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| Southwestern College Academic Senate Regular Meeting |
| April 8, 2014 | 11:00 a.m. -11:50 a.m. | Room L246 |
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| Facilitator | Randy Beach, AS President |
| Note taker | Angela Arietti, Academic Senate Administrative Assistant and Caree Lesh, AS Communications and Research Officer |
| PLEASE READ |  |
| PLEASE BRING | Access to all materials (on paper or electronically) |

## **Agenda Items**

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|  | **TOPIC** | **PRESENTER** | **ITEM****TYPE** | **TIME ALLOTTED** | **notes** |
| **1.** | Call to order; approval of agenda | Beach | Action | 1 minute |  |
| **2.** | Public Comment | Beach | Information | 3 minutes |  |
| **3.** | Approval of Minutes of March 28, 2014 | Beach | Action | 1 minutes |  |
| **4.** | President’s Report | Beach | Report | 5 minutes |  |
| **5.** | SCEA Report | Maag | Report | 2 minutes |  |
| **6.** | [BP 4350 Final Exam Week](https://portal.swccd.edu/Committees/PolicyProcedureDrafts/Standardized%20Document%20Library/4350%20BP%20Final%20Exam%20Week%20Activities.doc)[AP 4350 Final Exam Week](https://portal.swccd.edu/Committees/PolicyProcedureDrafts/Standardized%20Document%20Library/4350%20AP%20Final%20Exam%20Week%20Activities.docx) | Beach | Discussion2nd Read | 5 minutes |  |
| **7.** | [BP 3310: Records Retention and Destruction](https://portal.swccd.edu/Committees/PolicyProcedureDrafts/Standardized%20Document%20Library/3310%20BP%20Records%20Retention%20and%20Destruction.docx) | Beach/Seaberry | First ReadDiscussion | 2 minutes |  |
| **8.** | [AP 3310: Records Retention and Destruction](https://portal.swccd.edu/Committees/PolicyProcedureDrafts/Standardized%20Document%20Library/3310%20AP%20Records%20Retention%20and%20Destruction.docx) | Beach/Seaberry | First ReadDiscussion | 5 minutes |  |
| **9.** | [BP 4230 Grading and Academic Record Symbols](https://portal.swccd.edu/Committees/PolicyProcedureDrafts/Standardized%20Document%20Library/4230%20BP%20Grading%20and%20Academic%20Record%20Symbols.docx) | Samuels/Cliff | 1st ReadDiscussion | 3 minutes |  |
| **10.** | [AP 4230 Grading and Academic Record Symbols](https://portal.swccd.edu/Committees/PolicyProcedureDrafts/Standardized%20Document%20Library/4230%20AP%20Grading%20and%20Academic%20Record%20Symbols.docx) | Samuels/Cliff | 1st ReadDiscussion | 10 minutes |  |
| **11.** | [BP 4021 Program Discontinuance](https://portal.swccd.edu/Committees/PolicyProcedureDrafts/Standardized%20Document%20Library/4021%20BP%20Program%20Discontinuance.doc) | Beach/Stuart | 1st ReadDiscussion | 3 minutes |  |
| **12.** | [AP 4021 Program Discontinuance](https://portal.swccd.edu/Committees/PolicyProcedureDrafts/Standardized%20Document%20Library/4021%20AP%20Program%20Discontinuance.doc) | Beach/Stuart | 1st ReadDiscussion | 10 minutes |  |
|  | Adjournment |  |  |  |  |

**In order to comply with The Brown Act (Open Meetings for Local Legislative Bodies), prior to conducting Senate business at every regular meeting the Senate will honor three minutes of public comment on any item not on the day’s agenda but within the jurisdiction of the Academic Senate. Debate on an item is not allowed during Public Comment. Persons wishing to speak during Public Comment must give their names and subject matter to the Academic Senate Parliamentarian at the beginning of each meeting. The chair respectively asks speakers to limit their comments to one minute.**

GUESTS:

Next Regular Academic Senate Meeting: Tuesday, April 22, 2014, 11:00 – 11:50 a.m. in L 246