



Southwestern College Continuing Education

PETITION FOR NONCREDIT CERTIFICATE COMPLETION/COMPETENCY

Certificate Applying for: Algebra Preparation for BSTEM

To Student:

- Fill in your contact Information.
- Fill in term, courses and sections completed.
- Return completed form to Continuing Education at HEC Otay Mesa, 8100 Gigantic Street, Bldg. 4100, Room 4106, San Diego, CA 92154 or email it at continuinged@swccd.edu.
- Certificates will be available for pick up 7-10 days after form is received in Continuing Education.

Student Contact Information:			
Student Name:		Student ID:	
Address:		Date of Birth:	
City:	State:	Zip:	Email:
Signature:		Date:	Phone #:

Completed course work at SWC Continuing Education:
<p>I have successfully completed the following classes that fulfill certificate requirement:</p> <p>1. Term: _____ NC 146: Algebra Refresher Level 1 Section: _____</p> <p>2. Term: _____ NC 147: Algebra Refresher Level 2 Section: _____</p>

Office Use Only

Review of Petition

- ☐ Your Petition is APPROVED. Your certificate will be emailed (virtual) or may be picked up in Continuing Education at the HEC Otay Mesa, Bldg. 4100, Room 4106.
- ☐ Your Petition is DENIED pending satisfactory completion of required classes and hours.

Signatures

Staff Signature _____ Date: _____

Director Signature _____ Date: _____