Southwestern College
Continuing Education
Fall 2019

FREE
Noncredit classes inside!
Featuring:
NEW! Electrician Trainee Courses

FEE-BASED Classes
Featuring:
NEW! Podcasting for Profit
NEW! Child Visitation Monitor Training Course
NEW! Introduction to Vectorworks

Spread the word about Southwestern College by sharing our schedule with others.
To request this schedule in alternate media, please call 619-482-6512 or TTY 619-482-6470

For more information visit:
www.swccd.edu/continuinged

Southwestern College Continuing Education
900 Otay Lakes Road, Building 660, Room 661, Chula Vista, CA 91910 | 619-482-6376
A Message from the Director

Fall is the ideal time to learn a new skill, enhance your existing ones, find some hidden talents, or simply take a class just for fun. In Southwestern College’s Fall 2019 Continuing Education Class Schedule, you will find interesting and high-quality courses that can enhance your career, promote personal growth, and expand your horizons.

As the economy begins to improve, many are looking for ways to rebuild their savings and improve their financial situations. This Fall, we’re offering California State Notary Public Seminar and Loan Signing—Notary Public Seminar, as well as Child Visitation Monitor Training Course, Introduction to Vectorworks, and Podcasting for Profit. You can also find new ways to maximize your Social Security with Making the Most of Social Security. In addition to our course offerings, we continue to provide high-quality workforce training, basic skills education, and special interest courses.

We encourage you to review our class schedule. If you are unable to attend courses on the Chula Vista campus, please take a look at our online course offerings. Southwestern College looks forward to partnering with you as your life-long learning center and primary choice for higher education.

Sincerely,
Myesha Jackson
Director of Continuing Education and Special Projects

Expand your career options!

Continuing Education offers Career and Professional Development courses in various subject areas including the courses shown below. These high-quality career based/skill building courses teach proficiency in many different areas. Our instructors have a vast amount of experience in these areas and will provide you with the knowledge you need to advance in your career or learn new job skills.

Fee-Based Courses
- Make Extra Income as a Wholesale Auto Dealer from Home
- Voice-Overs...Now is Your Time!
- California State Notary Public Seminar
- Loan Signing—Notary Public Seminar
- Online Ed2Go Courses
- NEW! Podcasting for Profit
- NEW! Child Visitation Monitor Training
- NEW! Introduction to Vectorworks

Noncredit Courses
- Basic ESL
- Customer Service Training
- Tax Preparation/Income Tax
- Using Your Foreign Degree in the United States
- Computer Skills Training
- Family Childcare Business
- 10-hour/30-hour OSHA
- Electrician Trainee Program

Meet the School of Continuing Education & Workforce Development

www.swccd.edu/continuinged
Southwestern College Continuing Education

Continuing Education provides students with extended studies designed to support professional advancement and personal success. Day, evening, and weekend classes are conveniently held at the Chula Vista campus, as well as at off-campus locations throughout South County. Many are tuition-free, while others require a nominal fee. There are no transcripts or grades.

New classes are always being added. For an up-to-date listing of classes, visit the Noncredit section of the Southwestern College website: www.swccd.edu/continuinged

Mission Statement
Southwestern Community College District is the premier public institution of higher education in Southern San Diego County that serves a diverse community of students by providing quality academic programs, comprehensive student support services that ensure equitable access and clear pathways to student success.

Southwestern Community College District promotes learning and success to prepare students to become critical thinkers and engaged life-long learners/global citizens. The District is committed to continuous improvements through the use of data-informed planning, implementation, and evaluation.

Southwestern Community College District utilizes a variety of instructional modalities to provide educational and career opportunities in the following areas: Associate degree and certificate programs, transfer, professional, technical and career advancement, foundational skills, personal enrichment, and continuing education

Governing Board approved May 14, 2019

Governing Board of the Southwestern Community College District
Roberto Alcantar, President
Nora E. Vargas, Vice President
Leticia Cazares
Griselda A. Delgado
Tim Nader
Kindred Murillo, Ed. D., Superintendent/President

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Diversity Initiative
Southwestern Community College District seeks to foster and engage diversity as integral to our learning community and in educational excellence. Diversity is valued as an essential cornerstone to civility, dignity, fairness, respect, and trust.

Non-Discrimination Statement
The Southwestern Community College District does not discriminate on the basis of race, color, religion, national origin, gender, sexual orientation, disability, age, or marital status in any of its policies, procedures, or practices. This nondiscrimination policy covers admission, employment, and access to all college programs and activities. Questions about the Rehabilitation Act of 1973, Section 504, and student grievances should be directed to the Dean of Student Services, at 619-482-6369. Title IX inquiries should be directed to the Title IX Administrator, at 619-482-6329. Inquiries regarding Equal Employment Opportunity and other nondiscrimination policies and procedures should be directed to the Vice President for Employee Services, 619-482-6329.
Off-Campus Sites

Please do not contact these sites to register for classes.

Off-campus information is only provided in the event that you require directions to the facility. For information about courses, please refer to page 3 entitled, “Registration Information” or call 619-482-6376. Chula Vista Campus map is located on the inside back cover. Site locations are listed in the course section information by CODE. Please refer to this page for complete address and phone numbers.

Casa de Servicios (Villa Merced)
- Code: CDSM
  1188 Beyer Way, Bldg.
  1168, San Diego, CA
  92154-4629, 619-423-1901

Chula Vista Adult School
- Code: CVAS
  1034 4th Avenue, Chula Vista, CA 91911,
  619-796-7000

Chula Vista City Hall – HR Training Room
- Code: CVCH
  276 4th Avenue, Chula Vista, CA 91910, 619-691-5044

Chula Vista Public Library
- Code: CVLIB1
  365 F Street, Chula Vista, CA 91910, 619-691-5069

Chula Vista Public Library
- Code: CVLIB2
  389 Orange Ave.,
  Chula Vista, CA 91911,
  619-585-5786

City of Chula Vista Public Works
- Code: CVPW
  1800 Maxwell Rd.,
  Chula Vista, CA 91911,
  619-397-6000

Crown Cove Aquatic Center
- Code: CCAC
  5000 Highway 75,
  Coronado, CA 92118,
  619-429-1669

George Glenner Alzheimer Family Center
- Code: GGAF
  2765 Main Street, Suite A,
  Chula Vista, CA 91911,
  619-543-4700

HHSA—The Knowledge Center
- Code: HHSA
  5469 Kearny Villa Road,
  Ste. 1000, San Diego,
  CA 92123, 858-636-3516

Higher Education Center – National City
- Code: HEC NC
  880 National City Blvd.,
  National City, CA 91950,
  619-216-6666

Higher Education Center – Otay Mesa
- Code: HEC OM
  8100 Gigantic Street,
  San Diego, CA 92154,
  619-216-6750

Higher Education Center – San Ysidro
- Code: HEC SY
  460 W, San Ysidro Blvd.,
  San Ysidro, CA 92173,
  619-216-6790

Lincoln Acres School – National School District
- Code: LAS
  2200 S. Lanoitan Avenue,
  National City, CA 91950,
  619-336-8600

Otay Mesa—Nestor Branch Library
- Code: OMNL
  3003 Coronado Avenue,
  San Diego, CA 92154,
  619-424-0474

San Ysidro Community Employment Center
- Code: SYEC
  630 Front Street, San Diego,
  CA 92173

San Ysidro Elementary School District – Parent Resource Center
- Code: SYSD1
  4350 Otay Mesa Road,
  San Ysidro, CA 92173,
  619-428-4476

San Ysidro Middle School
- Code: SYMS
  4345 Otay Mesa Road,
  San Diego, CA 92154,
  619-428-5551

Seniors on Broadway
- Code: SOBA
  845 Broadway, Ste. 105,
  Chula Vista, CA 91911-6821,
  619-591-0063

Smythe Elementary School
- Code: SYSD2
  1880 Smythe Avenue,
  San Ysidro, CA 92173,
  619-428-4447

St. Charles Church Parish Hall
- Code: SCCP
  990 Saturn Blvd.,
  San Diego, CA 92154-2001,
  619-423-0242

St. Paul’s PACE
- Code: PACE
  630 L Street, Chula Vista,
  CA 91911,
  619-271-7100

St. Paul’s Plaza Senior Center
- Code: SPPS
  1420 E. Palomar Street,
  Chula Vista, CA 91913,
  619-591-0600

Willow Elementary School
- Code: SYSD3
  226 Willow Road, San Ysidro,
  CA 92173, 619-428-2231

Schedule Key

Title
Retirement Living
Explores a broad range of important topics for retirees and older adults, including:
Instructor: J. Acosta, 12 hours.
NC 38-E1
Sat
Nov. 2–16
Location: SOBA
9 a.m.–12:50 p.m.
No Fee

Class #
Location Code
Fee

For registration information, call Continuing Education at 619-482-6376
Southwestern College Continuing Education

Continuing Education provides the opportunity for community residents to improve, upgrade, and learn new skills and knowledge. This effort responds to the need for a well-trained workforce, as well as the individual need for intellectual or cultural enrichment. Continuing Education presently includes the following three categories of instruction and services: Noncredit, Fee-Based services, and Customized Contract Education.

Noncredit Courses (NC)
Noncredit courses are courses that meet community needs in ten instructional areas: Parenting, Basic Skills, English as a Second Language (ESL), Citizenship for Immigrants, courses for the disabled, vocational courses, courses for older adults, Home Economics, Health and Safety, and Workforce Preparation [California Education Code, Section 84757(a) and 84760.5, and Title 5, Section 58160.] Noncredit courses are open to the public, are tuition-free, and are not offered for college credit.

Fee-Based Classes (Community Service)
Fee-based classes and programs are designated and authorized under Title 5. These programs may be offered in nearly any subject or field. These programs are supported by a fee paid by participants.

Customized Contract Education
High-quality customized contract training services specifically tailored to the needs of the employees of businesses and organizations. Class participation is limited to the contract designees. Customized Contract Education and services are paid for by the contracting entity.

Course Description Legend
Course meeting days:
M – Monday | T – Tuesday | W – Wednesday | Th – Thursday
F – Friday | Sat – Saturday | Sun – Sunday

Example: Class meets Monday through Thursday – MTWTh
Class meets on Monday and Tuesday – MT

Continuing Education is a department of the School of Continuing Education & Workforce Development. Your feedback, suggestions, and comments are welcomed.

Myesha Jackson, Director of Continuing Education and Special Projects, 619-482-6376.
Registration Information

Sign up early
Early registration ensures that you will have a reserved place in a popular class. All registration is on a first-come, first-serve basis. Your registration can make the difference as to whether a class is offered or cancelled.

Southwestern College Continuing Education Drop Policy
Any student who is not present on the first day of class may be dropped from the course by the instructor. After the first class meeting, any student with 3 consecutive absences from a noncredit class without prior notice (or in the event of a short-term class, having missed 25% of courses to-date) may be officially dropped from the course. Nonattendance does not constitute an automatic withdrawal. Should a student register and be unable to attend or decide not to continue, the student must contact the instructor or the Continuing Education office immediately to be withdrawn from the course.

Class Confirmation
Please mark your personal calendar when registering for any class. You may call Continuing Education to confirm your registration at 619-482-6376.

Certificate of Completion
Some multi-session courses and seminars offer a Certificate of Completion. When applicable, students must attend all classes and meet certificate requirements as established by the college.

Class Cancellation
Every attempt is made to avoid cancelling a class. However, sometimes it is necessary to cancel before the first meeting when enrollment is low. If the College has advance notice that a class will be cancelled, Continuing Education will attempt to reach you by email or phone. Please be sure to provide current phone and email contact information on your application.

Refunds
A full refund will be made if Continuing Education cancels a class. If you have registered for a class and you cancel at least three (3) business days prior to the start of the class, you will receive a full refund of the class fee. You are not eligible for any refund beyond the three day period. There are no registration credits or rescheduling options available beyond the three (3) day refund period. No-shows are not eligible for a refund. A refund may take up to four to six weeks to process.

Registration and Materials Fee
A materials fee is required in a few Noncredit and Fee-Based classes. Please be prepared to pay these fees at the time of registration. Cash, check, or credit card payments are accepted. Payment will not be accepted in class.

Instructor, Class, or Location Change
In some cases, a qualified substitute instructor may replace the individual listed in the schedule. Class dates and locations are also subject to change. When feasible, students will be notified of any date or location change prior to the class either by email or by phone.

Class Locations
Classes are held on campus and at various locations throughout San Diego South County. Please carefully review the location of the class for which you are registering.

Parking Information
All vehicles parked on campus must display a parking permit at all times. One-day parking permit dispensers are located throughout the campus (see campus map, inside back cover). The cost of the permit is $3 and is ONLY valid on the day of purchase. Please arrive at least 20–30 minutes early on the first day of class since there is often a line at the parking permit dispenser. One-day parking permits are ONLY valid in student parking lots. Do not park in staff or faculty designated parking lots/spaces.

