#### SOUTHWESTERN COLLEGE FOUNDATION

(A CALIFORNIA NONPROFIT CORPORATION)

# ANNUAL FINANCIAL REPORT WITH INDEPENDENT AUDITOR'S REPORT

**JUNE 30, 2017** 

#### **JUNE 30, 2017**

#### **TABLE OF CONTENTS**

$\underline{Page}$	<u>)</u>
NDEPENDENT AUDITOR'S REPORT1	
INANCIAL STATEMENTS	
Statement of Financial Position	
Statement of Activities	
Statement of Cash Flows	
Statement of Functional Expenses 6	
Notes to Financial Statements	

#### INDEPENDENT AUDITOR'S REPORT

The Board of Directors Southwestern College Foundation Chula Vista, California

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the Southwestern College Foundation (the Foundation) (a California nonprofit corporation), which comprise the statement of financial position as of June 30, 2017, and the related statements of activities, cash flows, and functional expenses for the year then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Foundation's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Southwestern College Foundation as of June 30, 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Rancho Cucamonga, California

Variner Time, Day & Co. LLP.

October 17, 2017

# STATEMENT OF FINANCIAL POSITION JUNE 30, 2017

ASSETS	
Current Assets	
Cash and cash equivalents - unrestricted	\$ 115,182
Cash and cash equivalents - restricted	123,672
Pledges receivable	2,948
Accounts receivable	4,120
Total Current Assets	245,922
Noncurrent Assets	
Investments	 956,094
TOTAL ASSETS	\$ 1,202,016
LIABILITIES	
Current Liabilities	
Accounts payable	\$ 284
Deferred revenue	19,935
TOTAL LIABILTIIES	20,219
NET ASSETS	
Unrestricted	
Undesignated	93,878
Board designated	143,347
Total Unrestricted	237,225
Temporarily restricted	369,323
Permanently restricted	575,249
TOTAL NET ASSETS	1,181,797
TOTAL LIABILITIES AND NET ASSETS	\$ 1,202,016

# STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2017

	Temporarily Unrestricted Restricted			Permanently Restricted		Total	
Public Support and Revenues			-				
Contributions	\$	16,007	\$	276,534	\$	3,468	\$ 296,009
Donated District services		311,718		_		-	311,718
Special event revenue		146,893		17,968		-	164,861
Less: cost of direct benefit to donor		(43,297)		-		-	(43,297)
Net assets released from restrictions		188,426		(188,426)		-	-
<b>Total Public Support and Revenues</b>		619,747		106,076		3,468	729,291
Expenses							
Campus activities program		225,489		_		_	225,489
Scholarship and awards program		45,600		_		_	45,600
Operating		343,918		_		_	343,918
Fundraising		289		_		_	289
Total Expenses		615,296					615,296
Other Income							
Net unrealized gain		11,599		12,265		44,804	68,668
Interest and dividends, net of fees		2,402		12,126		-	14,528
Total Other Income		14,001		24,391		44,804	83,196
TRANSFERS		(20,415)		(506,562)		526,977	_
CHANGE IN NET ASSETS		(1,963)		(376,095)		575,249	197,191
NET ASSETS, BEGINNING OF YEAR		239,188		745,418		_	984,606
NET ASSETS, END OF YEAR	\$	237,225	\$	369,323	\$	575,249	\$ 1,181,797

#### STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2017

CASH FLOWS FROM OPERATING ACTIVITIES	
Change in net assets	\$ 197,191
Net unrealized gain	(68,668)
Contributions restricted for long-term purposes	(280,002)
Change in operating assets and liabilities	
Pledges receivable	(2,948)
Accounts receivable	(4,120)
Prepaid expenses	13,407
Accounts payable	(2,140)
Deferred revenue	 14,435
Net Cash Flows From Operating Activities	 (132,845)
CASH FLOWS FROM INVESTING ACTIVITIES	
Net purchase of investments	(11,925)
Change in restricted cash	(101,822)
Net Cash Flows From Investing Activities	(113,747)
CASH FLOWS FROM FINANCING ACTIVITIES	
Collections of contributions restricted for long-term purposes	 280,002
NET CHANGE IN UNRESTRICTED CASH AND	
CASH EQUIVALENTS	33,410
UNRESTRICTED CASH AND CASH EQUIVALENTS,	
BEGINNING OF YEAR	 81,772
UNRESTRICTED CASH AND CASH EQUIVALENTS,	
END OF YEAR	\$ 115,182

# STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JUNE 30, 2017

	Prog	gram	Sup		
	Campus	Scholarships			
	Activities	and Awards	Operating	Fundraising	Total
District donated salaries and benefits	\$ -	\$ -	\$ 276,957	\$ -	\$ 276,957
District donated services and supplies	-	-	34,761	-	34,761
Mini-grants	60,163	-	-	-	60,163
Pass-through contributions	143,810	-	-	-	143,810
Student programs	21,516	-	-	-	21,516
Scholarship payments	-	25,600	-	-	25,600
Student awards	-	20,000	-	-	20,000
Donor appreciation	-	-	2,819	-	2,819
Professional services	-	-	27,163	-	27,163
Memberships	-	-	350	-	350
Office expense	-	-	1,177	-	1,177
Software and training	-	-	529	-	529
License, tax, and fees	-	-	162	-	162
Printing and supplies				289	289
Total Expenses	\$ 225,489	\$ 45,600	\$ 343,918	\$ 289	\$ 615,296

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

#### NOTE 1 - NATURE OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES

#### **Organization**

Southwestern College Foundation (the Foundation) is a nonprofit organization founded in 1982 for the purpose of receiving contributions for the support and advancement of education on behalf of Southwestern Community College District (the District). The primary purpose of the Foundation is to assist in the institutional development and encourage community support to the District. The Foundation is a Voluntary Health and Welfare Organization as defined by the Financial Accounting Standards Board (FASB) Accounting Standards of Codification (ASC) Topic 958.

#### **Financial Statement Presentation**

The accompanying financial statements are presented in accordance with FASB ASC Topic 958-210-50. Under ASC Topic 958-210-50, the Foundation is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. In addition, the Foundation is required to present a statement of cash flows. The Foundation does not use fund accounting. The Foundation prepares its financial statements on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. The financial statements include the accounts maintained by and directly under the control of the Foundation.

The Foundation and the District are financial interrelated organizations as defined by ASC Topic 958-605, *Transfers of Assets to a Nonprofit or Charitable Trust that Holds Contributions for Others.* Under ASC Topic 958-605, the Foundation reflects contributions received for the benefit of the District as revenue in its financial statements. The expenses related to these contributions are accounted for under the campus activities program.

#### **Method of Accounting**

The financial statements are prepared in accordance with accounting principles generally accepted in the United States of America utilizing the accrual basis of accounting. Under Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-for-Profit Organizations*, the Foundation is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets according to the existence or absences of donor-imposed restrictions as follows:

**Permanently restricted net assets** – Net assets subject to donor-imposed stipulations that they be maintained permanently by the Foundation.

**Temporarily restricted net assets** – Net assets subject to donor-imposed stipulations that will be met by actions of the Foundation and/or the passage of time.

**Unrestricted** – Net assets not subject to donor-imposed stipulations.

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

Revenues are reported as increases in unrestricted net assets unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in unrestricted net assets. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulation or by law. Expiration of temporary restrictions on net assets (i.e. the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as reclassifications between the applicable classes of net assets.

#### **Investments and Investment Income**

Under SFAS No. 124, Accounting for Certain Investments Held by Not-for-Profit Organizations, investments in marketable securities with readily determinable fair values and all investments in debt securities are ported at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets. Fair value is measured using Level 1 inputs, defined in FASB ASC Topic 820, Fair Value Measurements and Disclosures, as quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date. Net gains and losses and interest and dividend income are included in investment income on the statement of activities and changes in net assets.

