cabinet meetings are being held periodically to discuss large joint efforts, specifically for us that would be SB1456, the Student Success Act. Dr. Nish invited everyone to attend the Facilities Master Plan presentation on Wednesday, March 20th. She explained what is proposed for the Chula Vista campus, the centers, and the corner lot. Lastly, Dr. Nish reported that she has talked twice with consultants hired by the City of Chula Vista regarding a Chula Vista University and Research Center in eastern Chula Vista. She advised that this project is conceptual at this point. There will be a lot of future discussion regarding this project.

ADJOURNMENT – Ben Green

The meeting was adjourned at 9:00 a.m.