Disclaimer
While every reasonable effort is made to ensure that statements in the schedule are accurate, the information contained herein is subject to change or elimination without notice by the administration of the Southwestern Community College District. Students should consult the appropriate campus, campus/district website or department for current information, as well as for any special rules or requirements imposed.

Campus Student ID Cards
New students need to provide their SWC ID number and present a government-issued photo ID or previous high school ID when requesting a SWC ID at any campus. Former students can still use the same ID card originally issued.

Photo ID
The Campus Photo ID is the preferred source of identification when setting up campus lab accounts and for all Admissions and Records transactions. It is required for the following services:
- Returns and Buyback for the Bookstore
- Check or credit card purchases in the Bookstore
- Library materials check out
- Discount tickets and coupons
- Labs on campus
- Cafeteria
- Scholarships, EOPS and all Special Programs at the Bookstore
- Scholarships
- Calculator rentals
- Pay for printing
Customer Service: Customer Appreciation
Explores key skills and attitudes necessary to effectively meet the needs of customers. Introduces concepts and appropriate techniques for dealing with internal and external customers, enhancing customer satisfaction, increasing customer retention, and ensuring positive communication. 6 hours.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Type</th>
<th>Time</th>
<th>Fee</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>NC 1002-E1</td>
<td>Th</td>
<td>Sept. 5 &amp; 12</td>
<td>4–6:50 p.m.</td>
<td>No Fee</td>
</tr>
<tr>
<td>NC 1002-E2</td>
<td>Th</td>
<td>Sept. 12 &amp; 19</td>
<td>6–8:50 p.m.</td>
<td>No Fee</td>
</tr>
</tbody>
</table>

Instructor: M. Culuko
Location: CVCH, Room B111/B112

Customer Service: Dealing with Difficult People
Introduces information and concepts about how conflict inhibits good business. Explores the causes and impact conflict can have on customer service. Reviews strategies and techniques for resolving tough issues and how to turn a difficult customer into a loyal one.

Instructor: S. Rosas, 6 hours.

<table>
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<th>Type</th>
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<th>Fee</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>NC 1006-60</td>
<td>T</td>
<td>Sept. 10 &amp; 17</td>
<td>6–8:50 p.m.</td>
<td>No Fee</td>
</tr>
<tr>
<td>NC 1006-E1</td>
<td>Th</td>
<td>Sept. 26 &amp; Oct. 3</td>
<td>6–8:50 p.m.</td>
<td>No Fee</td>
</tr>
</tbody>
</table>

Location: SWC Chula Vista Campus, Room 541

Customer Service: Managing Change
Explores our natural tendencies and the tendencies of our customers to resist change in the workplace. Introduces techniques for handling change and how to introduce change to our customers. Provides practice of change management techniques.

Instructor: S. Rosas, 6 hours.

<table>
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</thead>
<tbody>
<tr>
<td>NC 1069-60</td>
<td>T</td>
<td>Sept. 24 &amp; Oct. 1</td>
<td>6–8:50 p.m.</td>
<td>No Fee</td>
</tr>
<tr>
<td>NC 1069-E1</td>
<td>Th</td>
<td>Sept. 12 &amp; 19</td>
<td>8–10:50 a.m.</td>
<td>No Fee</td>
</tr>
</tbody>
</table>

Location: SWC Chula Vista Campus, Room 541

Customer Service—Mastering Communication
Introduces effective and positive communication that is key to customer service success. Focuses on the communication process including common barriers to effective communication. Covers verbal and nonverbal communication, as well as listening skills. Explores and provides opportunity to practice the techniques of effective communication. 6 hours.

<table>
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<th>Type</th>
<th>Time</th>
<th>Fee</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>NC 1003-60</td>
<td>T</td>
<td>Nov. 5 &amp; 12</td>
<td>6–8:50 p.m.</td>
<td>No Fee</td>
</tr>
<tr>
<td>NC 1003-E1</td>
<td>Th</td>
<td>Nov. 7 &amp; 14</td>
<td>4–8:50 p.m.</td>
<td>No Fee</td>
</tr>
</tbody>
</table>

Instructor: S. Rosas
Location: SWC Chula Vista Campus, Room 541

Customer Service—Decision Making and Problem Solving
Explores techniques for making business decisions and solving problems. Introduces decision-making styles and when each style might be applied. Reviews how to assess a situation, prioritize the urgency of tasks, and select the steps for successful completion.

Instructor: S. Rosas, 6 hours.

<table>
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<th>Fee</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>NC 1070-60</td>
<td>T</td>
<td>Oct. 8 &amp; 15</td>
<td>6–8:50 p.m.</td>
<td>No Fee</td>
</tr>
</tbody>
</table>

Location: SWC Chula Vista Campus, Room 541

Customer Service—Time and Stress Management
Workplace demands efficiency and productivity. Manage our time and stress has an impact on our ability to perform above company standards. Juggle more work and changes with less time and still “keep your cool”. Explore time management techniques at work that will help you stay in balance. Be both more efficient and happier in the workplace.

Instructor: S. Rosas, 6 hours.

<table>
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<th>Time</th>
<th>Fee</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>NC 1071-80</td>
<td>Sat</td>
<td>Oct. 12 &amp; 19</td>
<td>8–10:50 a.m.</td>
<td>No Fee</td>
</tr>
<tr>
<td>NC 1071-E1</td>
<td>Th</td>
<td>Dec. 5 &amp; 12</td>
<td>9–11:50 a.m.</td>
<td>No Fee</td>
</tr>
</tbody>
</table>

Location: HEC SY, Room 5207
**Customer Service: The Right Attitude**
Examines how the right attitude has a positive impact on the workplace and our interactions with customers. Reviews how attitudes at work positively and negatively affect customer service, the company image, productivity, employee retention, and company growth. Explores techniques for maintaining a professional attitude.  
**Instructor:** S. Rosas, 6 hours.

<table>
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<tr>
<th>Course Code</th>
<th>Dates/Time</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>NC 1073-60</td>
<td>T Aug. 27 &amp; Sept. 3, 6-8:50 p.m.</td>
<td>SWC Chula Vista Campus, Room 541</td>
</tr>
<tr>
<td>NC 1073-E1</td>
<td>Th Oct. 10 &amp; 17, 6-8:50 p.m.</td>
<td>SYEC</td>
</tr>
</tbody>
</table>

**Customer Service: Team Building**
Explores how working as teams in business can increase productivity, enhance project management, reduce business conflicts, and create superior customer service. Identifies team opportunities that can be applied to your company. Examines the "roles" in a team and how to be both a leader and team player. Provides practice of new skills in typical business scenarios.  
**Instructor:** S. Rosas, 6 hours.

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</tr>
</thead>
<tbody>
<tr>
<td>NC 1074-60</td>
<td>T Oct. 22 &amp; 29, 6-8:50 p.m.</td>
<td>SWC Chula Vista Campus, Room 541</td>
</tr>
<tr>
<td>NC 1074-80</td>
<td>Sat Nov. 9 &amp; 16, 8-10:50 a.m.</td>
<td>HEC SY, Room 5207</td>
</tr>
</tbody>
</table>

**Tax Preparation/Income Tax Certificate**
Complete both NC 113 and NC 114 and receive a Certificate of Completion—60 hours total.

**Tax Preparation/Income Tax Course I**
Introduces Part I of a 60 hour program that teaches students how to prepare their own state and federal income tax returns and introduces them to the career field of a registered tax preparer in the State of California. Successful completion of Part I and Part II enables a student to receive a Certificate of Completion.  
**Required text:** available at the Bookstore, to be purchased by the first day of class.  
**Instructor:** R. Dally, 30 hours.

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<tr>
<th>Course Code</th>
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<th>Location</th>
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</thead>
<tbody>
<tr>
<td>NC 113-60</td>
<td>TTh Sept. 26–Oct. 29, 6-8:50 p.m.</td>
<td>SWC Chula Vista Campus, Room 662</td>
</tr>
<tr>
<td>NC 113-E1</td>
<td>MW Sept. 25–Oct. 28, 5–7:50 p.m.</td>
<td>CVLIB2</td>
</tr>
</tbody>
</table>

**Tax Preparation/Income Tax Course II**
Introduces Part II of a comprehensive 60 hour program that covers everything students need to know to prepare correct tax returns. Emphasizes how a student will learn a marketable skill that will enable him/her to prepare taxes for other people and earn extra income. Successful completion enables the student to receive a Certificate of Completion that will make them eligible to become a registered tax preparer in the State of California.  
**Required text:** available at the Bookstore, to be purchased by the first day of class.  
**Instructor:** R. Dally, 30 hours.

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<td>NC 114-60</td>
<td>TTh Oct. 31–Dec. 5, 6-8:50 p.m.</td>
<td>SWC Chula Vista Campus, Room 662</td>
</tr>
<tr>
<td>NC 114-E1</td>
<td>MW Oct. 30–Dec. 4, 5–7:50 p.m.</td>
<td>CVLIB2</td>
</tr>
</tbody>
</table>

**Entry Level ESL**
Students who have completed NC 108, NC 109 and NC 110 will receive a Certificate of Completion from Southwestern College.

**Basic ESL I**
Exposes English language learners to the first of three instructional levels of ESL for academic and everyday purposes. Introduces activities at a novice-low level which encourage independent learning. Promotes control over students’ ability to learn and engage in goal-directed behaviors. Increases English language grammar, reading, listening, conversation, and writing competence.  
30-32 hours.

<table>
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<tr>
<th>Course Code</th>
<th>Dates/Time</th>
<th>Location</th>
</tr>
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<tbody>
<tr>
<td>NC 108-01</td>
<td>MW Aug. 26–Oct. 16, 9:30-11:20 a.m.</td>
<td>SWC Chula Vista Campus, Room 510</td>
</tr>
</tbody>
</table>

**Tax Preparation/Income Tax Course II**
Complete both NC 113 and NC 114 and receive a Certificate of Completion—60 hours total.

**Tax Preparation/Income Tax Course II**
Introduces Part II of a comprehensive 60 hour program that covers everything students need to know to prepare correct tax returns. Emphasizes how a student will learn a marketable skill that will enable him/her to prepare taxes for other people and earn extra income. Successful completion enables the student to receive a Certificate of Completion that will make them eligible to become a registered tax preparer in the State of California.  
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<tbody>
<tr>
<td>NC 108-01</td>
<td>MW Aug. 26–Oct. 16, 9:30-11:20 a.m.</td>
<td>SWC Chula Vista Campus, Room 510</td>
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<tr>
<td>Course Code</td>
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<tr>
<td>NC 108-E3</td>
<td>MW</td>
<td>Aug. 26-Oct. 23</td>
</tr>
<tr>
<td>NC 108-E4</td>
<td>TTh</td>
<td>Oct. 29-Dec. 12</td>
</tr>
<tr>
<td>NC 108-E5</td>
<td>TTh</td>
<td>Sept. 10–Dec. 10</td>
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<tr>
<td>NC 108-E6</td>
<td>MW</td>
<td>Aug. 26–Oct. 16</td>
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<tr>
<td>Basic ESL II</td>
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<tr>
<td>Basic ESL II</td>
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<tr>
<td>Basic ESL III</td>
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</tr>
</tbody>
</table>