#### **Fair Value Measurements**

The fair value of equity and debt securities with readily determinable fair values approximates their respective quoted market prices. Because of the inherent uncertainty of valuation methods, those estimated values might differ significantly from those used had a market existed. All other financial instruments' fair values approximate their carrying amounts due to the short maturities of these instruments.

#### **Support and Expenses**

The Foundation receives support from the following sources: contributions, donated services and materials, and special events. Under SFAS No. 116, *Accounting for Contributions Received and Contributions Made*, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted net assets depending on the absence or existence and nature of any donor restrictions. Contributions are measured at their fair value at the date of contribution and are reported as an increase in net assets.

#### **Donated Services and Goods**

Donated services are recognized as contributions if the services create or enhance nonfinancial assets or require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Foundation. In addition, a number of volunteers have donated time to the Foundation's fundraising campaigns, which have not been reflected in the accompanying financial statements because the recognition criteria were not met. Donated services are recorded as contributions at the estimated fair value that the Foundation would have otherwise paid for the same service. The value of contributed services is recognized as both revenue and expense to the Foundation.

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

#### **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities, at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

#### **Classification of Current and Noncurrent Assets and Liabilities**

The Foundation considers assets and liabilities that can reasonably be expected, as part of its normal operations, to be converted to cash or liquidated within twelve months of the statement of net assets date to be current. All other assets and liabilities are considered noncurrent.

#### **Pledges Receivable**

Contributions are recognized when the donor makes a promise to give to the Foundation that is, in substance, unconditional. Donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at fair value, which is measured as the present value of their future cash flows. Conditional promises to give are not included as support until the conditions are substantially met.

#### **Accounts Receivable**

Accounts receivable are stated at the amount management expects to collect from outstanding balance. At June 30, 2017, management has determined all accounts receivable are fully collectable, and no allowance for bad debts has been established.

#### **Income Taxes**

The Foundation is a charitable, not-for-profit, tax-exempt organization qualified under provisions of Section 501(c)(3) of the Internal Revenue Code and corresponding California provisions. Accordingly, no provision for income taxes has been provided in the financial statements. The Foundation has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) and qualifies for deductible contributions as provided in Section 170(b)(A)(vi). The Foundation annually files information returns, Forms 990, 199, and RRF-1, with the appropriate agencies. There was no unrelated business activity income.

The Foundation has adopted FASB ASC Topic 740 that clarifies the accounting for uncertainty in tax positions taken, or expected to be taken, on a tax return and provides that the tax effects from an uncertain tax position can be recognized in the financial statements only if, based on its merits, the position is more likely than not to be sustained on audit by the taxing authorities. Management believes that all tax positions taken to date are highly certain and, accordingly, no accounting adjustment has been made to the financial statements.

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

The Foundation's Federal informational tax returns for the years ended June 30, 2014, 2015, and 2016, are open to audit by the Federal authorities. California State informational returns for the years ended June 30, 2013, 2014, 2015, and 2016, are open to audit by State authorities.

#### **Allocation of Functional Expenses**

The costs of providing various programs and activities have been summarized on a functional basis in the statement of functional expenses. Accordingly, there are no shared cost among the programs and support services that require allocation.

#### **Deferred Revenue**

Deferred revenue arises when potential revenue does not meet the criteria for recognition in the current period and when resources are received by the Foundation prior to the incurrence of expenses. In subsequent periods, when both revenue recognition criteria are met or when the Foundation has a legal claim to the resources, the liability for deferred revenue is removed from the statement of financial position and revenue is recognized. At June 30, 2017, deferred revenue has been recorded in this financial statement in the amount of \$19,935 for support on the upcoming annual Fall event in November.

#### NOTE 2 - CONCENTRATION OF RISK

The Foundation maintains cash balances in financial institutions which are insured up to \$250,000 (FDIC). This is for all combined balances under the financial institution. At June 30, 2017, the Foundation had insured cash balances of \$250,000 and uninsured cash deposits of \$10,905.

