

Admission and Concurrent Enrollment of High School Students

References: Education Code Sections 48800, 48800.5, 76001, and 76002

The College District authorizes the admission of minors in grades 10 through 12 for concurrent enrollment as a High School Special student to enroll in Advanced Scholastic or Career and Technical Education courses not offered at their high school. The determination of the student's preparation belongs to Southwestern College.

Authority to restrict the admission or enrollment of a special part-time student is based on current school performance, assessment and placement procedures in conformance with matriculation regulations remains the prerogative of the College District.

All courses will be taken for college credit and are subject to the enrollment fees.

High School students will not be admitted to take below college-level courses (1-99) or English and math which do not meet SWC degree requirements. Students may not enroll in a college credit course to alleviate a high school deficiency.

Students will be expected to complete 9th grade before the semester/term for which they apply. Exceptions may be made for highly-gifted students. Documentation must be provided by the student's school principal.

Admission Requirements

Eligible high school students may apply and follow the admissions process every term (Fall, Spring, Summer).

Student must have a minimum overall high school grade point average (GPA) of 2.5 or above as reflected on their most recent high school transcript. If cumulative GPA is below 2.5, the high school student will not be admitted.

High school students are limited to taking no more than two classes or six (6) semester units per semester, to include summer session.

For courses requested, students must complete the appropriate College District assessment process and meet the stated prerequisite and/or co-requisite for the desired course.

Eligible High School Special/part time students must submit:

SWC online application for admission and High School Special form.

- High School Special Form must be complete with signatures from student, parent/guardian, high school counselor and principal.

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- Written and signed parent or guardian consent to acknowledge that the student will be expected to conform to all College District policies,
- High school counselor can recommend whether a student can benefit from advance scholastic or career/technical work verified by GPA and course recommendation,
- Written and signed acknowledgment of High School principal.

College Bound (CB)

Sweetwater Union High School District (SUHSD) and Southwestern Community College District have an agreement to offer college classes at the high schools. High school students enrolled in College Bound classes will receive high school and college credit. Southwestern Community College District Governing Board has waived college fees for high school students enrolled in the College Bound program and the Sweetwater Union High School District has agreed to purchase the textbooks for the students. Sweetwater Union High School District has opened the high school campuses which College Bound courses are offered, in order to accommodate all registered SWC students.

College Bound students must submit the SWC online application and High School Special form. All documents must be signed and submitted to the high school counselor.

- High School Special Form must be complete with signatures from student, parent/guardian, high school counselor and principal.
- Parent or guardian consent to acknowledge that the student will be expected to conform to all college policies.
- High school counselor will recommend whether a student can benefit from advance scholastic or career/technical work verified by GPA and course recommendation,
- Signed acknowledgment of High School principal

Eligible High School Special/ full time student must submit:

- SWC online application for admission and submit a petition with high school transcript and a letter from their high school principal releasing them to attend Southwestern College.
- Written and signed parent or guardian consent to acknowledge that the student will be expected to conform to all college policies,
- All required documents must be submitted to the Admission & Records Office.
- Students with a verifiable disability (verification to be provided by school of origin) will be referred to Disabled Support Services for assessment and recommendation.

To be considered for admittance as a special full-time student (12 units and over), the

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student must meet the eligibility standards on the ground that the student would benefit from advanced scholastic or vocational work that would thereby be available.

Eligible Homeschool students must submit:

- SWC online application for admission and submit a petition with signatures and documentation from the County of Department of Education, California teaching credential of person offering homeschool, and/or private school affidavit filed with the State Superintendent of Public Instruction.
- Written and signed parent or guardian consent to acknowledge that the student will be expected to conform to all College District policies,
- All required documents must be submitted to the Admission & Records Office.

Registration for Classes

Admission is subject to seat availability. Student will not be admitted unless they have availed themselves of all opportunities to enroll in equivalent courses at their high schools. Students will not be permitted to register until after priority registration has ended. Courses in which high school students are enrolled will be open to the college. These courses are taught with the academic rigor appropriate to college-level course in accordance with the approved course outline.

Student will be charged all applicable fees charged to regular admissible students.

Student Responsibilities

High School Special part-time students are responsible for demonstrating completion of sufficient course work to allow him/her to profit from the educational enrichment opportunities provided in advanced scholastic or vocational work. The student shall be graded with the same standards of academic rigor as all other college students. All work will remain a permanent part of the student's college transcript.

Denial of Enrollment

If a request for special part-time or full-time enrollment is denied for a minor student, who has been identified as highly gifted, the Board shall provide written findings and reasons for the denial within 60 days. A recommendation regarding the request for admission and the denial shall be submitted to the Board at a regularly scheduled meeting that falls at least 30 days after the request for admission has been submitted.

Office of Primary Responsibility: Admission & Records/Student Services