**Students enrolled in NC 108-E6 must be enrolled in NC 1051-80**

**Basic ESL III**
Exposes English language learners to the third of three instructional levels of ESL for academic and everyday purposes. Continues activities at a novice-high level which encourage independent learning. Promotes control over students’ ability to learn and engage in goal-directed behaviors. Increases English language grammar, reading, listening, conversation, and writing competences. 26-31 hours.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Dates</th>
<th>Times</th>
<th>Instructor</th>
<th>Fee</th>
<th>Location</th>
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<td>NC 110-01</td>
<td>MW</td>
<td>Sept. 9–Oct. 16</td>
<td>12–2:15 p.m.</td>
<td>TBA</td>
<td>No Fee</td>
<td>SWC Chula Vista Campus, Room 662</td>
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<td>NC 110-E1</td>
<td>MW</td>
<td>Oct. 23–Dec. 4</td>
<td>12–2:20 p.m.</td>
<td>N. Bartels</td>
<td>No Fee</td>
<td>CVLIB2</td>
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<td>NC 110-E2</td>
<td>TTh</td>
<td>Aug. 27–Oct. 22</td>
<td>10 a.m.–12:10 p.m.</td>
<td>F. Piovesan</td>
<td>No Fee</td>
<td>SYMS</td>
</tr>
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<td>NC 110-E3</td>
<td>TTh</td>
<td>Oct. 29–Dec. 12</td>
<td>10 a.m.–12:20 p.m.</td>
<td>F. Piovesan</td>
<td>No Fee</td>
<td>SYSD1</td>
</tr>
<tr>
<td>NC 109-01</td>
<td>MW</td>
<td>Oct. 21–Dec. 11</td>
<td>9:30–11:20 a.m.</td>
<td>C. Stuardo</td>
<td>No Fee</td>
<td>SWC Chula Vista Campus, Room 662</td>
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<tr>
<td>NC 109-70</td>
<td>TTh</td>
<td>Oct. 17–Dec. 10</td>
<td>12–1:50 p.m.</td>
<td>TBA</td>
<td>No Fee</td>
<td>HEC NC, Room 7210</td>
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<td>NC 109-E1</td>
<td>MW</td>
<td>Aug. 26–Oct. 16</td>
<td>12–1:50 p.m.</td>
<td>N. Bartels</td>
<td>No Fee</td>
<td>CVLIB2</td>
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<td>NC 109-E2</td>
<td>TTh</td>
<td>Aug. 27–Oct. 22</td>
<td>10 a.m.–12:10 p.m.</td>
<td>F. Piovesan</td>
<td>No Fee</td>
<td>SYSD1</td>
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<tr>
<td>NC 109-E3</td>
<td>MW</td>
<td>Oct. 28–Dec. 11</td>
<td>10 a.m.–12:35 p.m.</td>
<td>TBA</td>
<td>No Fee</td>
<td>SYSD3</td>
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<tr>
<td>NC 109-E4</td>
<td>MW</td>
<td>Oct. 28–Dec. 11</td>
<td>9–11:35 a.m.</td>
<td>O. Rayos</td>
<td>No Fee</td>
<td>SYSD2</td>
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<td>NONCREDIT CLASSES</td>
<td>Fall 2019</td>
<td>Continuing Education</td>
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**Career and Personal Development**

**OSHA 10-Hour General Industry Standards**
Provides students required training for entry-level OSHA 10-hour General Industry Standard certification. Emphasizes general industry safety awareness, health hazards and industrial risks. Includes all required topics for certification. Successful completion of this course, and a required Federal processing fee, gives eligible students a 10-hour OSHA General Industry Standards card. **Required Student Handbook: to be purchased at the Bookstore by the first day of class.**
Instructor: C. Ochoa, 10.5 hours.

| NC 139-50 | Sat Aug. 31–Sept. 7 | 9 a.m.–2:10 p.m. | No Fee |
| Location: SWC Chula Vista Campus, Room JVIL-2 |
| $8 materials fee paid at the time of registration. |

**OSHA 30-Hour General Industry Standards**
Provides students seeking supervisor-level OSHA 30-hour General Industry Standard certification with necessary training and knowledge. Emphasizes general industry safety and health principles, and includes all required topics for certification. Successful completion of this course, and a required Federal processing fee, gives eligible students a 30-hour OSHA General Industry Standards card. **Required Student Handbook: to be purchased at the Bookstore by the first day of class.**
Instructor: C. Ochoa, 30.5 hours.

| NC 140-50 | Sat Sept. 14–Oct. 5 | 8 a.m.–3:25 p.m. | No Fee |
| Location: SWC Chula Vista Campus, Room JVIL-2 |
| $8 materials fee paid at the time of registration. |

**Construction OSHA 10**
Provides students training for entry-level OSHA 10-hour Construction Industry Standard certification. Provides information on employee rights, employer responsibilities, and construction site hazards. Includes all required topics for certification. Successful completion of this course, and a required Federal processing fee, gives eligible students a 10-hour OSHA Construction Industry Standards card. **Required Student Handbook: to be purchased at the Bookstore by the first day of class.**
Instructor: C. Ochoa, 10.5 hours.

| NC 141-50 | Sat Oct. 19–26 | 9 a.m.–2:10 p.m. | No Fee |
| Location: SWC Chula Vista Campus, Room JVIL-2 |
| $8 materials fee paid at the time of registration. |

**OSHA 30-Hour Construction Industry Standards**
Provides students required training for supervisor-level OSHA 30-hour Construction Industry Standard certification with information on employee rights, employer responsibilities, and construction site hazards. Includes all required topics for certification. Successful completion of this course, and a required Federal processing fee, gives eligible students a 30-hour OSHA Construction Industry Standards card. **Required Student Handbook: to be purchased at the Bookstore by the first day of class.**
Instructor: C. Ochoa, 30.5 hours.

| NC 142-50 | Sat Nov. 2 | 9 a.m.–3:30 p.m. | No Fee |
| Location: SWC Chula Vista Campus, Room JVIL-2 |
| $8 materials fee paid at the time of registration. |

**Family Childcare Business I**
Examines the process of setting up an in-home childcare business. Introduces analysis and implementation of a business plan including enrollment of children, contracts, bookkeeping, and legal considerations. Explores creative ways to use available space and materials for a developmentally appropriate environment.
Instructor: E. Marquez, 12 hours.

| NC 1054-E1 | T Sept. 3–17 | 5–8:50 p.m. | No Fee |
| Location: SYSD1 |

**Family Childcare Business II**
Identifies caregivers’ responsibilities regarding health, safety, and nutritional needs of children. Focuses on providing a safe environment for children and procedures for dealing with illness, medications, and reporting suspected child abuse or neglect.
Instructor: E. Marquez, 12 hours.

| NC 1055-E1 | T Sept. 24–Oct. 8 | 5–8:50 p.m. | No Fee |
| Location: SYSD1 |

**Family Childcare Business III**
Examines major theories in child development with an emphasis on practical application for the family child care provider. Explores guidance techniques using negotiation, problem solving techniques, and positive reinforcement.
Instructor: E. Marquez, 12 hours.

| NC 1056-E1 | T Oct. 15–29 | 5–8:50 p.m. | No Fee |
| Location: SYSD1 |
Family Childcare Business IV
Provides information and practice in helping children express feelings of loss, separation, and anxiety. Examines community resources for families and children in crisis as specific resources for providers for program improvement (toy and material lending, provider support groups, field trips, and free/low cost materials).
**Instructor:** E. Marquez, 12 hours.
NC 1057-E1 T Nov. 5–19 5–8:50 p.m. No Fee Location: SYSD1

Family Childcare Business V
Examines the concept of developmentally appropriate practices as applied to the home learning environment. Analyzes the basic “whole child” approach to developing a curriculum for young children. Explores the role of a caregiver in providing an inclusive and multicultural environment rich in diversity and acceptance of the individual.
**Instructor:** E. Marquez, 12 hours.
NC 1058-E1 T Nov. 26–Dec. 10 5–8:50 p.m. No Fee Location: SYSD1

Using Your Foreign Degree in the United States
Provides graduates of foreign colleges and/or universities with essential information for exploring their options for using their degrees in the United States. Includes the U.S. educational system, processes for transcripts and/or diplomas, state licensing and credentialing considerations, English language proficiency, professional networking, graduate study options, job search and career planning services.
**Instructor:** D. Edwards, 3 hours.
NC 92-60 W Sept. 4 5:30–8:20 p.m. No Fee Location: SWC Chula Vista Campus, Room 662
NC 92-01 T Nov. 5 2:30–5:20 p.m. No Fee Location: SWC Chula Vista Campus, Room 662

Retraining Readiness
Designed to assist the adult learner who has been away from school to prepare for the demands and expectations of vocational training. Topics include learning styles, time management, managing multiple roles and responsibilities, study and test preparation skills, goal setting, and community resources and services.
**Instructor:** J. Reyes, 6 hours.
NC 90-E1 W Nov. 6 8 a.m.–1:50 p.m. No Fee Location: TBA
NC 90-E2 W Nov. 20 8 a.m.–1:50 p.m. No Fee Location: TBA

New! Electrician Trainee Program
The Electrician Trainee Program reflects a collaboration between Southwestern College and the International Brotherhood of Electrical Workers (IBEW) to assure quality training to individuals interested in pursuing careers in the electrical industry. The 750-hour noncredit program includes all the requirements a student will need to enter a fast-tracked apprenticeship program. (Entire program consists of 10 courses: NC 301–NC 310)

**Electrician Trainee:** Introduction to the Electrical Trade, Industry and Construction Safety I
NC 301-E1 Sat Sept. 14-Dec. 7 8 a.m.–3:30 p.m. No Fee Site: ETSD
NC 301-E2 Sat Sept. 14-Dec. 7 8 a.m.–3:30 p.m. No Fee Site: ETSD
NC 301-E3 MW Sept. 16-Dec. 2 5–8:30 p.m. No Fee Site: ETIC

**Electrician Trainee:** Introduction to the Electrical Trade, Industry and Construction Safety II
NC 302-E1 Sat Sept. 14-Dec. 7 8 a.m.–3:30 p.m. No Fee Site: ETSD
NC 302-E2 MW Sept. 16-Dec. 2 5–8:30 p.m. No Fee Site: ETIC

**Electrician Trainee:** Advanced DC Circuit Concepts; Introduction to AC Circuits and National Electric Code Application
NC 303-E1 MW Sept. 16-Dec. 2 5–8:30 p.m. No Fee Site: IBEW
NC 303-E2 TTh Sept. 17-Dec. 3 5–8:30 p.m. No Fee Site: ETIC

**Electrician Trainee:** Digital Logic Circuits, Conductor Characteristics and Application, and National Electric Code
NC 305-E1 MW Sept. 16-Dec. 2 5–8:30 p.m. No Fee Site: IBEW
NC 305-E2 TTh Sept. 17-Dec. 3 5–8:30 p.m. No Fee Site: ETIC

**Electrician Trainee:** Grounding Systems, Advanced Blueprints & Specifications, Motor Design & Installation, and the National Electric Code
NC 307-E1 TTh Sept. 17-Dec. 3 5–8:30 p.m. No Fee Site: IBEW
Mentor and Coach for Improved Performance in the Workplace
In today’s workplace, the ability to train and coach others to maximize continuous improvement and on-the-job learning is a necessary skill and resource. Assess others’ potential for growth and build strategies to improve performance and production goals. **Instructor: S. Rosas, 16 hours.**

NC 1009-E1  W  Sept. 18–Oct. 9  9 a.m.–12:50 p.m.  No Fee
Location: CVCH

Computers
Introduction to Computers
Covers basic computer skills such as proper start-up and shutdown procedures; use of mouse and keyboard commands; basic file management; creating, saving, and printing a document using word-processing software; e-mails; and basic Internet searches. 6 hours.

NC 1051-80  TTh  Sept. 17–24  8:35–11:25 a.m.  No Fee
**Instructor: TBA**
Location: HEC SY, Room 5201
**“Students enrolled in NC 1051-80 must be enrolled in NC 108-E6”**

NC 1051-E1  TTh  Oct. 22–29  12–1:50 p.m.  No Fee
**Instructor: N. Bartels**
Location: CVLIB1
*If you have a laptop, please feel free to bring it.*

Introduction to Microsoft Word
Provides students with the basic skills that are necessary to create, edit, enhance, and save standard documents using Microsoft Word. 12 hours.

NC 198-50  Sat  Sept. 7–Oct. 12  8:30–10:20 a.m.  No Fee
**Instructor: N. Bartels**
Location: SWC Chula Vista Campus, Room 205

NC 198-80  MW  Sept. 9–25  10:45 a.m.–12:35 p.m.  No Fee
NC 198-81  Sat  Oct. 26–Dec. 7  8:30–10:20 a.m.  No Fee
**No Class: 11/30**
**Instructor: TBA**
Location: HEC SY, Room 5201

NC 198-E1  TTh  Oct. 31–Nov. 19  12–1:50 p.m.  No Fee
**Instructor: N. Bartels**
Location: CVLIB1
*If you have a laptop, please feel free to bring it.*

Developing High-Performance Charts in Microsoft Excel
Reviews the basics of spreadsheet use: structure, data entry, formulas, and functions. Focuses on how to convert your data into meaningful and high-impact charts. **Instructor: N. Bartels, 12 hours.**

**“Students are required to bring a USB Flash drive to save and store class assignments”**

NC 24-50  Sat  Oct. 26–Dec. 7  8:30–10:20 a.m.  No Fee
**Location: SWC Chula Vista Campus, Room 205**

NC 24-E1  TTh  Nov. 21–Dec. 12  12–1:50 p.m.  No Fee
**Location: CVLIB1**
*If you have a laptop, please feel free to bring it.*

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**Now Open! SWC DREAMER CENTER**

**Considering going back to school?**
Immigration status is no longer an issue!
We can help you register, apply for financial aid (CA Dream Act), legal referrals for DACA Renewals, and more!

¡Considera volver a la escuela, nunca es tarde!
¡Tu estado de inmigración ya no es un problema!
Podemos ayudarte a registrarte, solicitar ayuda financiera (CA Dream Act), referencias legales para renovaciones de DACA, ¡y más!