#### NOTE 3 - CASH

For the statement of financial position and statement of cash flows, cash is defined as all monies in checking and money market net of un-cleared checks. The net un-cleared cash balance as of June 30, 2017, was as follows:

Total	\$ 238,854
Donor restricted annual fund (temporarily restricted)	123,672
Money market reserve account (unrestricted)	40,637
General checking account (unrestricted)	\$ 74,545

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

#### NOTE 4 - PLEDGES

At June 30, 2017, unconditional promises to give have been recorded in the financial statements in the amount of \$2,948. These pledges are expected to be collected within one year. Management has deemed all pledges collectable as of fiscal year end.

#### NOTE 5 - ACCOUNTS RECEIVABLE

Receivables to be collected from related parties as of the balance sheet date where one party can exercise control or significant influence over another party. The Foundation requires awardees of mini-grants to return unused amounts according to a written agreement that defines the purpose of the grant. Accounts receivable are stated at the amount management expects to collect from the outstanding balance. Management has deemed all accounts receivable collectable as of fiscal year end. Accounts receivable at June 30, 2017, represent \$4,120, due from the District.

#### **NOTE 6 - INVESTMENTS**

Investments are presented at fair value in the financial statements and are composed of the following at June 30, 2017:

	Adjusted Cost		Fair Market Value		 nrealized in (Loss)	
Fixed income - closed end funds and exchange						
traded products	\$	159,019	\$	158,235	\$ (784)	
Fixed income - mutual funds		202,956		202,475	(481)	
Equities - common stock		475,683		545,616	69,933	
Cash		49,768		49,768	-	
Total	\$	887,426	\$	956,094	\$ 68,668	
Investment activity for the year ended June 30, 2017:						
Net unrealized gain on investments					\$ 68,668	
Interest and dividends					25,602	
Total Investment Income					94,270	
Management fees					(11,074)	
Total Investment Income, Net of Exp	enses				\$ 83,196	

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

#### NOTE 7 - MARKET VALUE OF FINANCIAL ASSETS AND LIABILITIES

The Foundation determines the fair market values of certain financial instruments based on the fair value hierarchy established in U.S. GAAP under FASB ASC Topic 820, *Fair Value Measurements and Disclosures*. U.S. GAAP requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value and describes three levels of inputs that may be used to measure fair value.

The following provides a summary of the hierarchical levels used to measure fair value:

Level I - Quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date.

Level II - Observable inputs other than Level I prices such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities.

Level III - Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities. Level III assets and liabilities include financial instruments whose value is determined using pricing models, discounted cash flow methodologies, or similar techniques, as well as instruments for which the determination of fair value requires significant management judgment or estimation.

#### Assets and Liabilities Recorded at Fair Value on a Recurring Basis

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The following table presents the balances of the assets measured at fair value on a recurring basis as of June 30, 2017. The Foundation did not have any liabilities measured at fair value on a recurring basis as of June 30, 2017.

ASSETS	 Level I
Fixed income - closed end funds and exchange traded products	\$ 158,235
Fixed income - mutual funds	202,475
Equities - common stock	545,616
Cash	 49,768
Total	\$ 956,094

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

#### **NOTE 8 - DONATED SERVICES**

As described in Note 1, the Foundation's purpose is to support the students and programs of the District; therefore, transactions between the Foundation and the District are expected. Per the terms of the Master Agreement, the Foundation is authorized to use facilities and property of the District and is covered under the District's insurance. During the year, office space and other District services was provided by the District. The value of the donated space and donated indirect cost has not been determined and is not recognized in the financial statements. The Foundation is governed by a volunteer Board of Directors separate from that of the District Trustees; however, the College President is an ex-officio advisor of the Foundation's Board of Directors, and the Board may include other District, College, or affiliate personnel from time to time.

#### NOTE 9 - QUASI AND DONOR DESIGNATED ENDOWMENT AND NON-ENDOWMENT

The Foundation consists of various funds established for a variety of purposes. As required by generally accepted accounting principles (GAAP), net assets associated with endowments are classified and reported based on existence of donor-imposed restrictions as either unrestricted, temporarily restricted, or permanently restricted.

