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| Academic Senate CommitteeMinutes |
| january 28, 2014 | 11:00-11:50 a.m. | L 246 |
| note taker | respectfully submitted by Caree Lesh & angie Arietti |
| Attendees | Andrade-Robledo, Margarita | Jones, Linda | Rempt, Andrew  |
| Beach, Randy | Lesh, Caree | Salgado-Avalos, Francisco |
| Bloch, Maya  | Lewis, John | ~~Salahuddin, Sheri~~ |
| Brenner, Susan  | ~~Lucas, Yvonne~~ | Speyrer, Michael  |
| Carberry, Ed | Maag, Eric  | Stuart, Angelina  |
| Caschetta, Todd | Martinez-Sanabria, Maria E. | ~~Tyahla, Sandy~~  |
| Davis, J.D. | ~~McAneney, Danielle~~ | ~~Villegas, Val~~ |
| Detsch, Steven  | ~~Moore, Ryan~~ | Whitsett, Jessica  |
| Edwards-LiPera, Diane  | Mossadeghi, Yasmin  | Wolniewicz, Rebecca |
| ~~Flores-Charter, Patti~~ | Orozco, Alejandro  | Yonker, Susan |
| Hayashi, Chris | Pollock, Lynn | ~~Zinola, Lauren~~ |
| Hopkins, Kesa | ~~Preciado, David/Tom Rogo~~ |  |
| ~~Horlor, Barry~~  | Quan, Nghiep |  |
| GUEST/s | Superintendent/President Melinda Nish | Angelica Suarez | Josue Arredondo |
| Rob Shaffer | Laura Brooks |  |
| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | randy beach |
| Discussion | The meeting was called to order at 11:05 a.m. by the Academic Senate President, Randy Beach.  |
| Action items |
| Approval of agenda. M/S/C.  |
| **Public Comment (Information Item)** | randy beach |
| Discussion | A request from the Senator from counseling asked for the administration to please make the computer systems, specifically Webadvisor, work ALL the time especially since we are going to go all online and not print items, such as the class schedule. Randy noted that there will be changes to how SharePoint works. It will look a little different, but for senate you will just need to look for the meeting date and corresponding folders There is also a new powerful search function.  |
| **Approval of Minutes from 12/10/13 (Action Item)** | randy beach |
| Action items |
| Approval of Minutes. M/S/C.  |
|  Discussion | No discussion.  |
| **President’s Report (Report)** | randy beach |
|  Discussion | The President’s report is available on SharePoint.Highlights include:* Barry Horlor took a bad fall and broke his femur and requires a half or whole body cast. Please sign the card for him, and let your co-workers know they can come into the Academic Senate office to sign it.
* The SODA Award deadline is 2/28/14.
* Randy went to a CCLC legislative conference with politicians and administrators.

Rebecca will continue as AOC Co-chair for SP 14. Thanks to SCEA for getting her reassigned time. * Randy welcomed several new part-time senators.
* The HR Committee needs a faculty member and the Catalog Committee needs a counselor.
* The Institutional Program Review and Outcomes Coordinator (IPROC) search is ongoing. The position will be a reassigned time position at 100% for 2 years.
* ATC and ITC will be sending out a survey of faculty technology needs. Please complete the survey.