**Now Open!**

**For more information contact:**
Alejandra Garcia, Project Specialist 619-421-6700 Ext. 5695
agarci4@swccd.edu

**www.swccd.edu/swcdreamcenter**

Stay connected! Follow us: @SWCDreamerCenter
Disability Support Services

Stepping Stones to Success in the Workplace
Provides students with disabilities an overview of how to develop necessary soft skills for workplace purposes. Introduces communication, attitude, problem solving skills, and critical thinking techniques to prepare individuals for general workplace expectations. Exposes students to workplace ethics necessary for business interactions.
Instructor: S. Fiala, 30 hours.
NC 103-01 W Aug. 28–Dec. 11 11 a.m.–12:50 p.m. No Fee
Location: SWC Chula Vista Campus, Room JVIL-1
*Seating is limited to 25 students*

Building Social Skills for College
Provides students with disabilities support in developing foundational social skills. Focuses on effective communication strategies and social cognition. Based on the PEERS school-based program, and modified for use with young adult learners, this course was designed for young adults with social and communication deficits.
Instructor: V. Corona, 48 hours.
NC 107-01 W Aug. 28–Dec. 11 1:30–4:20 p.m. No Fee
Location: SWC Chula Vista Campus, Room JVIL-1
*Seating is limited to 15 students*

English as A Second Language

Transitioning to College ESL
Prepares ESL students for credit college courses. Provides ESL students with language needed to navigate college applications, registration, assessment, course selection, and college study. Recommended for students at a novice-high level of English or higher, according to California Pathways.
Instructor: C. Stuardo, 24 hours.
NC 220-02 MW Oct. 21–Dec. 2 12–1:50 p.m. No Fee
Location: SWC Chula Vista Campus, Room 662

Computers and Technology for ESL
Provides the linguistic and basic technology skills English as a Second Language (ESL) learners need in order to be able to succeed in ESL classes and in everyday life skills. Prepares students linguistically to take college classes that use basic technology.
Instructor: A. Moreno, 18 hours.
NC 221-01 F Sept. 6–Nov. 22 9:30–10:45 a.m. No Fee
Location: SWC Chula Vista Campus, Room 543

Conversation Skills and American Culture Through Songs, Movies, and Other Media
Develops listening, speaking, pronunciation, and vocabulary. Explores different aspects of culture in the United States through discussion and analysis of films, songs, and other forms of media. Recommended for students with novice-high proficiency or higher, according to California Pathways.
23-24 hours.
NC 222-01 F Aug. 30–Dec. 6 12–1:30 p.m. No Fee
Instructor: C Stuardo
Location: SWC Chula Vista Campus, Room 413
NC 222-80 MW Sept. 23–Dec. 11 1:30–2:20 p.m. No Fee
Instructor: C. O’Gorman Fazzolari
Location: HECSY, Room 5208

ESL for Family Literacy
Develops oral and written communication skills in standard English within the context of child care, child rearing, and parenting. Strengthens listening, speaking, reading, and writing skills useful for communicating with and about children at different stages of development on topics including day-to-day care, health, education, and safety. This course is intended for non-native speakers of English who are parents, grandparents, and child care providers. This course is recommended for non-native speakers at novice-high level or higher according to California Pathways.
Instructor: O. Rayos, 20 hours.
NC 223-E1 W Sept. 11–Nov. 13 6–7:50 p.m. No Fee
Location: SYSD1

Self-Improvement

Algebra Review for Test Prep and Course Support
Provides an individualized program of instruction to review various topics in Algebra. Consists of adaptive computer assisted instruction to identify student level of knowledge and refresh those concepts identified as needed for each student. Serves students who need just-in-time course support, and/or students who need to prepare for the SWC Math placement test.
Instructor: K. Cliffe, 9 hours.
NC 146-01 M–Th Sept. 9–23 2–2:50 p.m. No Fee
Location: SWC Chula Vista Campus, Room JVIL-4
Trigonometry Refresher
Provides a review to students who wish to refresh their trigonometry skills. Includes topics such as trigonometric functions; radian measure of angles; graphs of sine, cosine, and tangent; trigonometric equations and inverse trigonometric equations; and law of sines and cosines. Consists of personalized computer-assisted instruction to refresh those concepts identified as needed for each student.
Instructor: M. Moody, 9 hours.
NC 1104-01 M–Th Sept. 3–17 3–3:50 p.m. No Fee
Location: SWC Chula Vista Campus, Room 60-221

Organize Your Life and Have More Time for Fun
Provides instruction on how to organize your life so you have time to do the things you really want to do. Increases quality time through techniques and strategies to organize paperwork, clutter, and finances. Emphasizes overcoming procrastination.
Instructor: J. Acosta, 12 hours.
NC 1015-E1 Sat Sept. 7–21 9 a.m.–12:50 p.m. No Fee
Location: SOBA

Retirement Living
Explores a broad range of important topics for retirees and older adults, including: health maintenance, consumer awareness, physical illness, estate planning, community resources, leisure time activities, and adapting to a new lifestyle.
Instructor: J. Acosta, 12 hours.
NC 38-E1 Sat Nov. 2–16 9 a.m.–12:50 p.m. No Fee
Location: SOBA

Family and Parenting

Childbirth Education for Expectant Parents (Lamaze)
Prepares expectant parents for a positive childbirth experience. Instructs students on diverse methods of prepared childbirth, as well as demonstration and practice of essential and helpful exercises. Encourages childbirth partners/coaches, who are an integral part of the process, to attend and participate.
Instructors: R. Joselevitz, 10-20 hours.
NC 6-50 Sat Oct. 5–26 8 a.m.–12:50 p.m. No Fee
NC 6-60 TTh Aug. 27–Sept. 19 7–9:15 p.m. No Fee
NC 6-61 T Nov. 7–Dec. 5 2:30–5:20 p.m. No Fee
Location: SWC Chula Vista Campus, Room JVIL-1
NC 6-80 Sat Nov. 2–9 9:30 a.m.–2:20 p.m. No Fee
Location: HEC SY, Room 5104

Please be sure to bring a mat and two pillows to class. You are encouraged to bring a partner—partners must also register for this class.
Recommended for students who are close to their due date.

Art, Music, and Crafts

Art Therapy
Focuses on the use of art as a creative expression and a therapeutic process. Utilizes a variety of art media to promote self-expression, to develop coping skills, and to mediate emotional and physical challenges and limitations. Designed for older adults, this course is also appropriate for anyone who wants to enhance the quality of their life.
12 hours.
NC 1053-80 F Sept. 13–Oct. 18 12–1:50 p.m. No Fee
Instructor: A. Bejarano
Location: HEC SY, Room 5210
NC 1053-E1 M Sept. 9–30 1–3:50 p.m. No Fee
Instructor: D. Davis
Location: CVLIB1
NC 1053-E2 W Aug. 28–Oct. 2 10–11:50 a.m. No Fee
NC 1053-E3 W Oct. 9–18 10–11:50 a.m. No Fee
NC 1053-E4 TW Nov. 19–Dec. 11 10–11:50 a.m. No Fee
No Class: 11/6, 12/3
Instructor: D. Davis
Location: GGAF
NC 1053-E5 W Aug. 28–Oct. 2 1–2:50 p.m. No Fee
No Class: 9/18
NC 1053-E6 W Oct. 9–Nov. 13 1–2:50 p.m. No Fee
NC 1053-E7 TW Nov. 19–Dec. 11 1–2:50 p.m. No Fee
No Class: 11/6, 11/27
Instructor: D. Davis
Location: PACE
NC 1053-E10 Th Aug. 29–Oct. 3 10:30 a.m.–12:20 p.m. No Fee
NC 1053-E11 Th Oct. 24–Dec. 5 10:30 a.m.–12:20 p.m. No Fee
No Class: 11/28
Instructor: A. Bejarano
Location: OMNL
**Gospel Choir I**
Underlines and defines the Spirituals and Black Gospel with aural and historical analysis. Emphasizes and practices vocal and performing techniques, interpretive skills, and performance practice. Requires public performance.
Instructor: P. Lenud, 71.3 hours.

NC 3081-01  TTh Aug. 27–Dec. 10  1:30–3:40 p.m.  No Fee  
Location: SWC Chula Vista Campus, Room 801

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**Wellness and Fitness**

**Tai Chi**
Introduces the Chinese Tai Ji Quan (Tai Chi) traditional exercise for body and mind. Emphasizes muscle tone, flexibility, relaxation and stress reduction, especially for older adults. Consists of slow rhythmic movements and meditation techniques effective for relaxation, decreasing high blood pressure, and promoting overall wellness for all ages.
Instructor: S. Evans, 24 hours.

NC 32-60  T  Aug. 27–Dec. 10  4:30–5:45 p.m.  No Fee  
Location: SWC Chula Vista Campus, Room 15313

NC 32-62  Th  Aug. 29–Dec. 12  4:30–5:50 p.m.  No Fee  
No Class: 11/28  
Location: SWC Chula Vista Campus, Room 15313

NC 32-80  Sat  Aug. 31–Dec. 7  8–9:25 a.m.  No Fee  
No Class: 11/30  
Location: HEC SY, Room 5103

NC 32-81  Th  Aug. 29–Dec. 5  10:30–11:45 a.m.  No Fee  
No Class: 11/28  
Location: HEC SY, Room 5103

NC 32-E1  Th  Aug. 29–Dec. 12  2–3:20 p.m.  No Fee  
No Class: 11/28  
Location: CDSM

NC 32-E2  Sat  Aug. 31–Dec. 7  10–11:20 a.m.  No Fee  
No Class: 11/30  
Location: SPPS

NC 32-E3  Sat  Aug. 31–Dec. 7  11:40 a.m.–1 p.m.  No Fee  
No Class: 11/30  
Location: SPPS

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**Body Dynamics and Aging Process**
Provides instruction and conditioning for the maintenance of physical well-being, particularly for older adults. Focuses on deep breathing, circulation, flexibility, stamina, body awareness, and rhythmic movements. Incorporates adapted techniques suitable for individuals of varied fitness levels and physical ability.
Instructor: J. Acosta, 36 hours.

NC 34-E1  TTh  Aug. 27–Oct. 24  8:30–10:20 a.m.  No Fee  
Location: CDSM

NC 34-E2  TTh  Oct. 29–Dec. 10  8–10:30 a.m.  No Fee  
Location: CDSM

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**Wellness for Older Adults**
Provides instruction designed to help older adults remain healthy, safe, and independent. Emphasizes the physiological aspects of aging, disease prevention techniques, and how exercise and nutrition play important roles in enhancing physical and emotional health, reducing stress, and reducing the risk for falls and injuries.
Instructor: A. Solis, 42 hours.

NC 99-E1  MWF  Aug. 26–Dec. 13  7–7:50 a.m.  No Fee  
No Class: 9/2, 11/11  
Location: SCCP

NC 99-E2  MWF  Aug. 26–Dec. 13  8:30–9:20 a.m.  No Fee  
No Class: 9/2, 11/11  
Location: SCCP

NC 99-E3  MWF  Aug. 26–Dec. 13  10–10:50 a.m.  No Fee  
No Class: 9/2, 11/11  
Location: SCCP

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For registration information, call Continuing Education at 619-482-6376

13


**Pediatric Safety and CPR**
Provides individuals with the knowledge and skills necessary to prevent, recognize, and provide basic care for respiratory, cardiac, and first aid emergencies in children and infants. Follows the American Heart Association Basic Life Support (BLS) and First Aid guidelines.

**Instructor:** J. Araiza, 8 hours.

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<tr>
<th>Course Code</th>
<th>Date</th>
<th>Time</th>
<th>Fee</th>
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<tr>
<td>NC 1022-80</td>
<td>Sat Sept 21</td>
<td>8:30 a.m.–4:40 p.m.</td>
<td>No Fee</td>
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<tr>
<td></td>
<td>Location: HEC SY, Room 5205</td>
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<tr>
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<td>Sat Sept 7</td>
<td>8:30 a.m.–4:40 p.m.</td>
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<tr>
<td>NC 1022-E2</td>
<td>Sat Oct 5</td>
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<td>No Fee</td>
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<tr>
<td>NC 1022-E3</td>
<td>Sat Nov 2</td>
<td>8:30 a.m.–4:40 p.m.</td>
<td>No Fee</td>
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</tbody>
</table>

**Location:** CCAC

Required textbook: Heartsaver Pediatric First Aid CPR AED (2015) (Available onsite at CCAC for $5). Successful completion of a written and psychomotor test is required to receive course completion certificate. American Heart Association (AHA) course completion certificate is $30. As per the new AHA guidelines all cards will be submitted in electronic format, students must provide an accurate email address to obtain course completion certifications.

