

Southwestern College Continuing Education

PETITION FOR NONCREDIT CERTIFICATE COMPLETION/COMPETENCY

Certificate Applying for: Optical Technician Training Program

To Student:

- Fill in your contact Information.
- Fill in term, courses and sections completed.
- Have your instructor fill in hours completed and their initials.
- Return completed form to Continuing Education at HEC Otay Mesa, 8100 Gigantic Street, Bldg. 4100, Room 4106, San Diego, CA 92154 or email it to continuinged@swccd.edu.
- Certificates will be available for pick up 7-10 days after form is received in Continuing Education.

Student Contact Information:

Student Name:			SWC Student ID:
Address:			Date of Birth:
City:	State:	Zip:	Email:
Signature:			Date: Phone #:

Required hours to fulfill certificate requirements: 72-90 hours

Completed course work at SWC Continuing Education:

Student has completed the following classes that fulfill certificate requirement:

1. Term: _____ NC 311 Optical Technician I Section: _____ Hours: _____ Instructor Initials: _____

2. Term: _____ NC 312 Optical Technician II Section: _____ Hours: _____ Instructor Initials: _____

☐ Student completed required coursework and exams required in each course for the certificate, unless otherwise specified: _____

OFFICE USE ONLY

Review of Petition

- ☐ Your Petition is APPROVED. Your certificate will be emailed (virtual) or may be picked up in Continuing Education in HEC Otay Mesa, Bldg. 4100, Room 4106.
- ☐ Your Petition is DENIED pending satisfactory completion of required classes and hours.

Signatures

Staff Signature _____ Date: _____

Director Signature _____ Date: _____