**Student Affairs Program Review Reader’s Report**

Service/Department:

Service Unit Reader:

Date of Report:

Are the Lead Person and Committee members identified in the Program Review? Yes No

Have the appropriate personnel signed the Executive Summary? Yes No

Is the Response to Previous Review complete? Yes No

*Comments:*

**Is the response to each criterion adequate, or is more information needed? *(Comment on each.)***

1.0 SLOs congruent with program goals Adequate More information needed

*Comments:*

2.0 Qualification of faculty and staff Adequate More information needed

*Comments:*

3.0 Procedures current and responsive Adequate More information needed

*Comments:*

4.0 Technology appropriate and functional Adequate More information needed

*Comments:*

5.0 Resources support goals Adequate More information needed

*Comments:*

6.0 Services meet students’ needs effectively Adequate More information needed

*Comments:*

7.0 Interaction with campus constituencies Adequate More information needed

*Comments:*

8.0 Contributions to student success Adequate More information needed

*Comments:*

9.0 Other comments and concerns Adequate More information needed

*Comments:*

**Are the following included? Is supporting evidence contained within the review? (*Comment on each*.)**

10.0 Unit Recommendations Included  Not Included

Supported Partially Supported Not Supported

*Comments:*

11.0 Annual Program Review Snapshot Included  Not Included

Supported Partially Supported Not Supported

*Comments:*

12.0 Executive Summary Included  Not Included

Supported Partially Supported Not Supported

*Comments:*

**Reader’s Recommendation**

This report is acceptable as submitted.

*Comments:*

This report must be modified and resubmitted by (insert date here) before a recommendation can be made. **NOTE: Only reports approved by the Student Affairs Program Review Committee will be considered in resource allocation (i.e. budget prioritization, Faculty Hiring Prioritization, etc.).**

*Comments:*