**Basic First Aid and Adult CPR**
Designed to prepare individuals to recognize and treat injuries and sudden illnesses. Meets the requirements for basic first aid and adult CPR. 8 hours.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
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<td>Instructor: B. Burdick</td>
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<tr>
<td>NC 40-E2</td>
<td>Sat Sept 14</td>
<td>8:30 a.m.–4:40 p.m.</td>
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<td>NC 40-E3</td>
<td>Sat Sept 28</td>
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<td>Instructor: B. Burdick</td>
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<td>Sat Nov 16</td>
<td>8:30 a.m.–4:40 p.m.</td>
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<td>NC 40-E6</td>
<td>Sat Dec 7</td>
<td>8:30 a.m.–4:40 p.m.</td>
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</table>

**Instructor:** D. Hawley
**Location:** CCAC

**CPR for the Healthcare Provider**
Provides the professional rescuer with the knowledge and skills to provide Basic Life Support (BLS) to a victim in an emergency. Necessary for anyone wishing to become a BLS instructor; follows the guidelines of both the American Red Cross and the American Heart Association. 8-9 hours.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Date</th>
<th>Time</th>
<th>Fee</th>
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<td>NC 1007-E3</td>
<td>Sat Oct 12</td>
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<td>Instructor: D. Hawley</td>
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<tr>
<td>NC 1007-E4</td>
<td>Sat Oct 26</td>
<td>8:30 a.m.–5:40 p.m.</td>
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<td>Instructor: M. Smith</td>
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<tr>
<td>NC 1007-E5</td>
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<td>8:30 a.m.–5:40 p.m.</td>
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**Instructor:** D. Hawley
**Location:** CCAC

Required textbook: Heartsaver First Aid CPR AED (2015) (Available onsite at CCAC for $5). American Heart Association (AHA) course completion certificate is $30. As per the new AHA guidelines all cards will be submitted in electronic format, students must provide an accurate email address to obtain course completion certifications.
It’s Time to Explore Your **NEXT STEPS** and
Discover the **Keys to Success**

Are you taking a noncredit course, or maybe enrolled in one of the certificate programs, and you’re wondering what other educational opportunities you can take advantage of at Southwestern College?

Eligible, enrolled Noncredit students can attend an orientation and meet with a counselor to explore education opportunities and services available through Southwestern College.

**The type of information covered includes topics such as:**
- Exploring career options and choosing life/career goals
- Identifying your current skill levels—know your starting place
- Making the transition to college
- Becoming aware of campus services and resources available
- How to pay for college—maybe you are eligible for financial assistance
- Developing an educational plan—your road map to success

For more information and to schedule your NEXT STEPS appointment, please contact the Continuing Education office at 619-482-6376

*This service is made available through Noncredit Student Success*

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**YOU CAN ACHIEVE YOUR GOALS**
**WE'RE HERE TO HELP**

<table>
<thead>
<tr>
<th>Chula Vista Adult School</th>
<th>National City Adult School</th>
</tr>
</thead>
<tbody>
<tr>
<td>(619) 796-7000</td>
<td>(619) 336-9400</td>
</tr>
<tr>
<td>Coronado Adult School</td>
<td>Southwestern College</td>
</tr>
<tr>
<td>(619) 522-8911</td>
<td>Continuing Education</td>
</tr>
<tr>
<td>(619) 600-3800</td>
<td></td>
</tr>
</tbody>
</table>

**CONTACT US NOW!**

[www.southbayadulted.org](http://www.southbayadulted.org)

For registration information, call Continuing Education at 619-482-6376
Career and Professional Development

Make Extra Income as a Wholesale Auto Dealer from Home
Come learn how to supplement your income by buying and selling wholesale cars as a home-based business. You will learn how and where to buy at wholesale price and eight selling techniques that create profit and cash flow. Learn how to get your auto dealer license in 15 days. Find out how and where to buy below wholesale prices and how to sell at retail prices. You will get a free list of 400+ dealer-only auctions in the USA where automobiles are sold below wholesale. This class is DMV approved. You will receive a DMV certificate of completion after you complete and pass the class exam. Benefits of a dealer license include dealer plates for vehicles that can be used for business and pleasure, auto parts and service at wholesale prices and sales tax exempt, ability to travel and do business in every state, import and export opportunities, and tax deductions. 
Instructor: Wayne Williams, 7 hours.

CS 257-60 MT Oct. 7–8 6–9:30 p.m. Fee: $85
Location: SWC Chula Vista Campus, Room 511
$25 materials fee paid at the time of registration.

Voice-Overs…Now is Your Time!
In what could be one of the most enlightening 2 hours you’ve ever spent, this class will show you how YOU could actually begin using your speaking voice for commercials, films, and videos! Most people go about it the wrong way. In this class, you will learn about a unique, outside-of-the-box way to cash in on one of the most lucrative full or part-time careers out there! This is a business that you can handle on your own terms, on your own turf, in your own time, and with practically no overhead! And NOW is the best time to make this happen as new companies are looking for new voices like never before. This exciting and fun class could be the game changer you’ve been looking for! 
Instructor: Justine Reiss, 2 hours.

CS 148-60 Th Nov. 7 6:30–8:30 p.m. Fee: $45
Location: SWC Chula Vista Campus, Room 541

California State Notary Public Seminar
The demand for professional notaries in California is growing! Join this dynamic profession in high demand within the fields of finance, real estate, business, and law. Increase your employment skills and learn how to better protect your employer’s business. This class will provide the new or previously commissioned notary public with the education and skills to pass the state examination, detect fraud, and become successful in a new career. If you are interested in taking the exam, please bring a check payable to the Secretary of State, together with required identification: either a California driver’s license or California ID. You must not have had a felony conviction to take this exam. 
Instructor: Thomas Peavyhouse, 7 hours.

CS 14-50 Sat Sept. 28 8 a.m.–4 p.m. Fee: $75
Location: SWC Chula Vista Campus, Room 541
$79 materials fee paid at time of registration. Optional State exam scheduled 4–5 p.m. for an additional $40 fee.

Loan Signing—Notary Public Seminar
The California real estate industry is in need of Notary Public Loan Signing Specialists. This course will provide students with information on the duties and responsibilities of both the Notary Public and the Loan Signing Specialist, which will enable students to acquire the essential knowledge and skills to be successful in this career field. After completing the course, students will be able to identify and understand the different types of loan documents with sufficient knowledge to explain them to the client, if requested. The course will conclude with an open book final exam, proctored by the instructor. 
Instructor: Thomas Peavyhouse, 7 hours.

CS 143-50 Sun Sept. 29 9 a.m.–5 p.m. Fee: $75
Location: SWC Chula Vista Campus, Room 541
$79 materials fee paid at time of registration.
Work at Home as a Medical Transcriptionist
Demand for medical transcriptionist is soaring! Join a field that pays well and gives you the flexibility of working at home in a medical office, or in a hospital. Learn proven strategies for where best to learn medical transcription, how to market your business, grow a client base, equipment, software, transcription machines and electronic transfers, working for a service and much more. **Instructor: Deborah Burns**, 3 hours. Deborah Burns will share her many years of experience as a business owner in this exciting introduction to the field of medical transcription.

Location: CS 51-60 Th Oct. 3 6–9 p.m. Fee: $30
**Location:** SWC Chula Vista Campus, Room 541
$20 material fee paid at time of registration.

Booting Up for Big Bucks! Over 120 Work-From-Home Business Ideas!
The Internet has enabled people to run a business with low startup costs and high profitability. From information brokers, to freelancers, to eBay sellers, people have used their computers to build their fortunes. This class presents more than 120 high-demand businesses that can be completely run from your home computer. These computer-based businesses may utilize skills you already have, skills that are easily attained, or skills requiring formal training. This class will cover how to create different types of businesses using easy methods for bookkeeping and taxes, to make sense of the legal “mumbo-jumbo” (sales taxes, business licensure, and business structure), to make a profit-boosting website, and to find FREE resources that can give you a leg up! **Instructor: Nancy Miller,** 3 hours.

Location: CS 278-60 T Oct. 22 6:30–9:30 p.m. Fee: $39
**Location:** SWC Chula Vista Campus, Room JVIL-1
$30 materials fee paid at time of registration.

New! Podcasting for Profit
Have you ever wanted to be a DJ or the host of a radio show? Would you like to be paid to host your own show? Now you can, by setting up your own Podcasting programing! This course explains and demonstrates how to set up an audio podcast and monetize it including the equipment and software necessary, the procedures for creating and broadcasting, and over a dozen ways to make money with your podcasts – all for FREE!

**Instructor: Mike Rounds,** 3 hours.

Location: CS 325-60 W Oct. 23 6:30–9:30 p.m. Fee: $39
**Location:** SWC Chula Vista Campus, Room JVIL-1
$30 materials fee paid at time of registration.

New! Child Visitation Monitor Training Course
Are you looking for a career opportunity in which you can work within the community, gain valuable experience and make a difference in the lives of children and families? Consider becoming a professional Child Visitation Monitor. A position that is always in demand. The average starting rate for monitors is $35-$60 per hour. The monitor’s responsibility is to ensure the safety and well-being of the children involved. This comprehensive course satisfies the State 24-hour training requirement. You will learn the California State policies and procedures as well as your role as a monitor. You will receive the necessary forms to register with the San Diego Superior Court and begin working as a professional Child Visitation Monitor. You must be at least 21 years old and have a clean record to register for this course.

**Instructor:** Jazmin Mundo, 24 hours.

Location: CS 326-60 Sat Sept. 14–28 8:30 a.m.–4:30 p.m. Fee: $295
**Location:** SWC Chula Vista Campus, Room JVIL-1
$60 material fee paid at time of registration.

New! Introduction to Vectorworks
Vectorworks Fundamentals is a premier drawing and modeling tool, with the flexibility you need to design anything you can imagine. This course provides students interested in careers in landscape, lighting, and architectural design with hands-on training in Vectorworks Fundamentals that will empower you to bring your imagination to life!

**Instructor:** Dennis Selder, 12 hours.

Location: CS 327-60 TW Oct. 8–23 6–8 p.m. Fee: $250
**Location:** SWC Chula Vista Campus, Room 501
*Limited to 18 students*

Financial Planning

Living Trust—Family Inheritance
In this three-hour seminar you can learn how to protect your assets so they go directly to your family and not to costly attorney fees! Proper planning is essential for anyone who owns a home, has a spouse, children, or dependents. Learn how living trusts work and can help your family avoid probate. Find out how to preserve and monitor assets and how a trust can also serve as a tax shelter for large estates. Insight on the value of Durable Powers of Attorney will be explained.

**Instructor:** Sami Martinez, 3 hours. Sami Martinez is an attorney and estate planner practicing exclusively in the areas of wills and trusts, trust administration, probate, and charitable giving.

Location: CS 68-50 Sat Oct. 12 9 a.m.–12 p.m. Fee: $35
**Location:** SWC Chula Vista Campus, Room 541
Retirement Planning Today
Educate retirees as to the multitude of decisions that must be made during retirement as well as the complexities of managing financial affairs to create their best retirement lifestyle today.

Instructors: Joe Anderson, 6 hours.

CS 175-60 Th Sept. 5–12 6:30–9:30 p.m. Fee: $49
Location: SWC Chula Vista Campus, Room 541

CS 175-61 T Sept. 10–17 6:30–9:30 p.m. Fee: $49
Location: SWC Chula Vista Campus, Room 105B
*You may bring a guest, at no charge, to any class listed above.*

My Street Money™ - The Real Persons Guide to Creating Financial Peace and Security for You and Your Family
Are you ready for a commonsense, down-to-earth guide to using money to help create the secure and happy life you want? The MY STREET MONEY course will help you envision a life of financial confidence and abundance by helping you build a step-by-step financial plan to help you reach your most precious life goals. You will learn to create your own version of the American dream. From money basics on how to earn it, save it, protect and invest it to discovering your own powerful and personal reasons for creating the secure and abundant future you desire and deserve. Real-time money answers from real people and for real people. Classes taught in English. Answers can be in both English and Spanish. Classes en ingles. Respuestas a preguntas en ambos idiomas.

Instructor: Louis Barajas/Daniel Guillen, 6 hours.

CS 322-50 Sat Sept. 14 9 a.m.–3 p.m. Fee: $49
CS 322-60 T Sept. 10–17 6:30–9:30 p.m. Fee: $49
Location: SWC Chula Vista Campus, Room 652
*You may bring a guest, at no charge, to any class listed above.*

Arts, Music, and Crafts

Mosaic Art
Students will learn basic techniques needed to construct mosaic art works including the selection of appropriate materials, cutting and breaking selected materials, aesthetic arrangement of materials through the study of basic elements and principles of design, adhering mosaic materials to flat and three-dimensional surfaces, grouting, and cleaning finished projects.

Instructor: Bernadette Mingus, 15 hours. Students must purchase their own personal safety glasses and bring them to first class meeting. Students are required to obey all class safety rules.

CS 242-50 Sat Oct. 5–Nov. 2 10 a.m.–1 p.m. Fee: $70
Location: SWC Chula Vista Campus, Room 754
$20 materials fee paid at time of registration.