The Foundation operates under the guidance of the Uniform Prudent Management of Institutional Funds Act (UPMIFA), enacted by the State of California in 2009, as requiring the preservation of fair value of the original gift, as of the date of the donor restricted endowment funds absent explicit donor stipulations to the contrary. As a result of the interpretation, the Foundation has classified as permanently restricted net assets (a) original value of gifts donated to permanent endowment (b) plus the original value of subsequent gifts to the endowments (c) plus accumulate to the permanent endowment made in accordance with the direction of the applicable donor gift. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure.

Endowment assets are invested in a well-diversified mix including equity and fixed-income securities, intended to provide an inflation-protected rate of return satisfying the distribution requirements while protecting the corpus. Investment risk is measured in terms of the total endowment fund, not individual endowments.

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

Spending is subject to the intent of the donor set forth in express provisions of any applicable gift instrument, the Foundation may appropriate for expenditure, or accumulate, so much of an endowment fund as the Foundation determines is product for the uses, purposes, benefits, and duration for which the endowed fund was established. In order to preserve the real value of the Foundation's endowed assets, a spending payout rate may be selected that strikes a reasonable balance between current spending outlays and reinvestment of the remainder to support spending in the future. In making a determination to appropriate or accumulate any endowed funds, the Foundation shall act in good faith, with the care that an ordinarily prudent person in a like position would exercise under similar circumstances, and shall consider, if relevant, all of the following factors:

- the duration and preservation of the fund;
- the purposes of the Foundation and the fund;
- general economic conditions;
- possible effects of inflation or deflations;
- the expected total return from income and appreciation of investments;
- other resources of the Foundation; and
- the Foundation's Investment Policy

Endowment net asset composition by type of fund as of June 30, 2017, is as follows:

								Total
			Te	Temporarily Permanently				Endowment
	Un	restricted	R	Restricted		estricted		Funds
Quasi-unrestricted and donor-restricted								
endowment funds	\$	143,347	\$	237,499	\$	575,249	\$	956,095

Changes in endowment net assets as of June 30, 2017, are as follows:

								Total
			Τe	Temporarily Permanently				Endowment
	Un	restricted	F	Restricted	Restricted			Funds
Balance at July 1, 2016	\$	147,442	\$	728,060	\$	-	\$	875,502
Reclassification of endowments		(15,000)		(506,562)		521,562		-
Contributions		-		17,222		3,468		20,690
Investment income		2,366		12,114		-		14,480
Investment appreciation		11,599		12,265		44,804		68,668
Amounts appropriated for expenditures		(2,500)		(25,600)		-		(28,100)
Other changes and net transfers		(560)				5,415		4,855
Endowment net assets, June 30, 2017	\$	143,347	\$	237,499	\$	575,249	\$	956,095

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

#### NOTE 10 - TRANSACTIONS WITH RELATED ENTITIES

There are significant administrative costs of the Foundation that are paid by the District in accordance with a Memorandum of Understanding between the District and the Foundation that provides that the District will pay salaries and benefits and most services and supplies in exchange for the Foundation stewarding gift assets on behalf of the College and for assisting with the College's fundraising efforts.

These services are provided by the Office of Development and Foundation, a department of Southwestern College, formed exclusively for the management and oversight of College Development and Foundation programs and resources. The cost incurred by the Office of Development and Finance are shown in the financial statements as services donated by the District.

#### NOTE 11 - TRANSFERS BETWEEN FUNDS

During the year ended June 30, 2017, Foundation management reviewed the original donor documentation for certain endowment funds held in the Quasi unrestricted and temporarily restricted net assets. The review of the documentation revealed that the donor intent for such contributions were such that the endowment be held in perpetuity. As such, the Foundation has reclassified the endowment balances into the permanently restricted net asset class.

#### **NOTE 12 - SUBSEQUENT EVENTS**

The Foundation's management has evaluated events or transactions from June 30, 2017, through October 17, 2017, which is the date the financial statements were available to be issued. Management has determined that there were no subsequent events or transactions that require additional disclosure in the Foundation's financial statements.