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| **SCEA Report (Report)** | eric maag |
| Discussion | Eric thanked everyone for participating in Opening Day activities. February 7-9, is a conference in Long Beach that will be attended by a team. February 18th is the next negotiations meeting with a mediator. We have completed an arbitration case and will get results in April. Thanks to everyone for getting the efficiency numbers up.  |
| **LAS Update and Veterans Center Update (Report)**  | andrew rempt |
| Discussion | Andrew asked for volunteers to help at the Veterans Resource Center as tutors for the full spring semester. You need to complete a 30 minute online Kognito training. So far Janet Mazzarella, Joel Levine, Rob Shaffer, Sylvia Navarette, Myriam Moody, and more have already volunteered, so don’t be left out. You can get flex credit for the hours. Call Andrew for a listing of hours the center is open. Andrew stated that most veteran’s centers are privately funded. Funding typically is secured after the center is up and running.  |
| **Program Discontinuance: Medical Assistant Programs (Discussion)** |   randy beach  |
| Discussion  | This is the first step of program discontinuance for programs where faculty have chosen to discontinue their own program. It takes action of the Senate to create or discontinue a program. Part of the process is how to handle the students who are in the program. **Program Discontinuance:****Medical Assistant Certificates:** Medical Assistant: Administrative-Intermediate, Medical Assistant: Administrative-Intensive Training-Bilingual (English/Spanish), Medical Assistant: Administrative-Intensive Training, Medical Assistant: Clinical-Intermediate, Medical Assistant: Clinical-Intensive Training, Medical Assistant: Coding and Insurance-Intermediate.**Associates in Science Degree:** Medical Assistant: ClinicalMedical assistant programs will be compressed from over 10 programs to 3 programs. A senator expressed concerns that we may be cancelling programs because of inaccurate data. What data does the faculty have on how many student they have in the program. How do we notify the student that the program has ended? A motion was made and seconded to extend for 5 minutes and passed. It was mentioned that as the Senate voting on this, we need to see the data here prior to a vote. We want to see completions and declared majors. The worry for counseling is that students who have started the program under the old catalog, now do not know what they need to take and how the old courses match up to the new program in the catalog. Student also get frustrated when classes listed their catalog year course of study are not able to be found I the class schedule, and they do not know why. We need to carefully reach out to those students and help get them on board in the new programs.  |
| **Program Discontinuance: Electronic Programs (Discussion)** |  randy beach |
| Discussion | **Program Discontinuance:****Associates in Science Degree:** Computer Systems Intensive Certification Training, Electronics-Computer Technician, Electronics-Internetwork Technician, Electronics-Network Administrator**Certificates of Achievement:** Computer Systems Intensive Certification Training-Basic, Computer Systems Intensive Certification Training-Advanced, Electronics-Computer Technician-Advanced, Electronics-Internetwork Technician-Advanced, Electronics-Network Administrator-Advanced**Certificates of Proficiency:** Electronics-Internetwork Technician-Basic, Electronics-Network Administrator-Basic, Mobile Electronics-BasicThis program will take a wide number of programs and bring them down to one or two. Some technical changes are also required. Information on completion rates and numbers was also requested for this program. |
| **AB 86 Update (Report)** | Susie Brenner/diane edwards-lipera |
| Discussion | The PowerPoint presentation that was discussed is in SharePoint. The Chancellors office has lots of information on AB 86. The focus is to streamline adult education. High school districts now must partner with Community College Districts. Right now representatives from SWC, Sweetwater, Grossmont Adult, and GCCCD, and Coronado adult have all been talking about forming a consortium. The RFA came out and the end of the fall semester detailing what to do. There has been agreement between SWC, Sweetwater and Coronado. They are not looking for other resources. We will be the fiscal agent of $290,000 between March 2014 and the end of the year to create and write a plan. The plan will then need to be approved by the state. $6,000,000 would be the maximum ongoing funds, but getting funds will be a competitive process. The partners are currently working on a certificate of eligibility, and intent to participate from. The 5 areas addressed by AB 86 includes: Elementary and secondary basic skills including HS equivalencyClasses and course for immigrants for citizenship, ESL, and workforce prepPrograms for adults with disabilitiesShort-term career technical education programsPrograms for apprentice programs.Meetings with the partners have been very positive. A motion was made to extend for 2 minutes was seconded and passed. Southwestern is not looking to take over GED testing. Eric asked for a spot on this committee to protect our faculty. Randy will request this from Mink Stavenga.  |
| **Power Study Tutors (Presentation)**  | andrew rempt |
| Discussion | In this program a teacher is paired with a tutor and work together in the classroom. Teachers are using the tutors more as assistant teachers. Students who use power study stay in the classes more and do better than those who do not use power study. Students even ask to have tutors in current classes when they have had them in the past. The tutors really act as a bridge to the teacher and students find the tutors very approachable. Investment at the ground level really pays off. PSP and Veteran’s Resource Center are such programs.  |
|  **Academic Senate Executive Reorganization (Discussion)**  | randy beach |
| Discussion |  The time ended before this item.  |
| **Adjournment** | Randy beach |
| Discussion | The meeting was adjourned at 11:50 a.m. |
| The next Academic Senate meeting: Tuesday, February 11, 2014  |