Self-Improvement

Build Your Own Website in Minutes for FREE!
If you can use a word processor, you can create your own website in just minutes for free including text, graphics, a shopping cart, and the ability to customize it any way you want it. Forget about learning HTML code, buying expensive software programs, and spending days in classroom sessions. This class will show you how to have your site up and running in just minutes. You’ll understand the BEST parts and pieces to put on your site to make it work the way you want it to and how to link and list it with the major search engines.

Instructor: Mike Rounds, 3 hours. Instructor only provides information and demonstration for building a website.

CS 279-60 T Oct. 22 6:30–9:30 p.m. Fee: $39
Location: SWC Chula Vista Campus, Room JVIL-2
$30 materials fee paid at time of registration.

Making the Most of Social Security
One of the most important decisions that you need to make before you retire is when to take Social Security. Whether you are single, married or divorced, there may be ways to maximize your Social Security. It is important to have good understanding of the inner workings of the Social Security to be able to maximize your benefits.

Instructor: Michael Dose, 2 hours.

CS 288-50 Sat Oct. 5 10 a.m.–12 p.m. Fee: $10
CS 288-51 Sat Oct. 19 10 a.m.–12 p.m. Fee: $10
Location: SWC Chula Vista Campus, Room 510

For registration information, call Continuing Education at 619-482-6376
Traffic School

Southwestern College is certified as an official Traffic Violator School (TVS) available to individuals who have received a traffic citation. If you have been referred to a TVS by the court, you may void the citation from your driving record and protect your current insurance rate by attending a DMV-approved Traffic Violator School. You must check in by 7:45 a.m. and remain for the entire 8-hour program to meet the DMV requirements. Instructors: Paulino Leon/Philip Ochoa, 8 hours. Location: Room 662, SWC Chula Vista Campus.

Presented by: The National Institute of First Assisting, Inc. (NIFA) in partnership with the Southwestern College in San Diego California.

National Standards: RN First Assistant (RNFA) program meets all national AORN Standards for RN First Assistant Education Programs (December 2013 Association of periOperative Registered Nurses) and has been accepted by the Competency Credentialing Institute (CCI) since 1998. RNFA curriculum is recognized by all 50 state nursing boards.

Eligibility:

RNs: Registered Nurses who qualify for the program must be CNO or CNOR-eligible and must:
- Have a current unrestricted RN license.
- Be currently working full-time or part-time in perioperative nursing in the area of nursing education, administration, research or clinical practice.
- Have completed a minimum of 2 years and 2,400 hours of experience in perioperative nursing, with a minimum of 50% (1,200 hours) in the intraoperative setting.
- RNs must submit proof of CNOR certification prior to graduating from the program.

APRNs: Board-certified or board eligible Advance Practice Registered Nurses qualify for the program and the CNOR experience clause is waived. APRNs must submit proof of national certification prior to graduating from the program.

Area of study: Operating room nursing skills and knowledge and Registered Nurse First Assistant scope of practice, surgical skills and the perioperative care of patients to achieve optimal outcomes.

Contact NIFA at 1-800-922-7747
Mon.–Thurs. 7:30 a.m.–5 p.m., Fri. 7:30 a.m.–4 p.m.
Visit www.RNFA.org or email: info@NIFA.com
Jennifer Curran RN, CNOR, CRNFA Dean Parsons RN, CNOR, RNFA

For registration information, call Continuing Education at 619-482-6376
The TENNIS ACADEMY at
Southwestern College
900 Otay Lakes Road, Chula Vista, CA 91910
619-421-6622

Staff
The Tennis Academy offers various programs for Juniors and Adults through group clinics and also private instruction. On-site registration at the Tennis Academy Office only. Flyers for each program are available at the Tennis Academy Office.

Susan Reasons, Jaguar Tennis Academy Coach, SWC Head Women’s Intercollegiate Tennis Coach, B.A. Physical Education, California Community College Teaching Credential, SWC Exercise Science Tennis Instructor, PTR Certified. Southwestern College Athletic Department Hall of Fame Coach.

Please call Coach Susan Reasons at 619-421-6622 or email: susanreasons@yahoo.com for registration information on specific dates and times of classes listed. Registration at Jaguar Tennis Academy Office Only.

**Beginning/Advanced Beginning Junior Training Program (Ages 8–17)**
Basic skill introduction. To include ground strokes, positioning, footwork, and introduction to serving and ball tossing. Development of hand eye coordination. Physical conditioning included.
**Instructor: Susan Reasons**, 1 hour per week/4-week sessions.

<table>
<thead>
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<th>Time</th>
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<tr>
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<tr>
<td>W</td>
<td>4:30–5:30 p.m.</td>
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</tr>
<tr>
<td>T</td>
<td>5–6 p.m.</td>
<td>$60</td>
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</table>

**Intermediate Junior Training Program (Ages 8–17)**
Focuses on more development of groundstrokes to include consistency and placement. Development of consistency and placement of serves from the baseline. Rallys from mini-tennis court areas and basic games, as well as introduction of volleys. Footwork and conditioning included.
**Instructor: Susan Reasons**, 2 hours per week/4-week sessions.

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<thead>
<tr>
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<tbody>
<tr>
<td>M</td>
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<tr>
<td>Th</td>
<td>5:30–7:30 p.m.</td>
<td>$85</td>
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</table>

**Advanced Intermediate/Advanced Junior Training Program (Ages 9–17)**
Further growth with rallying of full court with groundstrokes. Using serves to start games, addition of scoring, and net game improvement to include volleys, overheads and approach shots. Game playing of singles and doubles. Basic strategy, court positioning. Footwork and conditioning included.
**Instructor: Susan Reasons**, 2 hours per week/4-week sessions.

W 5:30–7:30 p.m.  Fee: $85

**Beginning-Intermediate Adult Level Class (Ages 18 and up)**
Class will receive instruction on Forehand and Backhand Ground Strokes, Serving, Positioning, Court Knowledge, Basic Rules of Scoring. Plus Footwork Intro to Net Play with Volleys will also be included. Pre-Registration required. Class size limited to 15 students.
**Instructor: Susan Reasons**, 1.5 hours per week/4-week sessions.

T 6:30–8 p.m.  Fee: $65
ed2go
Via the Internet

**ed2go Online Classes start:**
August 14, September 11, October 16, November 13, and December 11

- For information about these online classes or to register, go to www.ed2go.com/swc
- For a demonstration of an actual course, go to www.ed2go.com/demo/

**Requirements:** All courses require Internet access, e-mail, Netscape Navigator, or Microsoft Internet Explorer. Some courses may have additional requirements. Please visit the Online Instruction Center for more information.

You will be able to download a letter of completion at the end of each course. These courses do not offer college credit.

**Fees are nonrefundable two weeks after the class starts.**

**Internet and Web Design**
Fee: $125 per course

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<tr>
<th>Cse. No.</th>
<th>Title</th>
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<tr>
<td>ETG-101</td>
<td>Creating Web Pages</td>
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<tr>
<td>ETG-102</td>
<td>Introduction to ASP.NET</td>
<td>$125</td>
</tr>
<tr>
<td>ETG-106</td>
<td>Introduction to PHP and MySQIL</td>
<td>$125</td>
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<tr>
<td>ETG-107</td>
<td>Introduction to Java Programming</td>
<td>$125</td>
</tr>
<tr>
<td>ETG-108</td>
<td>Intermediate CSS3 and HTML5</td>
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<tr>
<td>ETG-109</td>
<td>Intermediate JAVA Programming</td>
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<tr>
<td>ETG-111</td>
<td>Achieving Top Search Engine Positions</td>
<td>$125</td>
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<tr>
<td>ETG-112</td>
<td>Advanced Web Pages</td>
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</tr>
<tr>
<td>ETG-114</td>
<td>Blogging and Podcasting for Beginners</td>
<td>$125</td>
</tr>
<tr>
<td>ETG-116</td>
<td>Designing Effective Websites</td>
<td>$125</td>
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<tr>
<td>ETG-117</td>
<td>Introduction to Microsoft Outlook 2010</td>
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<tr>
<td>ETG-120</td>
<td>Introduction to Crystal Reports</td>
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<tr>
<td>ETG-124</td>
<td>Creating Mobile Apps with HTML5</td>
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<tr>
<td>ETG-125</td>
<td>Creating WordPress Websites</td>
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**Computers**
Fee: $120 per course
*Unless otherwise noted with asterisk

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<td>Introduction to PC Troubleshooting</td>
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<td>ETG-204</td>
<td>Introduction to Microsoft Excel 2007</td>
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<tr>
<td>ETG-206</td>
<td>Advanced Microsoft Excel 2013</td>
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<tr>
<td>ETG-207</td>
<td>Introduction to Microsoft Access 2007</td>
<td>$120</td>
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<tr>
<td>ETG-208</td>
<td>Intermediate Microsoft Access 2007</td>
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<tr>
<td>ETG-209</td>
<td>Introduction to Microsoft Word 2010</td>
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<tr>
<td>ETG-210</td>
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<td>ETG-212</td>
<td>Introduction to Microsoft PowerPoint 2007</td>
<td>$120</td>
</tr>
<tr>
<td>ETG-213</td>
<td>Basic CompTIA A+ Certification Prep</td>
<td>$130</td>
</tr>
<tr>
<td>ETG-214</td>
<td>Intermediate CompTIA A+ Certification Prep</td>
<td>$130</td>
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<tr>
<td>ETG-215</td>
<td>Advanced CompTIA A+ Certification Prep</td>
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<tr>
<td>ETG-216</td>
<td>Introduction to Microsoft Word 2007</td>
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<td>ETG-217</td>
<td>Introduction to Dreamweaver CS6</td>
<td>$120</td>
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<tr>
<td>ETG-218</td>
<td>Keyboading</td>
<td>$120</td>
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<td>ETG-219</td>
<td>Introduction to Microsoft Excel 2010</td>
<td>$120</td>
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<tr>
<td>ETG-220</td>
<td>Introduction to Microsoft Project 2007</td>
<td>$120</td>
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<tr>
<td>ETG-221</td>
<td>Advanced Microsoft Excel 2007</td>
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<tr>
<td>ETG-222</td>
<td>Introduction to PC Security</td>
<td>$120</td>
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<tr>
<td>ETG-223</td>
<td>Introduction to Microsoft Project 2010</td>
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<tr>
<td>ETG-224</td>
<td>Photoshop CC for the Digital Photographer</td>
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<tr>
<td>ETG-225</td>
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<tr>
<td>ETG-226</td>
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<tr>
<td>ETG-228</td>
<td>Introduction to Microsoft Access 2010</td>
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<tr>
<td>ETG-229</td>
<td>Intermediate Microsoft Access 2010</td>
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<tr>
<td>ETG-231</td>
<td>Introduction to Illustrator CS6</td>
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<tr>
<td>ETG-232</td>
<td>Photoshop Elements 12 for the Digital Photographer</td>
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<tr>
<td>ETG-233</td>
<td>Photoshop Elements 13 for the Digital Photographer</td>
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<td>ETG-234</td>
<td>Introduction to Photoshop CS5</td>
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<tr>
<td>ETG-235</td>
<td>Introduction to InDesign CS6</td>
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<tr>
<td>ETG-236</td>
<td>Photoshop CC for the Digital Photographer II</td>
<td>$120</td>
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<td>ETG-239</td>
<td>Intermediate Photoshop CS5</td>
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<tr>
<td>ETG-241</td>
<td>Introduction to Database Development</td>
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<tr>
<td>ETG-242</td>
<td>Introduction to Networking</td>
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<tr>
<td>ETG-243</td>
<td>Intermediate Networking</td>
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<tr>
<td>ETG-244</td>
<td>Computer Skills for the Workplace</td>
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<td>ETG-245</td>
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<tr>
<td>ETG-246</td>
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<td>ETG-248</td>
<td>Intermediate Oracle</td>
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<tr>
<td>ETG-249</td>
<td>Introduction to C++ Programming</td>
<td>$130</td>
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<tr>
<td>ETG-250</td>
<td>Introduction to C# Programming</td>
<td>$130</td>
</tr>
<tr>
<td>ETG-253</td>
<td>Wireless Networking</td>
<td>$120</td>
</tr>
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</table>

**Tech Prep and Special Interest**
Fee: $120 per course

<table>
<thead>
<tr>
<th>Cse. No.</th>
<th>Title</th>
<th>Fee</th>
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<tbody>
<tr>
<td>ETG-300</td>
<td>Write Fiction Like A Pro</td>
<td>$120</td>
</tr>
<tr>
<td>ETG-301</td>
<td>The Craft of Magazine Writing</td>
<td>$120</td>
</tr>
<tr>
<td>ETG 302</td>
<td>Beginning Writer’s Workshop</td>
<td>$120</td>
</tr>
<tr>
<td>ETG-303</td>
<td>Writing Effective Grant Proposals</td>
<td>$120</td>
</tr>
</tbody>
</table>

