



[Catalog 2025- 2026]

**Medical Assisting-Medical Ins Billing and Coding (Certificate of Achievement) | Major Code 02317**

This sample course map is an example of one way to complete this certificate program. It does not represent a contract or guarantee of course availability, nor does it replace meeting with a [Counselor](#) to discuss your goals and create a custom [Student Education Plan](#) designed to fit your unique needs.

**1<sup>st</sup> Semester Recommendation:**

| Course    | Course Title                   | Units |
|-----------|--------------------------------|-------|
| MEDOP 20  | Health Care Essentials         | 3     |
| MEDOP 121 | Electronic Health Records      | 2     |
| MEDOP 230 | Medical Terminology            | 3     |
| MEDOP 133 | Human Structures and Functions | 4     |
|           |                                |       |

**Total semester units: 12 Units**

**2nd Semester Recommendation:**

| Course    | Course Title                                                          | Units |
|-----------|-----------------------------------------------------------------------|-------|
| MEDOP 21  | Current Procedural Terminology (CPT) Coding                           | 3     |
| MEDOP 22  | Int'l Classification of Diseases- Clinical Modification (ICD-CM) Code | 3     |
| MEDOP 23  | Introduction to Medical Billing and Coding                            | 3     |
| MEDOP 231 | Administrative Medical Assisting Procedures                           | 4     |
|           |                                                                       |       |

**Total semester units: 13 Units**

**3rd Semester Recommendation:**

| Course   | Course Title                                                     | Units |
|----------|------------------------------------------------------------------|-------|
| MEDOP 35 | Medical Assisting-Medical Insurance Billing and Coding Practicum | 3     |
|          |                                                                  |       |
|          |                                                                  |       |
|          |                                                                  |       |
|          |                                                                  |       |

**Total semester units: 3 Units**

## 4th Semester Recommendation:

| Course | Course Title | Units |
|--------|--------------|-------|
|        |              |       |
|        |              |       |
|        |              |       |
|        |              |       |
|        |              |       |

Total semester units: 0 Units

Total Program Units: 28 Units

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### Disclaimers:

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- This program map is designed with Fall as a first semester; however, this is not required. [Schedule a Counseling appointment](#) to develop a comprehensive student education to achieve your goal.
- **Catalog Rights:** *[Excerpt from 2025-2026 Southwestern College Catalog]*  
A student's catalog rights are established at the time of entrance and completion of a course at Southwestern College.
- **Continuous Enrollment:** *[Excerpt from 2025-2026 Southwestern College Catalog]*  
Continuous enrollment is defined as completion of a course during at least one semester or two quarters in a calendar year, including summer session. Completing a course is defined as receiving a grade of A, B, C, D, F, I, Pass (P), or No Pass (NP). Receiving a grade of "W", "EW" or "MW" will not satisfy the requirements for completing a course. The grade of "EW" or "MW" does not disqualify a student from continuous enrollment.

USE: Certificates of Proficiency, Certificate of Achievement