

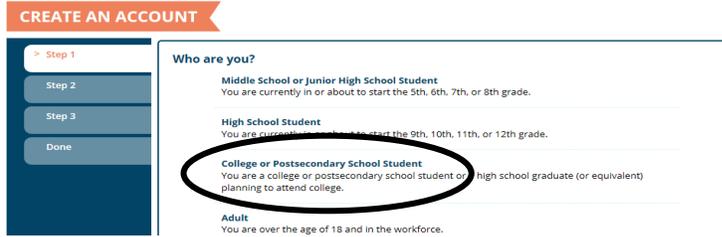
CHOICES360 Step-by-Step Guide

Create an account with CHOICES360

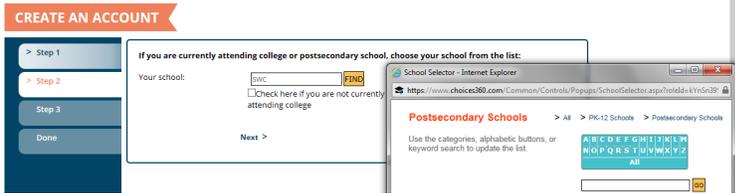


1. Go online to www.Choices360.com
2. Before signing in you need to **Create an Account** by clicking on that link. Then, enter **Activation Code: CA01367**

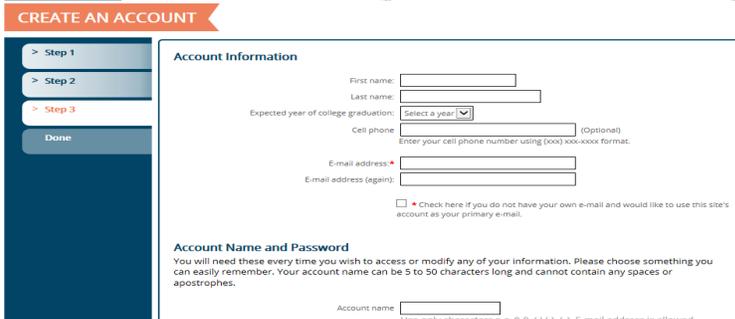
Step 1: Click on College or Postsecondary School Student



Step 2: Choose your school from the list by entering **SWC** in the search box. Select **Southwestern Community College—ROP** as your school option.



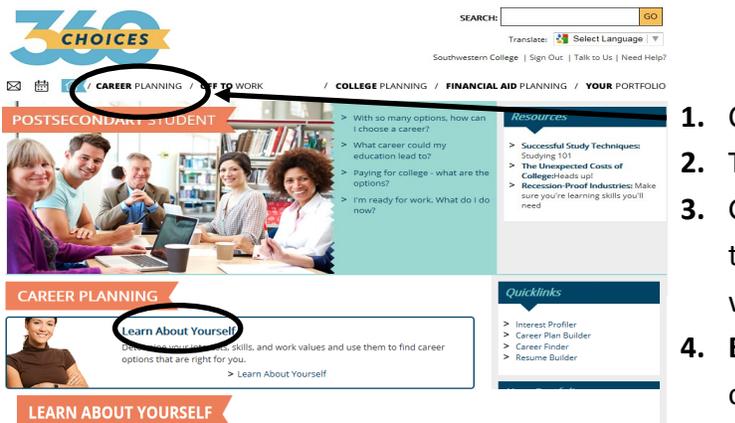
Step 3: Enter your account information. Select your Account Name and Password with care. You will use this to access the site each time you log in. Write your Account Name and Password in the spaces provided:



Account Name: _____

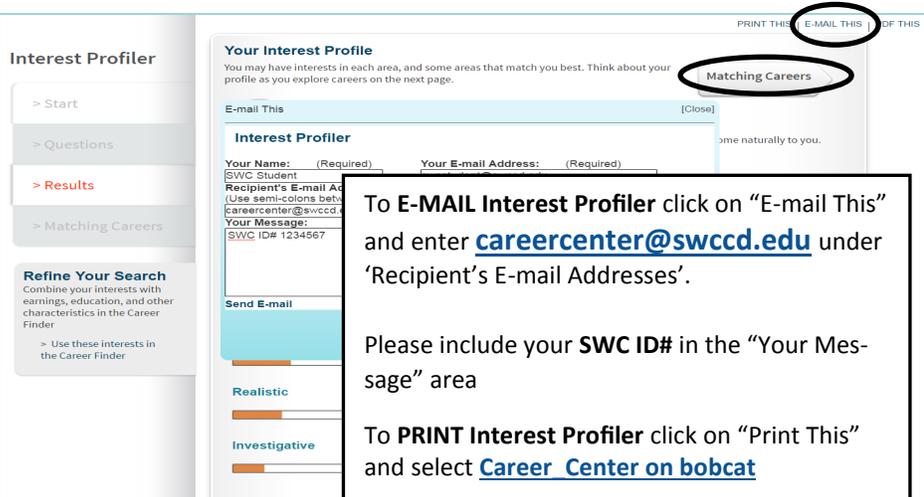
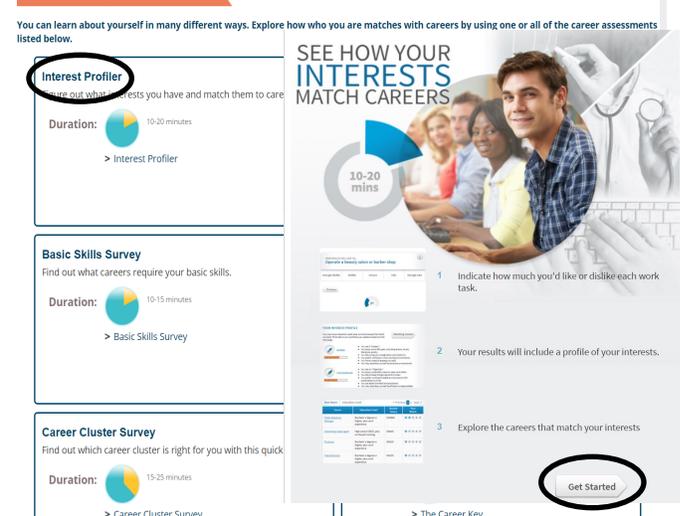
Password: _____

Check the privacy policy if you agree to the terms and click on **Create Your Account**.



Getting Started with CHOICES360

1. Click on **Career Planning**
2. Then click on **Learn About Yourself**
3. Go to **Interest Profiler** to find your work interests and match them to career options. Read and answer all questions. Focus on what you would like to do in the future, not only what you're able to do now.
4. **E-mail your Interest Profiler** sheet to the Career Center. Then click on **Matching Careers**.



To **E-MAIL Interest Profiler** click on “E-mail This” and enter careercenter@swccd.edu under ‘Recipient’s E-mail Addresses’.

Please include your **SWC ID#** in the “Your Message” area

To **PRINT Interest Profiler** click on “Print This” and select **Career Center on bobcat**

Interest Profiler

Start
Questions
Results
Matching Careers

Refine Your Search
Combine your interests with earnings, education, and other characteristics in the Career Finder
Use these interests in the Career Finder

Matching Careers

Click a career to see its profile.
Click in the Your Match column to see how you match.
You can also see matches by education level.

Your Interest Profile

Looking for a specific career? Search for the career; then see how it compares to your interests.

Best Match	Education Level	Annual Salary (\$)	Your Match (%)
Nanny	High school preferred, plus short term, on-the-job training	\$22,310	★★★★★
Adult Education Teacher	Bachelor's degree	\$54,060	★★★★★
Child Care Aide/Worker	High school (GED), plus on-the-job training	\$22,310	★★★★★
Tour Guide	High school (GED), plus on-the-job training	\$26,920	★★★★★
Clergy	Bachelor's degree	\$48,150	★★★★★
Concierge	High school preferred, plus moderate length, on-the-job training	\$30,870	★★★★★
Residential Advisor	Post-secondary training, plus work experience	\$27,140	★★★★★
Secondary School Teacher	Bachelor's degree	\$60,440	★★★★★
Recreation Worker	High school (GED), plus on-the-job training	\$26,610	★★★★★
Kindergarten Teacher	Bachelor's degree	\$54,510	★★★★★
Employee Training	Bachelor's degree	\$62,460	★★★★★

Exploring your options with CHOICES360

1. Review your Matching Careers which are listed according to your best match.
2. Select three careers to research. Save each of your career selections by clicking on **Add to Portfolio** at the bottom left. Then click on the left tabs to research **What to Learn** (Majors), and **Money & Outlook** (Salary). You can also compare careers and research related careers.
3. **Document your research in this table:**

SECONDARY SCHOOL TEACHER > WHAT THEY DO

What They Do
Is This For You?
Skills You Need
What To Learn
Money And Outlook
Connections
Interviews
Great Life Activities

Just the Facts
Teaches one or more subjects, such as English, mathematics, or social studies, to students in public or private school at the secondary level. May be designated according to subject matter specialty, such as typing instructors, commercial teachers, or English teachers. This career is part of the Education and Training cluster Teaching/Training pathway.