For registration information, call Continuing Education at 619-482-6376
ETG-304 A to Z Grant Writing $120
ETG-305 Instant Italian $120
ETG-306 GRE Preparation – Part 1 (Verbal and Analytical) $120
ETG-307 GRE Preparation – Part 2 (Quantitative) $120
ETG-308 LSAT Preparation – Part 1 $120
ETG-309 LSAT Preparation – Part 2 $120
ETG-310 Grammar Refresher $120
ETG-311 Beginning Conversational French $120
ETG-312 Writerific: Creativity Training for Writers $120
ETG-314 Speed Spanish $120
ETG-315 Grammar for ESL $120
ETG-316 Medical Terminology: A Word Association Approach $120
ETG-317 Introduction to Natural Health and Healing $120
ETG-318 GMAT Preparation $120
ETG-319 Discover Digital Photography $120
ETG-321 Genealogy Basics $120
ETG-322 Learn to Buy and Sell on eBay $120
ETG-323 Secrets of Better Photography $120
ETG-324 Conversational Japanese $120
ETG-325 Photographing People with your Digital Camera $120
ETG-326 Speed Spanish II $120
ETG-327 Writing Essentials $120
ETG-328 Twelve Steps to a Successful Job Search $120
ETG-329 Where Does All My Money Go? $120
ETG-330 Get Assertive! $120
ETG-331 Explore a Career as an Administrative Medical Assistant $120
ETG-332 Leadership $120
ETG-333 Interpersonal Communication $120
ETG-334 Personal Finance $120
ETG-335 Explore a Career in Medical Coding $120
ETG-336 Human Anatomy and Physiology $120
ETG-337 Keys to Effective Communication $120
ETG-338 Become a Veterinary Assistant $120
ETG-339 Become a Veterinary Assistant II: Canine Reproduction $120
ETG-340 Become a Veterinary Assistant III: Practical Skills $120
ETG-341 Introduction to Digital Scrapbooking $120
ETG-342 Achieving Success with Difficult People $120
ETG-344 Solving Classroom Discipline Problems $120
ETG-345 Stocks, Bonds, and Investing: Oh My! $120
ETG-346 Introduction to Screenwriting $120
ETG-348 Fundamentals of Technical Writing $120
ETG-349 Keys to Effective Editing $120
ETG-351 Handling Medical Emergencies $120
ETG-352 Write Your Life Story $120
ETG-353 Helping Elderly Parents $120
ETG-354 Lose Weight and Keep It Off $120
ETG-355 Become a Physical Therapy Aide $120
ETG-356 Spanish for Medical Professionals $120
ETG-357 Understanding Adolescents $120
ETG-358 Spanish in the Classroom $120
ETG-359 Creating a Classroom Web Site $120
ETG-360 Teaching Preschool: A Year of Inspiring Lessons $120
ETG-361 The Creative Classroom $120
ETG-362 Teaching Smarter With SMART Boards $120
ETG-363 Ready, Set, Read! $120
ETG-364 Teaching Students with ADHD $120
ETG-365 Guided Reading & Writing: Strategies for Maximum Student Achievement $120
ETG-366 Differentiated Instruction in the Classroom $120
ETG-367 Guided Reading: Strategies for the Differentiated Classroom $120
ETG-368 Teaching Students with Learning Disabilities $120
ETG-369 Teaching Students with Autism: Strategies for Success $120
ETG-370 Response to Intervention: Reading Strategies That Work $120
ETG-371 Singapore Math Strategies: Model Drawing for Grades 1-6 $120
ETG-372 Singapore Math: Number Sense and Computational Strategies $120
ETG-373 Writing for Children $120
ETG-374 SAT/ACT Preparation – Part 1 $120
ETG-375 SAT/ACT Preparation – Part 2 $120
ETG-376 Introduction to Stock Options $120
ETG-380 Introduction to Interior Design $120
ETG-381 Start Your Own Edible Garden $120
ETG-382 Resume Writing Workshop $120
ETG-383 Enhancing Language Development in Childhood $120
Online Career Training Programs

Prepare for employment in some of today’s hottest careers with a comprehensive, affordable, and self-paced online Career Training Program. You can begin these Programs at any time and learn at your own pace. Upon successful completion of all required coursework, you will receive a Certificate of Completion.

Features:
- Facilitators and mentors are available to answer questions and help you through your studies
- Career Counselors will help you prepare for the transition from the classroom to the workplace

Programs are available in the following areas:
- Business and Professional
- Healthcare and Fitness
- Management and Corporate
- Media and Design
- Hospitality and Gaming
- Skilled Trades and Industrial
- IT and Software Development
- Courses are all open-enrollment and self-paced
- All materials, workbooks, and software and included

PAYMENT PLANS ARE AVAILABLE

Chartered Tax Professional for California Residents
The California Chartered Tax Professional Online Certificate Program will help you become qualified as a California Tax Preparer through the California Tax Education Council (CTEC). The California Chartered Tax Professional Certificate Program is composed of six modules in Federal income tax preparation, plus a California supplement. After successfully completing the first two Federal programs and the California lessons in the California CTP Certificate Program, you’ll be qualified to prepare individual tax returns for almost all U.S. and California taxpayers. This online certificate program is offered in partnership with major colleges, universities, and other accredited education providers.

Payroll Practice and Management
If you want to become a payroll specialist or update your skills, take the Payroll Practice and Management Online Training Program. The program will provide the training you need, and it will also help prepare you for the Certified Payroll Professional (CPP) test given by the American Payroll Association. This online certificate program is offered in partnership with major colleges, universities, and other accredited education providers.

Digital Arts Certificate
The Digital Arts Online Training Program will help you develop technical skills and creative artistry in digital imaging, traditional drawing, and digital illustration. You’ll learn professional applications for Adobe Photoshop and Illustrator alongside traditional materials like pencil and charcoal. Course projects include retouching, compositing, digital illustration, and still life drawing.

This online certificate program is offered in partnership with major colleges, universities, and other accredited education providers.

THESE COURSES DO NOT OFFER COLLEGE CREDIT
MORE COURSES AVAILABLE AT OUR WEBSITE

https://careertraining.ed2go.com/swc
Online Career Training Programs

Online Education programs designed to provide the workforce skills necessary to enter a new field or advance your current career.

<table>
<thead>
<tr>
<th>Program</th>
<th>Duration</th>
<th>Cost</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biofuel Production Operations</td>
<td>400 hours</td>
<td>$2,595</td>
<td>The Biofuel Production Operations Online Training Program will give you the education as a biofuel production operator, inspecting and repairing equipment, operating computer systems, and handling lab equipment.</td>
</tr>
<tr>
<td>Carpentry</td>
<td>80 hours</td>
<td>$1,595</td>
<td>Prepare for a career as a carpenter as you master basic residential construction skills, learn to read blueprints and do jobsite math, and get hands-on practice in three workshop projects.</td>
</tr>
<tr>
<td>Casino Poker Dealer</td>
<td>100 hours</td>
<td>$1,595</td>
<td>The Casino Poker Dealer Online Training Program prepares you to work as a dealer for casino table games, including seven card stud, Omaha, and Texas hold ’em.</td>
</tr>
<tr>
<td>Certified Global Business Professional</td>
<td>160 hours</td>
<td>$2,495</td>
<td>The Certified Global Business Professional Online Training Program prepares you for the credential exam by educating you in four areas: global management, global marketing, supply chain management, and trade finance.</td>
</tr>
<tr>
<td>Certified Green Supply Chain Prof.</td>
<td>60 hours</td>
<td>$1,595</td>
<td>Gain the skills you’ll need to make a green impact on global sourcing, material management, procurement and buying, transportation and logistics, and new product development.</td>
</tr>
<tr>
<td>Certified Indoor Air Quality Manager</td>
<td>16 hours</td>
<td>$795</td>
<td>Are you a facility manager, building engineer, or health and safety officer who wants to improve the indoor air quality of your building? If so, the Certified Indoor Air Quality Manager Program is just for you.</td>
</tr>
<tr>
<td>Certified Indoor Environmentalist Prep</td>
<td>32 hours</td>
<td>$895</td>
<td>The Certified Indoor Environmentalist Program will help you take the next step in your career to become an indoor air quality or green building consultant. To better understand how to create a healthy home or building by preventing, diagnosing, and resolving indoor environmental problems.</td>
</tr>
<tr>
<td>Certified Mediator and Arbitrator</td>
<td>200 hours</td>
<td>$3,495</td>
<td>The Certified Mediator and Arbitrator Program provides students with the skills and knowledge needed to practice mediation and arbitration in their current careers or private practices.</td>
</tr>
<tr>
<td>Program</td>
<td>Duration</td>
<td>Fee</td>
<td>Description</td>
</tr>
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</tr>
<tr>
<td>Certified Mediator and Conflict</td>
<td>200 hours</td>
<td>$3,495</td>
<td>This comprehensive online training program will provide you with the core skills necessary for the practice of mediation and conflict resolution.</td>
</tr>
<tr>
<td>Certified Wedding Planner</td>
<td>340 hours</td>
<td>$1,595</td>
<td>This comprehensive program provides all the knowledge you need to work as a professional wedding planner or start your wedding planning business.</td>
</tr>
<tr>
<td>Pharmacy Technician</td>
<td>330 hours</td>
<td>$1,995</td>
<td>Pharmacy technicians support licensed pharmacists in providing health care to patients. Train to enter this rapidly growing field with this respected online program.</td>
</tr>
<tr>
<td>Physical Therapy Aide</td>
<td>150 hours</td>
<td>$1,895</td>
<td>You will learn what physical therapy entails, identify the responsibilities of a PT aide, and develop a working knowledge of anatomy and medical terminology.</td>
</tr>
<tr>
<td>Power Plant Operations</td>
<td>400 hours</td>
<td>$2,595</td>
<td>Learn the skills you need to gain entry-level employment as a power plant operator.</td>
</tr>
<tr>
<td>Grant Writing</td>
<td>300 hours</td>
<td>$2,295</td>
<td>Learn to write grant proposals that get funded in this nationally recognized Grant Writing online training program.</td>
</tr>
<tr>
<td>Mastering Project Management w/ Microsoft Project 2010</td>
<td>130 hours</td>
<td>$1,695</td>
<td>Translate your knowledge into skills by exploring key project management topics in depth and prepare for the Project Management Professional (PMP®) certification.</td>
</tr>
<tr>
<td>Mastering Project Management w/ PMP Prep</td>
<td>130 hours</td>
<td>$1,695</td>
<td>In this intermediate/advanced level program, you’ll translate your knowledge into skills by exploring key project management topics in depth.</td>
</tr>
<tr>
<td>Non-Profit Management</td>
<td>300 hours</td>
<td>$2,295</td>
<td>Examine the fundamental principles of nonprofit management, explore the roles and responsibilities of a nonprofit board of directors and the management team.</td>
</tr>
<tr>
<td>Oil Refinery Operations</td>
<td>400 hours</td>
<td>$2,595</td>
<td>Learn the skills you need to start work as an in-demand oil refinery operator.</td>
</tr>
<tr>
<td>Project Management Essentials w/CAPM Prep</td>
<td>60 hours</td>
<td>$1,195</td>
<td>This program is designed for those who are new to project management and will help you prepare for the Certified Associate In Project Management (CAPM®) certification exam.</td>
</tr>
<tr>
<td>Search Engine Marketing</td>
<td>250 hours</td>
<td>$1,895</td>
<td>Learn the essential components for understanding this unique and growing career field, including search engine optimization, pay-per-click marketing, and Web site copywriting.</td>
</tr>
<tr>
<td>Solar Power Professional</td>
<td>120 hours</td>
<td>$1,895</td>
<td>Learn the fundamentals of photovoltaic solar powered energy systems and gain the knowledge you’ll need for an entry level position with a dealer, installer, or other photovoltaic industry company.</td>
</tr>
<tr>
<td>The Complete Project Manager w/ Microsoft Project 2010</td>
<td>190 hours</td>
<td>$2,295</td>
<td>This comprehensive project management program is designed to create skills for today’s project practitioners and prepare them for either the CAPM® or PMP® certifications.</td>
</tr>
<tr>
<td>The Complete Project Manager w/CAPM and PMP Prep</td>
<td>130 hours</td>
<td>$1,995</td>
<td>This is a comprehensive project management program is designed to create skills for today’s project practitioners and prepare them for either the CAPM® or PMP® certifications.</td>
</tr>
<tr>
<td>Veterinary Assistant</td>
<td>170 hours</td>
<td>$1,995</td>
<td>Prepare for a new career as a Veterinary Assistant as you learn how to care for animals and assist the veterinarian during examinations.</td>
</tr>
<tr>
<td>Wind Energy Professional</td>
<td>240 hours</td>
<td>$2,395</td>
<td>This entry-level Wind Energy Apprentice program prepares you for a career in the wind energy industry.</td>
</tr>
</tbody>
</table>

http://careertraining.ed2go.com/swc
# Continuing Education

## FEE CLASS REGISTRATION FORM

**PLEASE PRINT or TYPE NAME BELOW**

<table>
<thead>
<tr>
<th>LAST</th>
<th>FIRST</th>
<th>M.I.</th>
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<table>
<thead>
<tr>
<th>ADDRESS</th>
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<tr>
<th>Phn #</th>
<th>Alt Phn #</th>
<th>email</th>
<th>NAME- 2ND REGISTRANT</th>
<th>AGE (if under 18)</th>
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<table>
<thead>
<tr>
<th>CLASS</th>
<th>NAME OF CLASS</th>
<th>START DATE</th>
<th>NUMBER OF PEOPLE</th>
<th>REG FEE</th>
<th>MAT FEE</th>
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</thead>
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<tr>
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</table>

**PAYMENT METHOD:**

- Check [ ]
- Cash [ ]

**TOTAL AMOUNT**

**SIGNATURE**

**DATE**

SS # or SWC ID # required to expedite a refund:

**FOR OFFICE USE ONLY (NOTES):**

---

**HOW TO REGISTER**

**PHONE (FEE CLASSES ONLY)**

Call 619-482-6376 to register and pay for a class by phone with a credit card. Reservations are confirmed with payment on a first-come, first-served basis.

**MAIL (if paying by Check only)**

Mail completed registration form with a check, payable to Southwestern College (see address below).

**IN PERSON**

Bring your completed registration form and payment to:

Southwestern College Continuing Education

900 Otay Lakes Road, Building 660 (across from parking Lot H)

Chula Vista, CA 91910-7299

Office hours: SPRING & FALL: M-F from 8 a.m. – 4:30 p.m.

SUMMER: M-Th from 8 a.m. – 5 p.m.

**Refunds:**

A full refund will be made if Continuing Education cancels a class. If you have registered for a class and you cancel at least three (3) business days prior to the start of the class, you will receive a full refund of the class fee. You are not eligible for any refund beyond the three day period. There are no registration credits or rescheduling options available beyond the three (3) day refund period. No-shows are not eligible for a refund. A refund may take up to four to six weeks to process.

CLASS SEATING IS LIMITED. REGISTRATION IS ACCEPTED ON A FIRST-COME, FIRST-SERVED BASIS.

PLEASE CALL 619-482-6376 TO CONFIRM YOUR RESERVATION.
**NONCREDIT APPLICATION**

SOUTHWESTERN COLLEGE CONTINUING EDUCATION
900 Otay Lakes Road, Chula Vista, CA 91910-7299
619-482-6376  FAX 619-482-6402

Noncredit courses are funded by local and state taxes. The information requested on this application **remains confidential and is required** to establish your eligibility to register in this publicly funded class. Thank you for your assistance.

**PLEASE PRINT NEATLY AND DO NOT USE ANY NICKNAMES OR ABBREVIATIONS.**

**HOW DID YOU HEAR ABOUT US?** (Please check all that apply)
- Continuing Education Schedule
- Continuing Education Facebook page
- Family or Friend
- Southwestern College Employee
- Southwestern College Website
- Other: (please explain)

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>MIDDLE NAME</th>
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</thead>
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| OTHER NAMES YOU HAVE USED SINCE BIRTH: |
| (Include nicknames, aliases, and maiden name, if applicable) |

<table>
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<tr>
<th>HOME ADDRESS (P.O Box not acceptable)</th>
<th>CITY</th>
<th>STATE</th>
<th>ZIP CODE</th>
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<table>
<thead>
<tr>
<th>MARITAL STATUS: (Please Check one)</th>
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</table>
- SINGLE
- DIVORCED OR WIDOWED
- MARRIED
- SEPARATED
- DECLINE TO STATE

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<tr>
<th>HOME PH. ( )</th>
<th>CELL PH. ( )</th>
<th>E-MAIL</th>
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</table>

| BIRTHDATE (Required): |
| Mo. / Day / Year |

<table>
<thead>
<tr>
<th>SOCIAL SECURITY NUMBER</th>
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</table>

<table>
<thead>
<tr>
<th>ETHNIC BACKGROUND: (Please Check one)</th>
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</table>
- HIS Hispanic/Latino
- NIH Non-Hispanic/Latino
- X Unknown

<table>
<thead>
<tr>
<th>RACE: (Please check all that apply)</th>
</tr>
</thead>
</table>

| 01. Chinese |
| 05. Cambodian |
| 09. Guamanian |
| 13. Mess, Mestizo, Chicano |
| 17. Filipino |
| 02. Japanese |
| 06. Vietnamese |
| 10. Hawaiian |
| 14. South American |
| 18. Amer. Ind. Alaskan Native |
| 03. Korean |
| 07. Asian Indian |
| 11. Samoan |
| 15. Central American |
| 19. Black, Non-Hispanic |
| 04. Latvian |
| 08. Other Asian |
| 12. Pacific Islander/Other |
| 16. Other Hispanic |
| 20. White |

<table>
<thead>
<tr>
<th>CITIZENSHIP: (Required, please Check one)</th>
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</table>
- 0. United States
- 1. Amnesty
- 2. Permanent Resident
- 3. Temporary Resident
- 4. Refugee/Asylee
- 5. Temporary Resident
- 6. Refugee/Asylee
- 7. List Other: |

| IF YOUR STATUS IS AMNESTY, PERMANENT RESIDENT, REFUGEE/ASYLLEE, OR TEMPORARY RESIDENT, INDICATE CARD ISSUE DATE: |
| Mo. / Day / Year |

<table>
<thead>
<tr>
<th>IS ENGLISH THE LANGUAGE YOU SPEAK AND WRITE MOST FREQUENTLY? (Check YES or NO)</th>
</tr>
</thead>
</table>
- YES
- NO , specify language: |

<table>
<thead>
<tr>
<th>HAVE YOU LIVED IN THE STATE OF CALIFORNIA FOR THE PAST 25 MONTHS? (Check YES or NO)</th>
</tr>
</thead>
</table>
- YES
- NO, since what date: Mo. / Day / Year |

<table>
<thead>
<tr>
<th>WITHIN THE PAST 25 MONTHS, HAVE YOU OR UNDER 19, YOUR PARENTS: (Check YES or NO)</th>
</tr>
</thead>
</table>
- Maintained voter registration and voted in another state? |
- Petitioned for a divorce in another state? |
- Filed state income taxes in another state? |
- Attended a college or university as a resident of another state? |

<table>
<thead>
<tr>
<th>FAMILY INCOME: (Please check one)</th>
</tr>
</thead>
</table>

| 1. $0-$7,500 |
| 2. $7,501-$10,000 |
| 3. $10,001-$15,000 |
| 4. $15,001-$20,000 |
| 5. $20,001-$25,000 |
| 6. $25,001-$30,000 |
| 7. $30,001-$35,000 |
| 8. $35,001-$40,000 |
| 9. $40,001-$45,000 |
| 10. $45,001-$50,000 |
| 11. $50,001-$55,000 |
| 12. $55,001-$60,000 |
| 13. $60,001-$65,000 |
| 14. Unknown |

<table>
<thead>
<tr>
<th>FAMILY SIZE: Number in your household including yourself (Check one)</th>
</tr>
</thead>
</table>

| 1 |
| 2 |
| 3 |
| 4 |
| 5 |
| 6 |
| 7 |
| 8 |
| 9 |
| 10 |
| 11 |
| 12 |
| 13 |
| 14 |
| 15 |

<table>
<thead>
<tr>
<th>HIGH SCHOOL EDUCATION STATUS: (Please check all that apply)</th>
</tr>
</thead>
</table>

| 1. Not a high school graduate and not enrolled in high school |
| 2. Not a high school graduate and currently enrolled in Adult School |
| 3. Currently in high school and 2+2 program program |
| 4. Currently enrolled in high school |
| 5. U.S. High School diploma |
| 6. High School Equivalency Certificate (GED/NISSE) |
| 7. Certificate of California High School Proficiency (CHSPE) |
| 8. Foreign secondary/high school Diploma/Certificate |

For registration information, call Continuing Education at 619-482-6376
## EDUCAUTION COMPLETED

<table>
<thead>
<tr>
<th>Technical/Certificate</th>
<th>Some College, No Degree (If yes, please check one)</th>
<th>A.A. /A.S. Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes ☐ No ☐</td>
<td>☐ Freshman ☐ Junior ☐ ☐ Sophomore ☐ Senior ☐</td>
<td>Yes ☐ No ☐</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4-yr. College Graduate</th>
<th>Graduate Studies</th>
<th>Other Diploma/Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes ☐ No ☐</td>
<td>Yes ☐ No ☐</td>
<td>Yes ☐ No ☐</td>
</tr>
</tbody>
</table>

I EARNED THE ABOVE OUTSIDE OF THE U.S. ☐ YES ☐ NO
Please indicate what level of education, diploma or degree was earned outside the United States and where:

### ADULT SCHOOL SITE: (Please check all that apply and enter the date you last attended)
- ☐ San Ysidro Adult School
- ☐ Chula Vista Adult School
- ☐ Coronado Adult School
- ☐ Montgomery Adult School
- ☐ National City Adult School

Please indicate any Adult School you have attended in the State of California not on this list:

### HAVE YOU OR DO YOU CURRENTLY RECEIVE THE FOLLOWING TYPES OF ASSISTANCE? (Please check all that apply):

<table>
<thead>
<tr>
<th></th>
<th>TANF</th>
<th>WIOA TITLE I</th>
<th>Rehabilitation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Assistance/Welfare</td>
<td>Yes ☐ No ☐</td>
<td>Yes ☐ No ☐</td>
<td>Yes ☐ No ☐</td>
</tr>
<tr>
<td>Food Stamps / CalFresh / SNAP</td>
<td>Yes ☐ No ☐</td>
<td>Yes ☐ No ☐</td>
<td>Yes ☐ No ☐</td>
</tr>
<tr>
<td>Social Security</td>
<td>Yes ☐ No ☐</td>
<td>Yes ☐ No ☐</td>
<td>Yes ☐ No ☐</td>
</tr>
<tr>
<td>Suppilmentary Security Income (SSI)</td>
<td>Yes ☐ No ☐</td>
<td>Yes ☐ No ☐</td>
<td>Yes ☐ No ☐</td>
</tr>
</tbody>
</table>

### WHAT IS YOUR PRIMARY GOAL AND YOUR SECONDARY GOAL FOR ATTENDING CONTINUING EDUCATION COURSES? (Select 1=Primary and 2=Secondary)

<table>
<thead>
<tr>
<th></th>
<th>1 ☐ 2 ☐</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cultural Barriers</td>
<td>Dislocated Worker</td>
</tr>
<tr>
<td>Employed, With Termination Notice</td>
<td>English Language Learner</td>
</tr>
<tr>
<td>Homeless</td>
<td>Learning Disabled</td>
</tr>
<tr>
<td>Low Income</td>
<td>Migrant Farmworker</td>
</tr>
<tr>
<td>Not Employed Not Seeking Work</td>
<td>Physically Disabled</td>
</tr>
<tr>
<td>Single Parent</td>
<td>Unemployed</td>
</tr>
</tbody>
</table>

### PLEASE CHECK ALL THAT APPLY TO YOU:

- Employed
- English Language Learner
- Ex-Offender
- Foster Care Youth
- Disabled
- Learning Disabled
- Low Income
- Migrant Farmworker
- Non-Traditional Training
- Retired
- Non-Traditional Training
- NIA
- Old Age
- Non-Traditional Training
- Unemployed

### SELECT ALL SPECIAL PROGRAMS YOU ARE CURRENTLY AFFILIATED WITH:

- Corrections
- Family Literacy
- Non-Traditional Training
- Perkins
- Special Needs
- Tutoring
- Workplace Education
- Homeless Programs

### SIGNATURE: __________________________ DATE: ____________

### PLEASE REGISTER ME IN THE FOLLOWING NONCREDIT COURSES:

<table>
<thead>
<tr>
<th>Course Section Number</th>
<th>Name of Course</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>NC</td>
<td></td>
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<tr>
<td>NC</td>
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<td></td>
</tr>
</tbody>
</table>

### FOR OFFICE USE ONLY

Service(s) provided at time of application:

- (OR) ☐ (Circle one) NC SSSP EX or NEX
- (AS) ☐
- (AD) ☐ (Circle one) NC EL or NC NEL
- (SEP) ☐
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For more information visit: www.swccd.edu/continuinged

To request this schedule in alternate media, please call 619-482-6512 or TTY 619-482-6470