A person in this career:

- Establishes and enforces rules for behavior and procedures for maintaining order among students.
- Instructs through lectures, discussions, and demonstrations in one or more subjects, such as English, mathematics, or social studies.
- Adapts teaching methods and instructional materials to meet students' varying needs and interests.
- Maintains accurate and complete student records as required by laws, district policies, and administrative regulations.
- Enforces all administration policies and rules governing students.
- Assigns and grades class work and homework.
- Prepares materials and classrooms for class activities.
- Observes and evaluates students' performance, behavior, social development, and physical health.
- Plans and conducts activities for a balanced program of instruction, demonstrations, and work time that provides students with opportunities to observe, question, and investigate.
- Prepares, administers, and grades tests and assignments to evaluate students' progress.

Insider info
Dig into the details and check out what people in this job have to say about their work.

Related Careers

- Middle School Teacher
- Interpreter/Translator
- Elementary School Teacher
- Natural Sciences Manager
- Post-secondary Career and Technical Education Teacher
- Adult Education Teacher
- Regulatory Affairs Manager
- Supply Chain Manager
- Biologist
- Biostatistician

Multimedia
Watch a one-minute video showing what it's like to work in this career or related careers.

Careers	What to Learn (Majors)	Money/ Outlook (Salary)
1.		
2.		
3.		

4. You may also research careers by clicking on the **Explore Careers** tab and browse by the career clusters provided.

CAREER PLANNING / OFF TO WORK / COLLEGE PLANNING / FINANCIAL AID PLANNING / YOUR PORTFOLIO

LEARN ABOUT YOURSELF **EXPLORE CAREERS** GET A JOB VOICES

EXPLORE CAREERS

Search Careers
Search for: Go

Every career from A to Z
A B C D E F G H I J K L M
N O P Q R S T U V W X Y Z
All

Career Exploration tools

- Work History** — Find a career based on your previous work history.
- Career Finder** — Search for careers using interesting topics like salaries, skills, and interests to name just a few.
- Compare Careers** — Pick two careers that interest you and compare them side by side.
- Career Plan Builder** — Mix and match your career and life options to create your future.

Browse Career Clusters

- > Agriculture, Food and Natural Resources
- > Architecture and Construction
- > Arts, Audio-Video Technology and Communications
- > Business, Management and Administration
- > Education and Training
- > Finance
- > Government and Public Administration
- > Health Science
- > Hospitality and Tourism
- > Human Services
- > Information Technology

Your Portfolio

- Go to the Career Planning index page
- > Full Portfolio

Career-O-Matic

Feel like leaving your future to chance? Try your luck! Career-O-Matic

The Buzz

Check out the latest trends and opportunities in the world of work
The Buzz

5. You can access your saved information by clicking on: **Your Portfolio > Career Planning > Career Plans > Saved Careers**

CAREER PLANNING / OFF TO WORK / COLLEGE PLANNING / FINANCIAL AID PLANNING **YOUR PORTFOLIO**

INDEX CAREER PLANNING HIGH SCHOOL PLANNING COLLEGE PLANNING FINANCIAL AID PLANNING YOUR PROFILE YOUR JOURNAL

CAREER PLANNING > **CAREER PLANS**

PRINT THIS | E-MAIL THIS | PDF THIS

Focus Career Cluster
Exploring career clusters is a great way to find the careers, programs and course plans that suit you best. Choosing your focus career cluster will give you a good target for your planning process.
> Choose a Focus Career Cluster

Career Cluster Survey
Learn how the activities you like, your personal qualities and your favorite subjects are related to Career Clusters. Then you can explore the careers, programs, and course plans related to your matching cluster(s).
How long will it take? 15-25 minutes
> Try the Career Cluster Survey

Saved Careers

I am interested in these careers as possible options for my future.

Secondary School Teacher Why is this career interesting to you? > Edit	Saved October 26, 2016	> Remove
School/Vocational/Career Counselor Why is this career interesting to you? > Edit	Saved October 26, 2016	> Remove

> Change the order of my saved careers

Questions?

Please contact:

SWC
Career Center

2nd Floor, Cesar E. Chavez Bldg.

M-Th 8a-6:30p
F 8a-3p

P: 619.421.6700 x5247

E: careercenter@swccd.edu